

**TOWNSHIP OF O'HARA  
COUNCIL WORKSHOP  
FEBRUARY 1, 2022  
7:00 P.M.  
AGENDA**

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Join Zoom Meeting

<https://us02web.zoom.us/j/5427988718?pwd=QUVaSFo3d1k1SmUvV0R3WVU0a3AyUT09>

Meeting ID: 542 798 8718

Passcode: 032515238

One tap mobile

+13126266799,,5427988718#,,,,\*032515238# US (Chicago)

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I. OPENING PROCEDURES

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

II. INTERVIEW(S) FOR TOWNSHIP TREASURER POSITION

III. CITIZEN COMMENTS CONCERNING NON-AGENDA ITEMS

IV. REVIEW AND DISCUSSION

- A. Possible Appointment of Township Treasurer
- B. Consideration of Accepting Dedication of the Streets, and as Part of the Public Sanitary Sewer System and Public Storm Drainage System, the Sanitary Sewers and Storm Sewers Installed in the Public Streets, Rights-of-Way and Easements as Shown in the Riverwatch of O'Hara Woods Plan
- C. Requesting Authorization to Participate in the State Road Salt Contract
- D. Requesting Authorization to Submit a Grant Application with Pennsylvania Department of Community and Economic Development Greenways, Trails and Recreation Program for the O'Hara Township Community Park Trail Stabilization and Pedestrian Bridge Project
- E. Requesting Authorization to Submit a Grant Application with Pennsylvania Department of Conservation and Natural Resources for the O'Hara Township Community Park Trail Stabilization Project
- F. Requesting Authorization to Jointly Bid the 2022 Road Improvement Program with Fox Chapel Borough

- G. Requesting Authorization to Jointly Share Engineering Inspection Services Related to the 2022 Road Improvement Program with Fox Chapel Borough
- H. Requesting Authorization to Request Bids for Grass Mowing, Landscaping and Related Services
- I. Requesting Authorization to Purchase Public Service Equipment
- J. Requesting Authorization to Auction Used Township Equipment on Municibid
- K. Amending Certain Provisions of the Non-Uniform Pension Plan for Public Service Employees
- L. Amending Certain Provisions of the Police Pension Plan
- M. Recommending the Naming of Township Recreation Partners
- N. Delivery of New Police Vehicle
- O. Council Goals/Objectives/Priorities for 2022
- P. Solicitor's January 18, 2022 Invoice
- Q. Proposed February 8, 2022 Regular Meeting Agenda
- V. CONCERNS OF COUNCIL
- VI. CONCERNS OF STAFF
- VII. ADJOURNMENT
- VIII. EXECUTIVE SESSION - LABOR AND LEGAL MATTERS

Agenda Information – February 1, 2022 Council Workshop

(a) denotes attachment

I. Opening Procedures

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

II. Interview(s) for Township Treasurer Position

- A. Gregory Caprara (a)

Township resident and former Councilmember Gregory Caprara submitted a letter of interest and resume to serve as Township Treasurer. Interviews must be conducted publicly for elected municipal positions.

III. Citizen Comments Concerning Non-Agenda Items

IV. Review and Discussion

- A. Possible Appointment of Township Treasurer

Council may wish to discuss the appointment of a Township Treasurer.

- B. Consideration of Accepting Dedication of the Streets, and as Part of the Public Sanitary Sewer System and Public Storm Drainage System, the Sanitary Sewers and Storm Sewers Installed in the Pubic Streets, Rights-of-Way and Easements as Shown in the Riverwatch of O’Hara Woods Plan (a)

Chuck Steinert, Jr., P.E. is recommending discussion about the acceptance of dedication of public streets and storm sewers installed in the public streets, rights-of-way and easements in the Riverwatch of O’Hara Woods Plan. The Township will not be taking dedication of the stormwater pond. Staff will provide a verbal update concerning the punch list of outstanding items. The ordinance was introduced at the January 11, 2022 regular meeting. If acceptable, the attached proposed ordinance will be included for consideration of adoption on the February 8, 2022 regular meeting agenda.

- C. Requesting Authorization to Participate in the State Road Salt Contract (a)

In order for the Township to continue participating in the Pennsylvania Department of General Services (“DGS”) sodium chloride (road salt) contract, a new Salt Contract Participation Agreement must be executed and submitted to DGS by March 15, 2022. The Township shares contracts with the North Hills Council of Governments and the State for road salt and it is recommended that the Township continue to share the road salt contracts for the upcoming 2022-2023 winter season in order to maximize cost savings, needed tonnage and delivery. If acceptable, the attached proposed resolution will be included for consideration on the February 8<sup>th</sup> regular meeting agenda.

- D. Requesting Authorization to Submit a Grant Application with Pennsylvania Department of Community and Economic Development Greenways, Trails and Recreation Program for the O'Hara Township Community Park Trail Stabilization and Pedestrian Bridge Project (a)

The attached proposed resolution authorizes the filing of a DCED Grant Application for the Trail Stabilization and Pedestrian Bridge Project at O'Hara Township Community Park in the amount of \$106,200. A gabion wall along the creek has failed and is in need of replacement. If acceptable, the resolution will be included on the February 8<sup>th</sup> regular meeting agenda for consideration.

- E. Requesting Authorization to Submit a Grant Application with Pennsylvania Department of Conservation and Natural Resources for the O'Hara Township Community Park Trail Stabilization Project (a)

The attached proposed resolution authorizes the filing of a DCNR Grant Application for the Trail Stabilization Project at O'Hara Township Community Park in the amount of \$62,500. A gabion wall along the creek has failed and is in need of replacement. If acceptable, the resolution will be included for consideration on the February 8<sup>th</sup> regular meeting agenda.

- F. Requesting Authorization to Jointly Bid the 2022 Road Improvement Program with Fox Chapel Borough (a)

Township Engineer Chuck Steinert is requesting authorization to request bids jointly with the Borough of Fox Chapel for the 2022 Road Improvement Program in order to realize economies of scale. The roads recommended for milling and resurfacing are Kappa Drive, Emily Drive, Papercraft Avenue, Joanne Street (north), Field Club Road (Powers Run east to Fox Chapel Line), Farmington Road, Westchester Drive, and Westchester Place will be included in the base bid. Alternates include Alpha Drive (Kappa Drive to Bridge over Route 28), Glen Brook Drive, W. Marshall Drive and Maurers Lane. If acceptable, the attached proposed resolution will be included on the February 8<sup>th</sup> regular meeting agenda for consideration.

- G. Requesting Authorization to Jointly Share Engineering Inspection Services Related to the 2022 Road Improvement Program with Fox Chapel Borough (a)

Chuck Steinert, Jr., P.E. is recommending joint sharing of engineering inspection services with Fox Chapel Borough for the 2022 Road Improvement Program in order to realize economies of scale. If acceptable, the attached proposed resolution will be included on the February 8<sup>th</sup> regular meeting agenda for consideration.

- H. Requesting Authorization to Request Bids for Grass Mowing, Landscaping and Related Services (a)

The contract for Grass Mowing and Landscaping Services with Vigliotti Landscape and Construction expired December 31, 2021. As such, staff is requesting authorization to

prepare bid specifications and advertise to receive bids for said services. If acceptable, the attached proposed resolution will be included for consideration on the February 8<sup>th</sup> regular meeting agenda.

I. Requesting Authorization to Purchase Public Service Equipment (a)

Public Service Superintendent Loren Kephart is requesting authorization to purchase one 2022 Ford F-250 4x4 Crew Cab with the Snow Plow Package from Laurel Ford, Windber, PA, through CoStars Purchasing Alliance Contract No. 025-0843. The cost of the new truck under the CoStars Contract is \$38,220. The 2022 budgeted allocation to replace the 2015 F-250 4x4 crew cab is \$43,940. If acceptable the attached proposed resolution will be included on the February 8<sup>th</sup> regular meeting agenda for consideration.

J. Requesting Authorization to Auction Used Township Equipment on Municibid

Staff is requesting authorization to auction the 2015 Ford F-250 4x4 crew cab pickup truck through Municibid. Municibid is an online auction company where the Township gets money for equipment no longer used and other municipalities and individuals have an opportunity to purchase needed equipment at a price they can afford. If acceptable, a motion will be included on the February 8<sup>th</sup> regular meeting agenda for consideration.

K. Amending Certain Provisions of the Non-Uniform Pension Plan for Public Service Employees (a)

As a result of the recently negotiated Public Service Bargaining Unit Agreement, the pension multiplier has slightly increased, and the Plan must be amended to include the change. If acceptable, the attached proposed ordinance will be included for consideration on the February 8<sup>th</sup> regular meeting agenda.

L. Amending Certain Provisions of the Police Pension Plan (a)

As a result of the recently negotiated Police Bargaining Unit Agreement, the Township agreed to provide a service increment for the pension plan for every full year worked after 25 years of service, with the increment maxing out at 30 years of service. The Plan must be amended to include the change. If acceptable, the attached proposed ordinance will be included on the February 8<sup>th</sup> regular meeting agenda for consideration.

M. Recommending the Naming of Township Recreation Partners

Representatives of the Lauri Ann West Community Center and Cooper Siegel Library have requested the Township's partnership to provide summer programs in Township parks in 2022, in accordance with COVID-19 safety protocols. If acceptable, the attached proposed resolutions will be included on the February 8<sup>th</sup> regular meeting agenda for consideration.

N. Delivery of New Police Vehicle

The prior Council approved the purchase of a 2021 Ford F-150 Responder, which has been delivered.

O. Council Goals/Objectives/Priorities for 2022

Council may wish to discuss potential goals, objectives and priorities for 2022.

P. Solicitor's January 18, 2022 Invoice

Council was provided a copy of the subject invoice for review.

Q. Proposed February 8, 2022 Regular Meeting Agenda

Attached is the proposed February 8, 2022 Regular Meeting Agenda for Council's review and approval.

V. Concerns of Council

VI. Concerns of Staff

VII. Adjournment

VIII. Executive Session – Labor and Legal Matters

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**AN ORDINANCE OF THE TOWNSHIP OF O'HARA ACCEPTING THE DEDICATION FOR PUBLIC USE AND FOR HIGHWAY PURPOSES THE STREETS AS SET FORTH IN THE CERTAIN RECORDED PLAN NAMED RIVERWATCH OF O'HARA WOODS AND ACCEPTING AS PART OF THE PUBLIC SANITARY SEWER SYSTEM AND PUBLIC STORM DRAINAGE SYSTEM, THE SANITARY SEWERS AND STORM SEWERS INSTALLED IN THE PUBLIC STREETS, RIGHTS-OF-WAY AND EASEMENTS**

**THE TOWNSHIP OF O'HARA ORDAINS** as follows:

**SECTION I.** The dedication of the streets offered in a plan called Riverwatch of O'Hara Woods as recorded in the Office of the Recorder of Deeds of Allegheny County, Pennsylvania in Plan Book Volume 243, Pages 189-190 is accepted by the Township of O'Hara for public use for highway purposes, together with the sanitary sewers and storm sewers laid in the public streets, rights-of-way and easements shown in said plan, thereon and shall hereafter be maintained as part of the public road system of the Township of O'Hara. The roads so dedicated and hereby accepted are described as follows:

**Riverwatch Court**

All that certain lot or parcel of ground situate in the Township of O'Hara, County of Allegheny, and Commonwealth of Pennsylvania, being Riverwatch Court, a fifty (50) foot public right of way in the Riverwatch of O'Hara Woods Plan, as recorded in the Department of Real Estate of Allegheny County in Plan Book Volume 243 pages 189-190, being more fully described herewith:

Beginning at a point on the southeasterly right of way line of Central Avenue, a fifty (50) foot public right of way where the same is intersected by the dividing line of lands now or formerly of Paul C. Leech and Norma S. Leech, being Tax Parcel 291-R-00205 in the Allegheny County Tax Assessor's Office, and the northeasterly right of way line of Riverwatch Drive, a fifty (50) foot public right of way in the Riverwatch of O'Hara Woods Plan; thence along the northeasterly right of way line of Riverwatch Drive for the following five (5) courses and distances: First, by the arc of a circle curving to the left, having a radius of 26.37 feet for an arc distance of 41.43 feet (Chord bearing and distance being South 00 degrees 15 minutes 00 seconds West, 37.30 feet); Second, South 44 degrees 45 minutes 00 seconds East for a distance of 118.00 feet; Third, by the arc of a circle curving to the right, having a radius of 525.00 feet for an arc distance of 147.21 feet (Chord bearing and distance being South 36 degrees 43 minutes 02 seconds East, 146.72 feet); Fourth, South 28 degrees 41 minutes 05 seconds East for a distance of 56.27 feet; Fifth, by the arc of a circle curving to the left, having a radius of 475.00 feet for an arc distance of 126.67 feet (Chord

bearing and distance being South 36 degrees 19 minutes 27 seconds East, 126.29 feet) to a point on the northwesterly right of way line of Riverwatch Court, said point being the true place of beginning; thence continuing with the northwesterly right of way line of Riverwatch Court for the following four (4) courses and distances: First, by the arc of a circle curving to the left, having a radius of 25.00 feet for an arc distance of 39.61 feet (being Chord bearing and distance being South 89 degrees 21 minutes 28 seconds East, 35.60 feet); Second, North 45 degrees 15 minutes 00 seconds East for a distance of 81.06 feet; Third, by the arc of a circle curving to the left, having a radius of 25.00 feet for an arc distance of 21.03 feet (Chord bearing and distance being North 21 degrees 09 minutes 19 seconds East, 20.41 feet); Fourth, by the arc of a circle curving to the right, having a radius of 50.00 feet for an arc distance of 241.19 feet (Chord bearing and distance being South 44 degrees 45 minutes 00 seconds East, 66.67 feet) to a point on the southeasterly right of way line of Riverwatch Court; thence continuing with the southeasterly right of way line of Riverwatch Court for the following three (3) courses and distances: First, by the arc of a circle curving to the left, having a radius of 25.00 feet for an arc distance of 39.27 feet (Chord bearing and distance being South 69 degrees 20 minutes 41 seconds East, 20.41 feet); Second, South 45 degrees 15 minutes 00 seconds West for a distance of 81.10 feet; Third, by the arc of a circle curving to the left, having a radius of 25.00 feet for an arc distance of 39.27 feet (Chord bearing and distance being South 00 degrees 15 minutes 00 seconds West, 35.36 feet) to a point on the northeasterly right of way line of Riverwatch Drive; thence along the northeasterly right of way line of Riverwatch Drive for the following two (2) courses and distances: First, North 44 degrees 45 minutes 00 seconds West for a distance of 35.82 feet; Second, by the arc of a circle curving to the right, having a radius of 475.00 feet for an arc distance of 6.52 feet (Chord bearing and distance being North 44 degrees 21 minutes 24 seconds West, 6.52 feet) to a point, said point being the true place of beginning

Said parcel as herein described having an area of 13,873 square feet or 0.3185 acres.

#### Riverwatch Drive

All that certain lot or parcel of ground situate in the Township of O'Hara, County of Allegheny, and Commonwealth of Pennsylvania, being Riverwatch Drive, a fifty (50) foot public right of way in the Riverwatch of O'Hara Woods Plan, as recorded in the Department of Real Estate of Allegheny County in Plan Book Volume 243 pages 189-190, being more fully described herewith:

Beginning at a point on the southeasterly right of way line of Central Avenue, a fifty (50) foot public right of way, where the same is intersected by the dividing line of lands now or formerly of Paul C. Jr. and Norma S. Leech, being Tax Parcel 291-R-00205 in the Allegheny County Tax Assessor's Office, and the northeasterly right of way line of Riverwatch Drive, a fifty (50) foot public right of way in the Riverwatch of O'Hara Woods Plan; thence along the northeasterly right of way line of Riverwatch Drive for the following nine (9) courses and distances: First, by the arc of a circle curving to the left, having a radius of 26.37 feet for an arc distance of 41.43 feet (Chord

bearing and distance being South 00 degrees 15 minutes 00 seconds West, 37.30 feet); Second, South 44 degrees 45 minutes 00 seconds East for a distance of 118.00 feet; Third, by the arc of a circle curving to the right, having a radius of 525.00 feet for an arc distance of 147.21 feet (Chord bearing and distance being South 36 degrees 43 minutes 02 seconds East, 146.72 feet); Fourth, South 28 degrees 41 minutes 05 seconds East for a distance of 56.27 feet; Fifth, by the arc of a circle curving to the left, having a radius of 475.00 feet for an arc distance of 133.19 feet (Chord bearing and distance being South 36 degrees 43 minutes 02 seconds East, 132.75 feet); Sixth, South 44 degrees 45 minutes 00 seconds East for a distance of 173.05 feet; Seventh, by the arc of a circle curving to the right, having a radius of 525.00 feet for an arc distance of 147.21 feet (Chord bearing and distance being South 37 degrees 54 minutes 02 seconds East, 146.72 feet); Eighth, South 31 degrees 03 minutes 05 seconds East for a distance of 28.87 feet; Ninth, by the arc of a circle curving to the left, having a radius of 25.00 feet for an arc distance of 21.03 feet (Chord bearing and distance being South 55 degrees 08 minutes 46 seconds East, 20.41 feet); thence continuing with the southerly right of way line of Riverwatch Drive, being the southerly terminus of said right of way, by the arc of a circle curving to the right, having a radius of 50.00 feet for an arc distance of 241.19 feet (Chord bearing and distance being South 58 degrees 56 minutes 55 seconds West, 66.67 feet) to a point on the southwesterly right of way line of Riverwatch Drive; thence along the southwesterly right of way line of Riverwatch Drive for the following nine (9) courses and distances: First, by the arc of a circle curving to the left, having a radius of 25.00 feet for an arc distance of 21.03 feet (Chord bearing and distance being North 06 degrees 57 minutes 24 seconds West, 20.41 feet); Second, North 31 degrees 03 minutes 05 seconds West for a distance of 28.87 feet; Third, by the arc of a circle curving to the left, having a radius of 475.00 feet for an arc distance of 113.57 feet (Chord bearing and distance being North 37 degrees 54 minutes 02 seconds West, 113.30 feet); Fourth, North 44 degrees 45 minutes 00 seconds West for a distance of 173.05 feet; Fifth, by the arc of a circle curving to the right, having a radius of 525.00 feet for an arc distance of 147.21 feet (Chord bearing and distance being North 36 degrees 43 minutes 02 seconds West, 146.72 feet); Sixth, North 28 degrees 41 minutes 05 seconds West for a distance of 56.27 feet; Seventh, by the arc of a circle curving to the left, having a radius of 475.00 feet for an arc distance of 133.19 feet (Chord bearing and distance being North 36 degrees 43 minutes 02 seconds West, 132.75 feet); Eighth, North 44 degrees 45 minutes 00 seconds West for a distance of 118.00 feet; Ninth, by the arc of a circle curving to the left, having a radius of 26.37 feet for an arc distance of 41.43 feet (Chord bearing and distance being North 89 degrees 45 minutes 00 seconds West, 37.30 feet) to a point on the southeasterly right of way line of Central Avenue; thence along the southeasterly right of way line of Central Avenue North 45 degrees 15 minutes 00 seconds East for a distance of 102.75 feet to a point, the place of beginning.

Said parcel as herein described having an area of 48,723 square feet or 1.1185 acres.

**SECTION II.** The storm drains installed in said Riverwatch of O'Hara Woods are hereby accepted for public use and maintenance as part of the Township of O'Hara.

**SECTION III.** The Township of O’Hara **does not accept in any capacity** the storm water retention facility installed in said Riverwatch of O’Hara Woods Plan. Said storm water retention facility is the sole responsibility of the developer.

**ORDAINED AND ENACTED** on this \_\_\_\_ day of \_\_\_\_\_, 2022 by Council vote of \_\_\_\_ to \_\_\_\_.

TOWNSHIP OF O'HARA

ATTEST:

\_\_\_\_\_  
Julie A. Jakubec, CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

**PROPOSED 2/1/2022**

|                                 |                         |              |                   |
|---------------------------------|-------------------------|--------------|-------------------|
| Tabled                          | <u>Eccles – Stewart</u> | <u>6 – 0</u> | <u>12/14/2021</u> |
| First Reading:                  | <u>Payne - Hammill</u>  | <u>7 - 0</u> | <u>01/11/2022</u> |
| Second Reading<br>and Adoption: | _____                   | _____        | _____             |
| Advertised:                     | _____                   | Codified     | _____             |

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA AUTHORIZING THE  
EXECUTION OF THE COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF GENERAL SERVICES COSTARS SALT CONTRACT  
PARTICIPATION AGREEMENT**

WHEREAS, the Commonwealth of Pennsylvania enacted Act 31 of July 1971 known as the "Cooperative Purchasing Act"; and

WHEREAS, Act 31 of 1971 permits local governments to purchase material supplies and equipment from purchase contracts of the Commonwealth of Pennsylvania; and

WHEREAS, the Pennsylvania Department of General Services COSTARS proposes to request bids and award a contract for the purchase of sodium chloride.

NOW, THEREFORE, BE IT RESOLVED, that the Township of O'Hara requests authorization to execute the Commonwealth of Pennsylvania Department of General Services COSTARS Salt Contract Participation Agreement in order to participate in the sodium chloride bid process and contract award for the purchase of sodium chloride, subject to the following:

1. The Township of O'Hara agrees to be bound by such terms and conditions as the Pennsylvania Department of General Services COSTARS may prescribe in such bid process and contract award.
2. The Township of O'Hara will be responsible for payment directly to the awarded vendor under each purchase contract, in accordance with the terms and conditions thereof.

BE IT FURTHER RESOLVED that the Council of the Township of O'Hara authorizes the Township Manager to execute the Commonwealth of Pennsylvania Department of General Services COSTARS Salt Contract Participation Agreement.

RESOLVED by Council vote of \_\_\_ to \_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

TOWNSHIP OF O'HARA

ATTEST:

\_\_\_\_\_  
Julie A. Jakubec, CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

Adopted \_\_\_\_\_

**DCED GREENWAYS, TRAILS AND RECREATION  
2022 GRANT PROGRAM**

**TOWNSHIP OF O'HARA  
COMMUNITY PARK TRAIL STABILIZATION**

**PROJECT DESCRIPTION**

The Township is submitting a Greenways, Trails and Recreation Program (GTRP) Grant application to the Pennsylvania Department of Community and Economic Development (DCED) for consideration of the O'Hara Township Community Park.

The proposed improvements are located within the existing O'Hara Township Community Park, 330 Fox Chapel Road, Pittsburgh, PA 15238 and is owned and maintained by O'Hara Township. Within the park, the project site consists of the exercise trail located around the perimeter of the park. Refer to the attached concept plan for a more detailed visualization of the site plan.

The O'Hara Township Community Park project will reconnect people to the outdoors through recreation opportunities and experiences. This project fulfills the need for recreational facilities in a developed Township. Maintenance of the park at its green space allows the Township to provide a needed sustainable connection to nature for its residents.

The project meets the objectives of the Park, Open Space, and Greenways element of Allegheny Places to expand the parks system to serve future populations. Allegheny Places recognizes that parks play an important role in improving community health by providing places and opportunities for outdoor recreation and exercise. A related objective to the Allegheny Places Community Facilities element is to provide equal access by ensuring that public facilities are in compliance with ADA standards for accessible design.

The scope of the project will include the exercise trail that encompasses the perimeter of the park. This trail is deteriorating and has become unstable. Further, streambank erosion has caused destabilization abutting the trail. Using engineered methods, the trail and streambank will be stabilized and a pedestrian bridge will be removed and reset upon the newly stabilized surface. Refer to the attached opinion of probable cost table for an itemized breakdown and the preliminary site plan.

The improved infrastructure within the park and will attract more visitors as a result of the increased recreational opportunity within the park as a result of this project.

Both routine and non-routine services will be completed at the proposed O'Hara Township Community Park as necessary for the public safety and welfare by the Township of O'Hara. These services will be completed to keep the park open and accessible to the public throughout

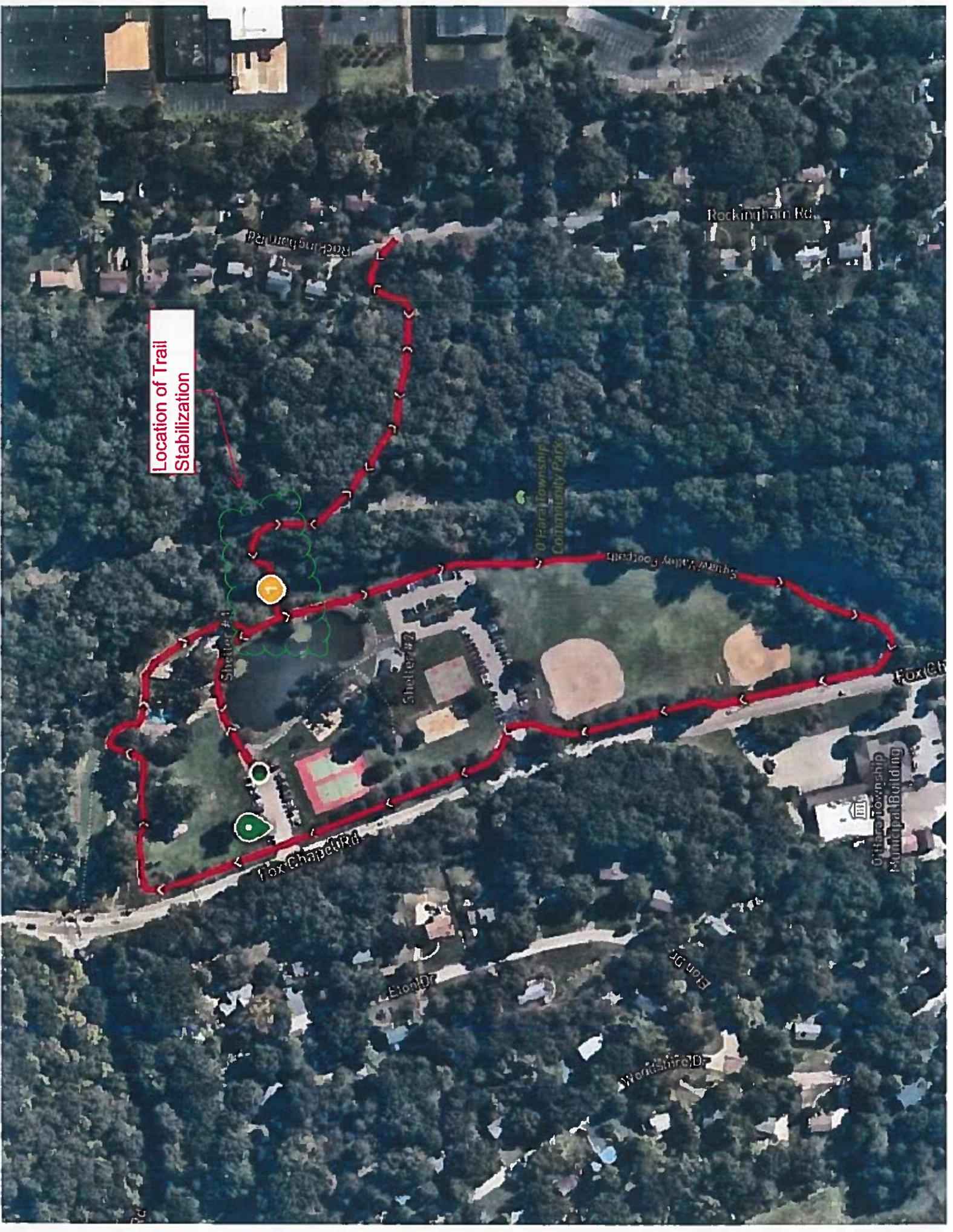
its useful life and will include lawn mowing, edging, weeding, garbage removal, pruning, and tree trimming.

This project will have a positive economic impact realized through temporary job creation in the construction and engineering fields. Local businesses will also benefit from the resulting exposure. Additionally, as O'Hara Township is responsible for the maintenance of the completed project at the Community Park, their public works department will further realize the increases economic impact due to increases in labor, and materials needed to maintain the area.

Although O'Hara Township will be the sole grant applicant and financier of project costs beyond any grant funding awarded, it will provide a recreational opportunity not only for the resident of O'Hara Township but also for the residents of neighboring communities such as Fox Chapel, the Aspinwall, and Sharpsburg.

The anticipated construction schedule would be Summer 2023 with a completion date of Fall 2023, depending on grant award and execution of contractual agreements between DCED and the Township.

Location of Trail Stabilization



Rockingham Rd

Rockingham Rd

O'Hara Township  
Community Park

Squire Valley Footpath

Shelter #1

Shelter #2

Foxe Rd

O'Hara Township  
Municipal Building

Fox Chapel Rd

Elton Dr

Woodshire Dr

Woodshire Dr

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA

**A RESOLUTION OF THE TOWNSHIP OF O'HARA AUTHORIZING THE  
FILING OF A GRANT APPLICATION WITH THE COMMONWEALTH  
FINANCING AUTHORITY FOR THE O'HARA TOWNSHIP COMMUNITY  
PARK TRAIL STABILIZATION PROJECT**

**BE IT RESOLVED**, that the Township of O'Hara of Allegheny County hereby requests a Greenways, Trails and Recreation Program (GTRP) grant in the amount of \$200,000 from the Commonwealth Financing Authority to be used for the O'Hara Township Community Park Trail Stabilization project.

**BE IT RESOLVED**, that the Applicant does hereby designate Julie A. Jakubec, Township Manager and Robert John Smith, President of Council, as the officials to execute all documents and agreements between the Township of O'Hara and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

**RESOLVED** by Council vote of \_\_\_\_\_ to \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

TOWNSHIP OF O'HARA

\_\_\_\_\_  
Julie A. Jakubec, CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

Approved \_\_\_\_\_

**PROPOSED 2/1/2022**

## **TOWNSHIP OF O'HARA COMMUNITY PARK TRAIL STABILIZATION**

### **PROJECT DESCRIPTION**

The Township of O'Hara is submitting a Park Rehabilitation and Development Grant application to the Pennsylvania Department of Conservation and Natural Resources (DCNR) for stabilization to the existing Squaw Valley Hiking Trail within the O'Hara Township Community Park. The existing trail provides for a 1.1 mile loop around the O'Hara Township Community Park and connection to Rockingham Road, Salamander Trail and O'Hara Trail.

The deterioration of an existing wall along Squaw Run has left the existing pedestrian bridge inaccessible, ultimately restricting residents and park facility users from accessing recreational trail amenities from the O'Hara Township Park.

The proposed project meets the objectives of the Park, Open Space, and Greenways element of Allegheny Places to expand the parks to serve future populations. Allegheny Places recognizes that parks play an important role in improving community health by providing places and opportunities for outdoor recreation and exercise. The proposed improvements will re-stabilize a wall supporting a pedestrian bridge, remediate trail segments so that the path can may be reopened to residents, and ensure that access to exercise opportunities within the local environment is maintained. Similarly, this project implements the Allegheny Places objective to establish greenways that provide connections between people, recreational facilities, and other public areas, by maintaining connections between existing residential neighborhoods to the O'Hara Township Community Park – a desirable recreation destination for local residents and public visitors.

Scope of work will include construction of a new gabion basket wall along the eastern side of Squaw Run, resetting of an existing pedestrian bridge, and re-stabilization of the natural surface trail. Overall, this project will result in renewed access to existing outdoor recreation opportunities, provide local patrons with opportunities to exercise and connect to their local environment.

The municipality that will directly benefit from this project is the Township of O'Hara, Allegheny County, Pennsylvania. However, neighboring municipalities and residents in the Borough of Fox Chapel, Borough of Blawnox, Aspinwall Borough, Sharpsburg Borough, Etna Borough, Shaler Borough, Indiana Township, who frequently visit and utilize facilities at the Township of O'Hara Community Park facilities will also benefit as a result of completed improvements.

Both routine and non-routine services will be completed at the proposed O'Hara Township Community Park as necessary for the public safety and welfare by the Township of O'Hara. These services will be completed to keep the park open and accessible to the public

throughout its useful life and will include lawn mowing, edging, weeding, garbage removal, pruning, and tree trimming.

This project will have a positive economic impact realized through temporary job creation in the construction and engineering fields.

The anticipated construction schedule would be Summer 2023 with a completion date of Fall 2023, depending on grant award and execution of contractual agreements between DCNR and the Township.

Location of Trail Stabilization



Rockingham Rd

O'Hara Township  
Community Park

Squaw Valley Footpath

Shelter #1

Shelter #2

Fox Ch

O'Hara Township  
Municipal Building

Fox Chapel Rd

Eton Dr

Elton Dr

Woodshire Dr

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA AUTHORIZING THE  
FILING OF A GRANT APPLICATION WITH THE PENNSYLVANIA  
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES FOR THE  
O'HARA TOWNSHIP COMMUNITY PARK TRAIL STABILIZATION PROJECT**

WHEREAS, The Township of O'Hara ("Applicant") desires to undertake the project, "O'Hara Township Community Park Trail Stabilization" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant", and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the applicant is awarded a grant; and

NOW THEREFORE, it is resolved that:

1. The grant application may be electronically signed on behalf of the applicant by "Julie A. Jakubec" who, at the time of signing, has the "TITLE" of "Township Manager" and the email address of "jjakubec@ohara.pa.us".
2. If this Official signed the Grant Application Electronic Authorization prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the Grant Application Electronic Authorization, signed by the above Official, will become the applicant/grantee's executed signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the "TITLE" specified in paragraph 1 and the grantee will be bound by the amendment.

RESOLVED by Council vote of \_\_\_\_\_ to \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST

TOWNSHIP OF O'HARA

\_\_\_\_\_  
Julie A. Jakubec, CPA, CGMA

\_\_\_\_\_  
Robert John Smith  
President of Council

Approved \_\_\_\_\_

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA, ALLEGHENY  
COUNTY, PENNSYLVANIA, AUTHORIZING PARTICIPATION WITH  
FOX CHAPEL BOROUGH IN THE BIDDING OF THE 2022 ROAD  
IMPROVEMENT PROGRAM**

**WHEREAS**, the Township of O'Hara wishes to participate in the bidding of a Road Improvement Program contract in conjunction with Fox Chapel Borough in 2022 to acquire more favorable unit costs; and

**WHEREAS**, such arrangements are permitted under Pennsylvania Act 80 of 1972, the Intergovernmental Cooperation Act.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Township of O'Hara authorizes the participation with Fox Chapel Borough in the bidding of the 2022 Road Improvement Program.

**RESOLVED** by Council vote of \_\_\_\_\_ on \_\_\_\_\_, 2022

TOWNSHIP OF O'HARA

ATTEST

\_\_\_\_\_  
Julie A. Jakubec, CPA, CMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

**PROPOSED 2/1/2022**

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE SHARING OF ENGINEERING INSPECTION SERVICES PROVIDED BY LENNON SMITH SOULERET ENGINEERING, INC. RELATED TO THE 2022 ROAD IMPROVEMENT PROGRAM WITH FOX CHAPEL BOROUGH**

WHEREAS, the Township of O'Hara wishes to share in the engineering inspection services provided by Lennon Smith Souleret Engineering, Inc. related to the 2022 Road Improvement Program with Fox Chapel Borough; and

WHEREAS, such arrangements are permitted under Pennsylvania Act 180 of 1972, the Intergovernmental Cooperation Act.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Township of O'Hara authorizes the sharing of engineering inspection services provided by Lennon Smith Souleret Engineering, Inc. related to the 2022 Road Improvement Program with Fox Chapel Borough.

RESOLVED by Council vote of \_\_\_\_\_ to \_\_\_\_\_ on \_\_\_\_\_, 2022.

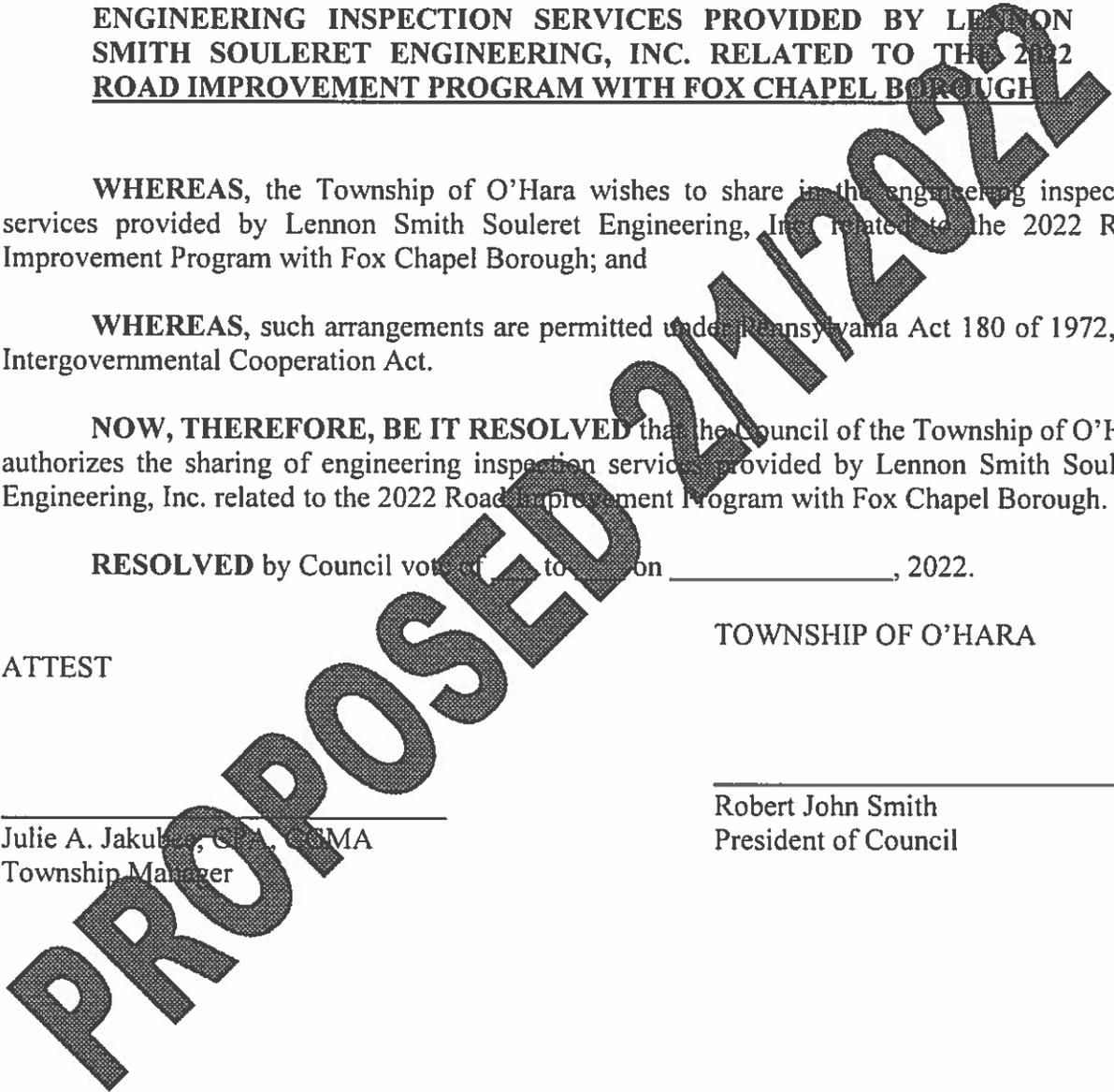
TOWNSHIP OF O'HARA

ATTEST

\_\_\_\_\_  
Julie A. Jakubik, CPA, CFMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

Approved \_\_\_\_\_



BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA AUTHORIZING AN  
ADVERTISEMENT FOR BIDS FOR GRASS CUTTING AND  
LANDSCAPING SERVICES**

WHEREAS, the Township of O'Hara contract for grass mowing and related services in certain Township parks, ball fields, and some open spaces expired December 31, 2021, and

WHEREAS, the Township desires to continue to contract for the provisions of grass cutting and landscaping services.

NOW, THEREFORE, BE IT RESOLVED that in accordance with Section 133.02(b) of the Codified Administrative Code of the Township of O'Hara, the Council of the Township does herewith authorize the Township Manager to solicit competitive bids for the provision of grass mowing and related services.

RESOLVED by Council vote of \_\_\_ to \_\_\_ on the \_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

\_\_\_\_\_  
Julie A. Jakubec, CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

Adopted \_\_\_\_\_

**PROPOSED 2/12/2022**

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA AWARDING A  
CONTRACT FOR THE PURCHASE OF NEW PUBLIC SERVICE  
DEPARTMENT EQUIPMENT**

WHEREAS, the Superintendent of Public Service has indicated that the useful service of the Township's 2015 Ford F-250 4x4 crew cab pickup truck has diminished and should be replaced; and

WHEREAS, the Township has the opportunity to purchase one 2022 Ford F-250 4x4 crew cab pickup truck with snow plow package under the CoStars Purchasing Alliance Contract; and

WHEREAS, Laurel Ford, Windber, PA is the lowest responsible bidder under the Purchasing Program for the Pickup Truck desired by the Township.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Township of O'Hara that the bid for the purchase of one (1) 2022 Ford F-250 4x4 crew cab pickup truck with snow plow package, as specified, be awarded to Laurel Ford, Windber, PA under the CoStars Purchasing Alliance Contract for the total price of \$38,700.

RESOLVED by Council vote of \_\_\_\_\_ to \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

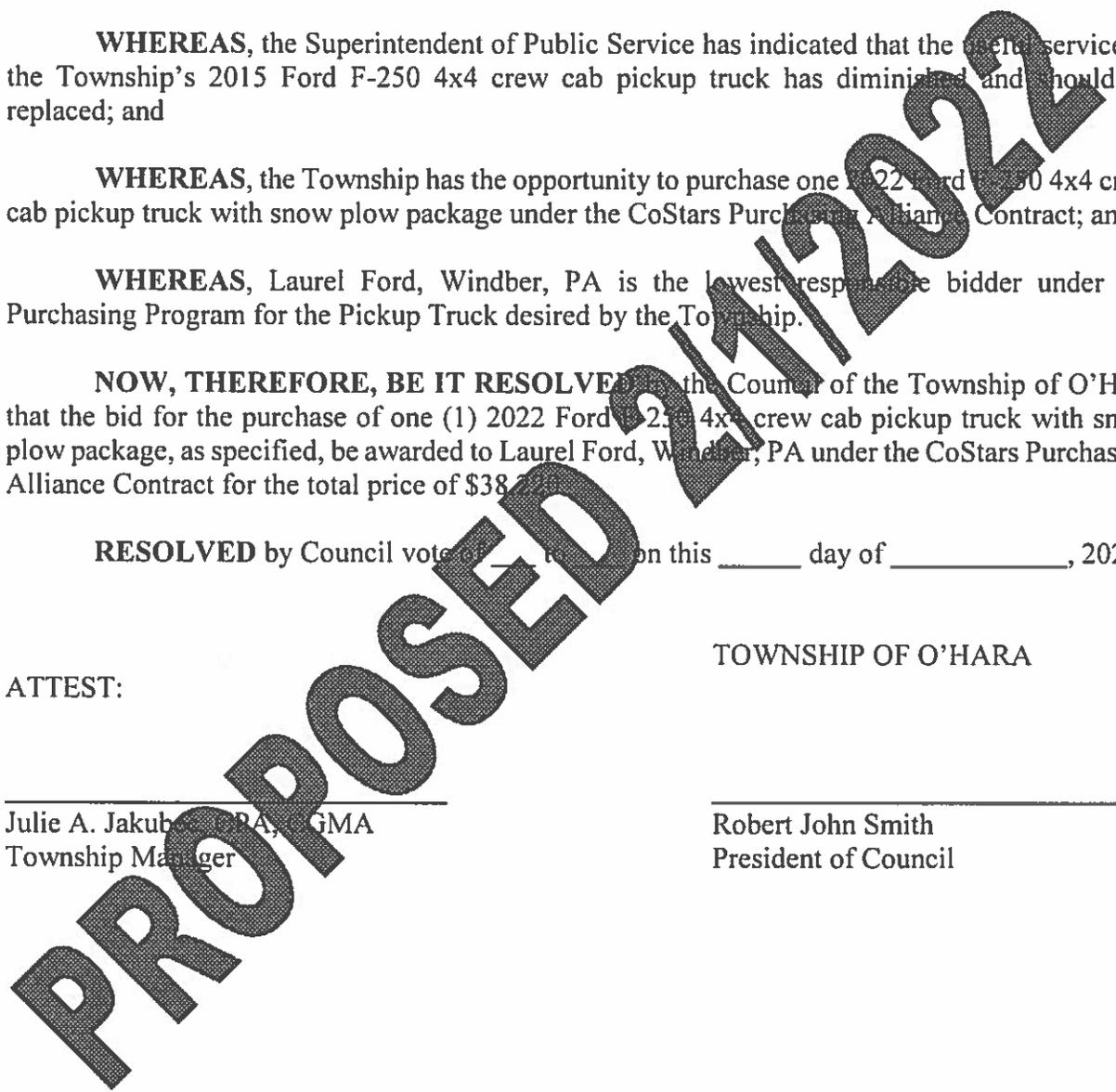
TOWNSHIP OF O'HARA

ATTEST:

\_\_\_\_\_  
Julie A. Jakubowski, CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

Adopted \_\_\_\_\_



BILL NO. \_\_\_\_\_

ORDINANCE NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**AN ORDINANCE OF THE TOWNSHIP OF O'HARA RELATIVE TO THE  
ESTABLISHMENT AND MAINTENANCE OF EMPLOYEES PENSION,  
ANNUITY, INSURANCE AND BENEFIT FUND OR FUNDS, TO AMEND  
CERTAIN PROVISIONS OF THE PENSION PLAN OR PROGRAM  
APPLICABLE TO THE EMPLOYEES OF SAID TOWNSHIP**

WHEREAS, the Township of O'Hara (the "Township") has previously enacted an Ordinance establishing the O'Hara Township Municipal Employees' Benefit Pension Plan (the "Plan") and

WHEREAS, the Plan was totally amended and restated, effective January 1, 2013, and

WHEREAS, the Township reserved the right to amend the Plan pursuant to Section 11.01; and

WHEREAS, the Township now desires the Plan to be further amended.

**BE IT ORDAINED AND ENACTED** by the Council and it is **HEREBY ORDAINED AND ENACTED** by authority of the same:

Effective January 1, 2022, Section 4.02 shall be amended in its entirety by deleting said Section and substituting a new Section 4.02 in its place as follows:

4.02 Normal Retirement Benefit - Each Participant who shall become entitled to a benefit pursuant to section 4.01 shall receive a benefit commencing on the Normal Retirement Date paid monthly in an amount equal to one percent (1%) of the Participant's Final Monthly Average Compensation, multiplied by the Participant's Years of Service.

For Participants whose terms and conditions of employment are governed by a certain Collective Bargaining Agreement entered into by and between the Teamster Local Union No. 249 - Public Service and the Township, each Participant who shall become entitled to a benefit pursuant to section 4.01 shall receive a benefit commencing on the Normal Retirement Date paid monthly in an amount equal to one and three hundredths percent (1.35%) of the Participant's Final Monthly Average Compensation, multiplied by the Participant's Years of Service.

**ORDAINED AND ENACTED** by Council vote of \_\_\_\_\_ to \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

ATTEST:

TOWNSHIP OF O'HARA

\_\_\_\_\_  
Julie A. Jakubec, CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA

**AN ORDINANCE OF THE TOWNSHIP OF O'HARA RELATIVE TO THE ESTABLISHMENT AND MAINTENANCE OF EMPLOYEES PENSION, ANNUITY, INSURANCE AND BENEFIT FUND OR FUNDS, TO AMEND CERTAIN PROVISIONS OF THE PENSION PLAN OR PROGRAM APPLICABLE TO THE POLICE EMPLOYEES OF SAID TOWNSHIP**

WHEREAS, the Township of O'Hara (the "Township") enacted an Ordinance which established the Township of O'Hara Police Pension Plan (the "Plan"); and

WHEREAS, the Plan was totally amended and restated, effective July 10, 2013; and

WHEREAS, the Township reserved the right to amend the Plan pursuant to Section 11.01; and

WHEREAS, the Township now desires the Plan to be further amended.

**BE IT ORDAINED AND ENACTED** by the Council and it is **HEREBY ORDAINED AND ENACTED** by authority of the same:

Effective January 1, 2022, Article IV, Section 1.C shall be amended in its entirety by deleting said Section and substituting new Section 1.C in its place as follows:

- C. The Township agrees to provide a service increment for the pension plan of \$30.00 per month for every full year worked after 25 years of service. The increment is maxed out at 30 years of service.

ORDAINED AND ENACTED this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by Council vote of \_\_\_\_ to \_\_\_\_.

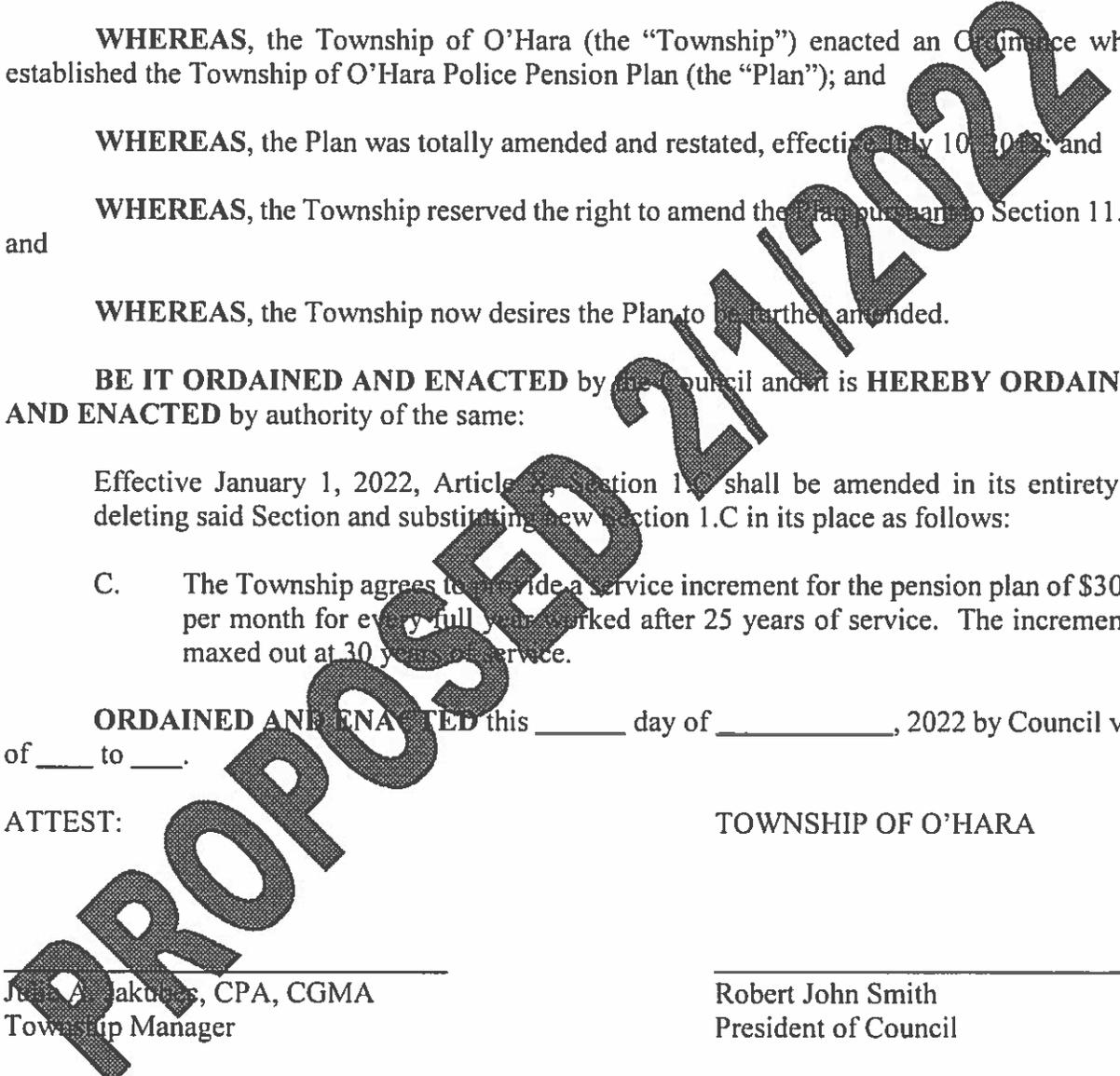
ATTEST:

TOWNSHIP OF O'HARA

\_\_\_\_\_  
John A. Jakubec, CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

|                |       |          |       |
|----------------|-------|----------|-------|
| First Reading: | _____ | _____    | _____ |
| Second Reading | _____ | _____    | _____ |
| & Adoption:    | _____ | _____    | _____ |
| Advertised     | _____ | Codified | _____ |



BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA NAMING LAURI  
ANN WEST COMMUNITY CENTER AS A TOWNSHIP RECREATION  
PARTNER FOR 2022**

**WHEREAS**, the Township of O'Hara Council wishes to offer a robust summer recreation program to its residents by naming a recreation partner to offer summer recreation activities to its residents; and

**WHEREAS**, The Township desires to name Lauri Ann West Community Center as a recreation partner for 2022 subject to the following conditions:

1. Act 153 clearances must be submitted for all instructors providing recreation services to minors in Township parks.
2. Township residents are to receive preferential pricing for summer recreation programs.
3. Either party may discontinue the relationship with a thirty-day notice.
4. All COVID-19 rules and regulations will be strictly enforced.

**NOW, THEREFORE, BE IT RESOLVED** by Council of the Township of O'Hara that Lauri Ann West Community Center is named a Township recreation partner for 2022 subject to compliance of the conditions as set forth above by Lauri Ann West Community Center.

**RESOLVED** by Council vote of \_\_\_\_\_ on \_\_\_\_\_, 2022.

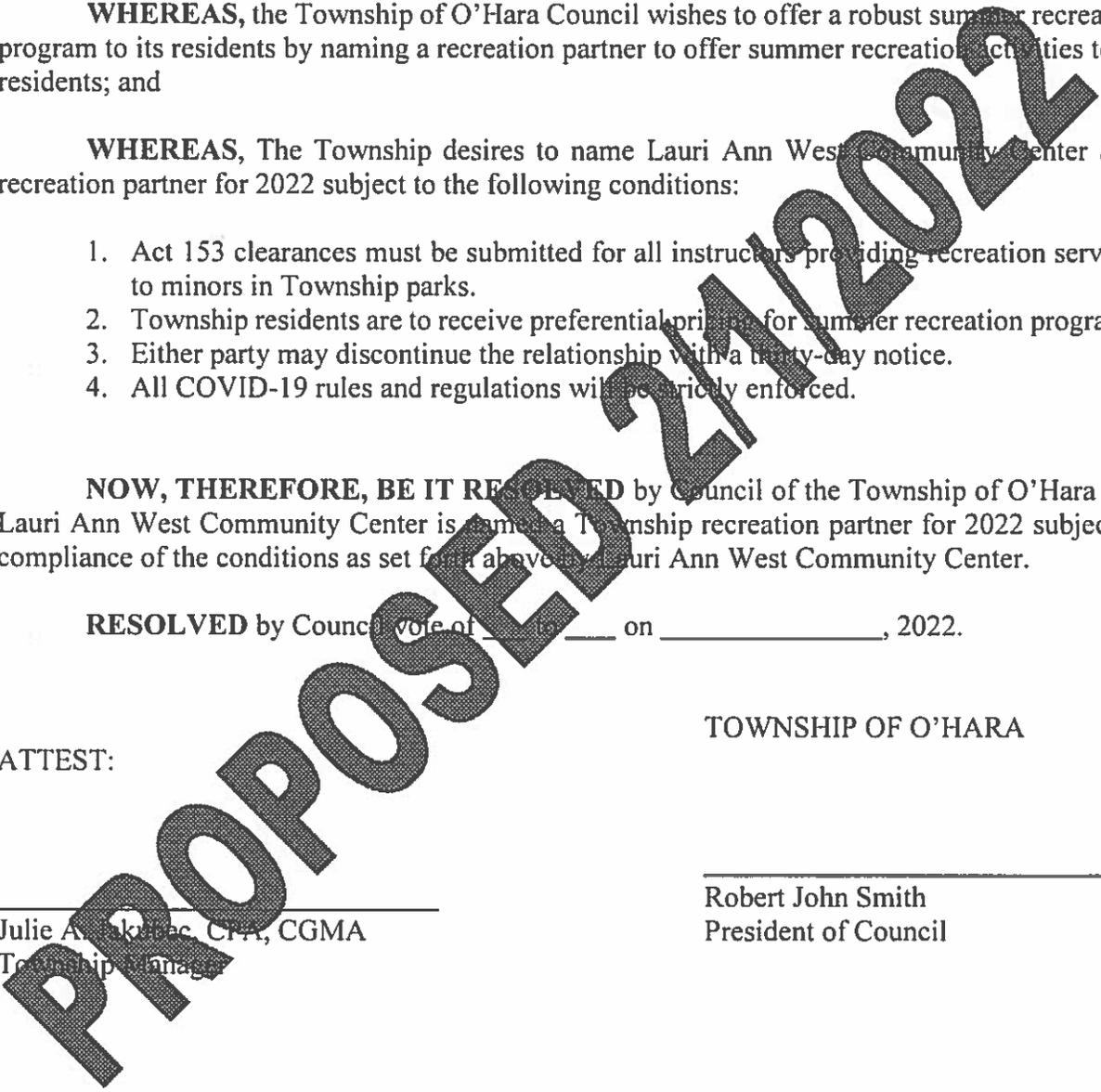
ATTEST:

TOWNSHIP OF O'HARA

\_\_\_\_\_  
Julie Ann Kottenc, CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

Adopted \_\_\_\_\_



BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA NAMING COOPER  
SIEGEL COMMUNITY LIBRARY AS A TOWNSHIP RECREATION  
PARTNER FOR 2022**

**WHEREAS**, the Township of O'Hara Council wishes to offer a robust fall reading program to its residents by naming a recreation partner to offer fall story time activities to its residents; and

**WHEREAS**, The Township desires to name Cooper Siegel Community Library as a recreation partner for 2022 subject to the following conditions:

1. Act 153 clearances must be submitted for all instructors providing recreation services to minors in Township parks.
2. Township residents are to receive preferential pricing for recreation programs.
3. Either party may discontinue the relationship with a thirty-day notice.
4. All COVID-19 rules and regulations will be strictly enforced.

**NOW, THEREFORE, BE IT RESOLVED** by Council of the Township of O'Hara that Cooper Siegel Community Library is named a township recreation partner for 2022 subject to compliance of the conditions as set forth above by Cooper Siegel Community Library.

**RESOLVED** by Council vote of \_\_\_\_\_ to \_\_\_\_\_ on \_\_\_\_\_, 2022.

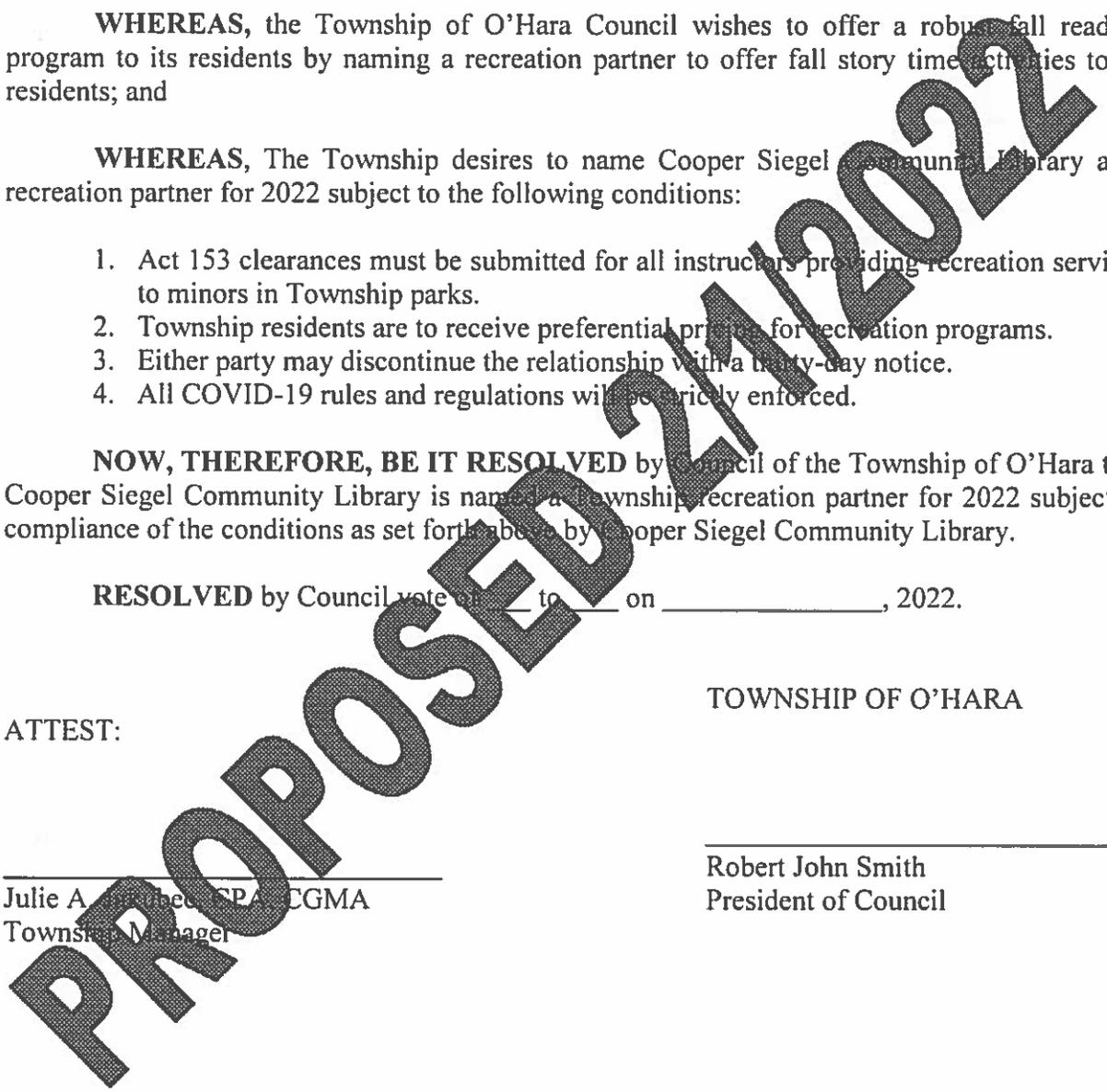
ATTEST:

TOWNSHIP OF O'HARA

\_\_\_\_\_  
Julie A. [unclear] CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

Adopted \_\_\_\_\_



**TOWNSHIP OF O'HARA  
COUNCIL VIRTUAL REGULAR MEETING  
FEBRUARY 8, 2022  
7:00 P.M.  
PROPOSED AGENDA**

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Join Zoom Meeting

<https://us02web.zoom.us/j/5427988718?pwd=QUVhSFo3d1k1SmUvV0R3WVU0a3AvUT09>

Meeting ID: 542 798 8718

Passcode: 032515238

One tap mobile

+13126266799,,5427988718#,,,,\*032515238# US (Chicago)

+19292056099,,5427988718#,,,,\*032515238# US (New York)

I. OPENING PROCEDURES

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

II. MINUTES

- A. Council Organizational Meeting - January 3, 2022
- B. Council Workshop – January 3, 2022
- C. Council Regular Meeting – January 11, 2022

III. FINANCE

- A. Vouchers – January 2022
- B. Receipts and Expenditures Records – December 2021
- C. Treasurer's Report

IV. REPORTS

- A. Other Organizations and Agencies Reports
- B. Monthly Departmental Reports
- C. Manager's Report

V. OLD BUSINESS

- A. Ordinances – Second Reading and Adoption

- (1) Accepting the Dedication for Public Use and for Highway Purposes the Streets as Set Forth in the Certain Recorded Plan Named Tara Villa and Accepting as Part of the Public Storm Drainage System, the Storm Sewers Installed In the Public Streets and Rights-Of-Way Shown In Said Plan B-86-2021

- (2) Accepting the Dedication for Public Use and for Highway Purposes the Streets as Set Forth in the Certain Recorded Plan Named Riverwatch of O'Hara Woods and Accepting as Part of the Pubic Sanitary Sewer System and Public Storm Drainage System, the Sanitary Sewers and Storm Sewers Installed in the Pubic Streets, Rights-of-Way and Easements as Shown In Said Plan B-1-2022

VI. NEW BUSINESS

A. Ordinances – Introduction for First Reading

- (1) Amending the Non-Uniform Pension Plan for Public Service Employees
- (2) Amending the Township Police Pension Plan

B. Resolutions

- (1) Application for Minor Subdivision Approval – Hidden Grove, 105 Harding Road
- (2) Authorizing Township Participation in the State Road Salt Contract
- (3) Authorizing the Filing of a Grant Application with Pennsylvania Department of Community and Economic Development Greenways, Trails and Recreation Program for the O'Hara Township Community Park Trail Stabilization and Pedestrian Bridge Project
- (4) Authorizing the Filing of a Grant Application with Pennsylvania Department of Conservation and Natural Resources for the O'Hara Township Community Park Trail Stabilization Project
- (5) Authorizing Joint Bidding of the 2022 Road Improvement Program with Fox Chapel Borough
- (6) Authorizing Joint Sharing of Engineering Inspection Services Related to the 2022 Road Improvement Program with Fox Chapel Borough
- (7) Authorizing the Advertisement to Request Bids for Grass Mowing, Landscaping and Related Services
- (8) Authorizing the Purchase of Public Service Equipment

(9) Naming Lauri Ann West Community Center as a Township Recreation Partner

(10) Naming Cooper Siegel Library as a Township Recreation Partner

C. Motion

(1) Authorizing the Auctioning of Used Township Equipment on Municibid

VII. COMMUNICATIONS

- A. Citizens
- B. Council
- C. Staff

VIII. ADJOURNMENT

IX. EXECUTIVE SESSION – LEGAL AND LABOR MATTERS