

TOWNSHIP OF O'HARA
COUNCIL REGULAR MEETING MINUTES
JANUARY 15, 2019

I. OPENING PROCEDURES

- A. Call to Order by President Smith at 7:02 p.m.
- B. Pledge of Allegiance led by President Smith.
- C. Roll Call

Council Members Present: Robert John Smith, President of Council; Charles A. Vogel, Vice-President of Council; George H. Stewart, Second Ward; Scott Frankowski, Third Ward; Allison Berger*, Fourth Ward; Cassandra Eccles, Fifth Ward

Absent: John R. Denny, Jr., At-Large

Also Present: Ted Curran, Treasurer; Julie A. Jakubec, CPA, CGMA, Township Manager; Dan Garfinkel, Township Solicitor; Charles W. Steinert, Jr., P.E., Township Engineer; Scott K. Slagel, Superintendent of Police; Loren R. Kephart, Public Service Superintendent; Cathy Bubas, Manager's Secretary

(*) Denotes late arrival

Manager Jakubec noted Ms. Berger was running behind schedule and Mr. Denny, Jr. was tending to a family matter.

II. APPROVAL OF MINUTES

- A. Council Special Workshop – November 20, 2018
- B. Council Public Hearing – December 4, 2018
- C. Council Workshop – December 4, 2018
- D. Council Public Hearing – December 11, 2018
- E. Council Regular Meeting – December 11, 2018

Motion by Ms. Eccles to approve the subject minutes as presented was seconded by Vice President Vogel and carried unanimously.

III. FINANCE

- A. Vouchers – December 2018

Motion by Mr. Frankowski to approve the subject Vouchers as presented was seconded by Mr. Stewart.

President Smith questioned why the Township subsidizes the neighboring fire departments. Manager Jakubec recalled when Guyasuta Volunteer Fire Department was decertified neighboring fire departments agreed to cover Guyasuta's area. As a result, Guyasuta's subsidy was divided among the neighboring fire departments based on the number of calls. She noted Mutual Aid Agreements are in effect.

The Manager noted a Fire Committee meeting was held prior to this meeting. The fire departments will be meeting with the Police Superintendent to review the run cards.

On voice vote the motion carried unanimously. The Vouchers total \$634,043.01.

B. Receipts and Expenditures Records – November 2018

Motion by Vice President Vogel to accept the subject Receipts and Expenditures as presented was seconded by Mr. Frankowski and carried unanimously.

C. Treasurer's Report

Treasurer Curran stated the Township finances look good.

IV. REPORTS

A. Other Organizations and Agencies Reports

Treasurer Curran stated as the North Hills Council of Governments ("NHCOG) delegate, the meeting has been deferred to January 24th. He would report in February.

B. Monthly Departmental Reports

Mr. Frankowski inquired about the four bomb threats noted in the Police Department Report. Police Superintendent Slagel explained it is a nationwide email scam. A bank on Freeport Road and a business in RIDC received the email and cleared the buildings.

Mr. Frankowski inquired about the bridge work being done on Kittanning Pike. Mr. Steinert, Jr., P.E. explained the work is being done on Division Street and is storm related. The bridge was cut out, the pipe replaced, and will restore the roadway with asphalt. There is no need for a bridge. He added that Penn DOT said it was not their pipe. The Manager stated it is the exact same construction as the rest of the pipe.

Mr. Frankowski asked about the situation with the Pringle property. Manager Jakubec explained the Township made an offer to Penn DOT to work together, accept dedication of the pipe and Penn DOT disavowed it. They won't even work together. Quotes for the repair have been requested to present to Penn DOT and try to make a deal. She recalled a discussion with Ed Michalowski, who remembers Penn DOT did the work in the 1950's.

Ms. Eccles asked if the Sunridge stormwater facility is a pond and its location. Mr. Steinert, Jr., P.E. confirmed and indicated the location. The pond is currently frozen, but drains behind Ms.

Eccles' house. President Smith stated when the pond is cleaned out it should drain slowly. Ms. Eccles indicated it runs like a river through her yard.

President Smith noted the total number of permits for 2018 and asked if it is a break-even. The Manager explained it is as close as possible. A little overhead is calculated into it, but staff tries to break even.

President Smith referenced three items that have yet to be addressed in the Chapel Harbor Development: the underpass, sanitary sewer, and dry fire hydrant. Mr. Steinert, Jr., P.E. explained the Township does not want to accept the underpass structure; the sanitary sewer system will probably never be accepted by the Township, and the dry fire hydrant will never function. Manager Jakubec stated the sanitary sewer line runs flat, but is not leeching out. President Smith asked if anyone buying into the plan is made aware. Manager Jakubec indicated they had discussed the issue with the Home Owners' Association. Mr. Steinert, Jr., P.E. explained he leaves it in his report because it is still outstanding.

President Smith inquired about the Crofton crosswalk and crossing guard. Police Superintendent Slagel explained high school kids typically do not need a crossing guard. He has had Officer Millburn randomly monitor the speed limit. Manager Jakubec indicated staff would move forward with constructing the pedway. Ms. Eccles questioned how long it would take to construct the pedway. Mr. Kephart indicated a few days with good weather.

President Smith asked if the potholes had been filled in RIDC, which Mr. Kephart affirmed. Ms. Eccles noted the potholes on Fox Chapel Road. Manager Jakubec stated Fox Chapel Road is maintained by the County and would reach out to County Councilwoman Anita Prizio.

Vice President Vogel inquired about the Max & Erma's property in RIDC. Manager Jakubec indicated the property would most likely be sold; no Periwinkles Bakery. She also noted the Comfort Inn will have a new flag and may be transferred to the original owners.

Mr. Frankowski inquired about the Grainger building. Mr. Steinert, Jr., P.E. indicated they are not yet growing marijuana. The Manager noted Grainger left a lot of furnishings behind and the new owner has been very generous, providing shelving and chairs to the Township.

Ms. Eccles inquired about the Township getting a new grocery store. Manager Jakubec was not sure, as she had heard several rumors that had not come to fruition.

Mr. Frankowski inquired about the former Donoto's Restaurant. The Manager believed it would be like a high end wine bar, like Eleven, downtown.

C. Manager's Report

No comments.

V. NEW BUSINESS

A. Resolutions

- (1) Authorizing the Purchase of Public Service Department Equipment B-1-2019

Manager Jakubec stated the resolution authorizes the purchase of a 2019 Ford F-550, 4 X 4 Dump Truck with Plow and Spreader for the Public Service Department in the total amount of \$61,150.00, which includes the trade-in of a 2012 Ford F-550, 4 X 4 dump truck with plow and spreader. The 2019 budgeted allocation to replace the dump truck is \$98,560.00.

Motion by Mr. Frankowski to approve resolution Bill No. B-1-2019 was seconded by Vice President Vogel and carried unanimously.

- (2) Authorizing the Joint Bidding of the 2019 Road Improvement Program B-2-2019

The Manager noted the resolution authorizes joint bidding with Fox Chapel Borough for the 2019 Road Improvement Program in order to realize economies of scale. The Township roads recommended for milling and resurfacing include Cornwall, Sunridge, Falconhurst, N. Falconhurst Drives, Frick and Worthington Roads. The alternates include RIDC, Sigma, Gamma, and Zeta Drives, in addition to chip sealing Field Club Road from Powers Run Road to the Fox Chapel Borough border. She also noted changes with timing the work.

Mr. Steinert, Jr., P.E. explained Fox Chapel Borough and the Township want to eliminate paving in October. Two phases are proposed: Phase 1 includes paving in RIDC in June; and Phase 2 beginning in August in the Falconhurst Plan. The Manager noted for the most part work in RIDC would occur at night.

Motion by Mr. Stewart to approve resolution Bill No. B-2-2019 was seconded by Mr. Frankowski and carried unanimously.

- (3) Authorizing the Purchase of Police Department Vehicles B-3-2019

Manager Jakubec referenced a memo from Police Superintendent Scott Slagel requesting authorization to purchase two 2019 new Ford police interceptor Utility AWD from Tri Star through the CoStars Contract. Police Superintendent Slagel had been advised of a redesign for 2020 Ford police interceptors which will result in an estimated \$6,000 price increase per vehicle, plus costs to install the various police equipment in the 2020 vehicle. The purchase of the 2019 vehicles will allow for the easy transfer of existing police equipment. The cost of the two vehicles is \$59,090, less trade in values of two 2017 Ford Police Interceptors, which has not yet been provided.

Motion by Ms. Eccles to approve resolution Bill No. B-3-2019 was seconded by Mr. Stewart and carried unanimously.

(4) Authorizing the Township Manager to Execute a Deed
Between The Woods of Field Club Associates

B-4-2019

The Manager stated the Township has been requested to execute a Deed for property located along Field Club Road in The Woods of Field Club Plan of Lots, lot and block No. 361-B-200. The property is needed as it relates to the Upper Powers Run Sanitary Sewer/Fox Chapel Interconnect Project. She explained an easement was requested and the property was just given to the Township.

Mr. Stewart inquired about the location of the property, which Mr. Steinert, Jr., P.E. explained.

Motion by Mr. Stewart to approve resolution Bill No. B-4-2019 was seconded by Vice President Vogel and carried unanimously.

B. Motion

(1) Appointing Delegates to Various Boards and Agencies

President Smith requested a motion to appoint the following individuals to the respective Boards/Agencies:

North Hills Council of Governments Board of Delegates

Ted Curran, Delegate

Allison Berger, Alternate Delegate

Municipal Risk Management Board of Delegates

Scott Frankowski, Delegate

George Stewart, Alternate Delegate

Fire Funding & Safety Committee

Charles A. Vogel, Council Representative

Dempsey D. Bruce, III, Citizen
Representative

Northern Basin Advisory Board

Charles A. Vogel, Council Representative

Community Center Association Board

Mark Rothert, Council Representative

Cassandra Eccles, Alternate Council
Representative

Motion by Mr. Stewart to appoint the above individuals to the respective Boards/Agencies was seconded by Vice President Vogel and carried unanimously.

VI. COMMUNICATIONS

A. Citizens

No comments.

B. Council

No comments.

C. Staff

(1) Update on Recycling

Manager Jakubec noted Waste Management will be meeting at the NHCOC. Waste Management is seeking to change recycling done in the Township, whereby glass will not be recycled, limited plastics, No. 1 and No. 2 would be recycled. Each municipality has their own contract and will need to negotiate any changes.

* Ms. Berger arrived at 7:40 p.m.

The Manager explained most recyclables go to China, and China has been rejecting them.

Mr. Stewart questioned why they stopped separating recyclables. The Manager recalled a presentation about how great single-stream was and how recyclables no longer needed to be separated.

(2) Request from Cooper Siegel Library for Contribution

Manager Jakubec referenced a letter send in 2018 with conditions listed in order to receive the Township's contribution. She also noted a letter recently received from the Library requesting a contribution. She questioned how Council would like to proceed.

President Smith requested the Manager contact the Library representative about the conditions. Treasurer Curran noted the number of hours cut at the Sharpsburg branch and space for the archives has not been provided as promised.

Ms. Berger asked if Fox Chapel Borough provides money to the community center, which the Manager answered, "no."

President Smith questioned of the conditions, which are falling short. Manager Jakubec stated the space for Tom Powers' archives and cooperation with the community center.

Mr. Frankowski noted the Sharpsburg hours had been cut. Manager Jakubec stated the contribution could be restricted. She indicated she would contact Jill McConnell for a conversation and follow up with her responses to Council. Then, if Council wishes, she would invite Ms. McConnell to attend a workshop.

Ms. Berger noted the Township did have to raise taxes this year.

Manager Jakubec requested Council to remain for an Executive Session to discuss a legal matter.

VII. ADJOURNMENT

Motion by Vice President Vogel to adjourn the meeting was seconded by Mr. Stewart and carried unanimously. The meeting adjourned at 7:50 p.m. and following a short break Council entered into Executive Session.

Cathy Bubas, Manager's Secretary

Attachment(s): Sign-In Sheet(s)