

**TOWNSHIP OF O'HARA  
COUNCIL WORKSHOP  
MARCH 1, 2022  
7:00 P.M.  
AGENDA**

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Join Zoom Meeting

<https://us02web.zoom.us/j/5427988718?pwd=QUVaSFo3d1k1SmUvV0R3WVU0a3AyUT09>

Meeting ID: 542 798 8718

Passcode: 032515238

One tap mobile

+13126266799,,5427988718#,,,,\*032515238# US (Chicago)

+19292056099,,5427988718#,,,,\*032515238# US (New York)

I. OPENING PROCEDURES

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

II. BID OPENING

- A. Grass Mowing, Landscaping and Related Services

III. CITIZEN COMMENTS CONCERNING NON-AGENDA ITEMS

IV. REVIEW AND DISCUSSION

- A. Discussion About Participation in Regional Fire Study with DCED
- B. Properties not Connected to Saxonburg Boulevard Sanitary Sewer System
- C. Requesting Authorization to Submit an Application to the Pennsylvania Municipal Assistance Program for the Preparation of the Long Range Comprehensive Plan
- D. Requesting Authorization to Submit a Grant Application to the Commonwealth Financing Authority for the Epsilon Drive PRP Improvements Project
- E. Requesting Authorization to Submit a Grant Application to the Commonwealth Financing Authority for the Powers Run Sanitary Sewer Project
- F. Requesting Authorization to Submit a Grant Application to the Commonwealth Financing Authority for the O'Hara Township Community Park Trail Stabilization Project
- G. Nancy Werner Park/Six-Mile Island Rules and Regulations

- H. Requesting Certification of Police Officer Eligibility List
- I. Establishing an Adhoc Committee and Procedures for Redistricting Township Wards and Districts
- J. Consideration of Contribution to Cooper Siegel Library
- K. Request to Participate in the Low-Income Household Water Assistance Program
- L. Proposed Proclamation Recognizing PA 1Call 50<sup>th</sup> Anniversary
- M. Solicitor's February 14, 2022 Invoice
- N. Proposed March 8, 2022 Regular Meeting Agenda
- V. CONCERNS OF COUNCIL
- VI. CONCERNS OF STAFF
- VII. ADJOURNMENT
- VIII. EXECUTIVE SESSION - LABOR AND LEGAL MATTERS

Agenda Information – March 1, 2022 Council Workshop

(a) denotes attachment

I. Opening Procedures

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

II. Bid Opening

- A. Grass Mowing, Landscaping and Related Services (a)

Bids are scheduled for opening on Tuesday evening for the subject contract. A bid tabulation form is attached for your use. A motion will be needed, followed by a second to the motion and a **voice vote**, to authorize the opening of bids.

III. Citizen Comments Concerning Non-Agenda Items

IV. Review and Discussion

- A. Discussion About Participation in Regional Fire Study with DCED (a)

As a result of discussions with area municipalities and volunteer fire departments/companies, a study by Pennsylvania Department of Community and Economic Development (“PA DCED”) on potential consolidation/merger of area fire departments/companies is recommended. Attached is information from PA DCED concerning services available. A Letter of Intent will need to be executed.

- B. Properties not Connected to Saxonburg Boulevard Sanitary Sewer System

Initially Council established August 2020 as the deadline for residents to connect to the Saxonburg Sanitary Sewer System. Due to the COVID-19 Pandemic, Council agreed to extend the deadline for residents to connect to the sanitary sewer to September 30, 2020. Allegheny County Health Department requires “where a public sewer line or public sewer line extension is constructed after January 1, 1994, all buildings or structures used for human occupancy within 250 feet of such public sewer or sewer line extension, where such sewer has been made available by the municipality or authority, shall have the building systems connected to the public facility and discontinue the use of any individual or community sewage treatment system. Owners of affected properties under this section may be given up to 90 days by the Department to connect to the public sewer.” Currently there are ten (10) inhabited properties that are not connected. Staff requests further discussion of the subject matter.

- C. Requesting Authorization to Submit an Application to the Pennsylvania Municipal Assistance Program for the Preparation of the Long Range Comprehensive Plan (a)

The Township is seeking assistance through the Pennsylvania Municipal Assistance Program to assist with the costs associated with updating the Township's Comprehensive Plan. The grant is being jointly applied for with Fox Chapel Borough. If acceptable, the attached proposed resolution will be included for consideration on the March 8<sup>th</sup> regular meeting agenda.

- D. Requesting Authorization to Submit a Grant Application to the Commonwealth Financing Authority for the Epsilon Drive PRP Improvements Project (a)

The Epsilon Drive Pollution Reduction Plan determined that installing a stormwater retention facility between Epsilon and Alpha Drives would help to alleviate downstream flooding and allow the Township to meet its goals in reducing sediment in the creek that runs through O'Hara Township Community Park. Staff is seeking a grant in the amount of \$500,000 for the construction of the stormwater retention pond. A prior GEDF grant application to Allegheny County Redevelopment Authority was not successful. If acceptable, the attached proposed resolution will be included on the March 8<sup>th</sup> regular meeting agenda for consideration.

- E. Requesting Authorization to Submit a Grant Application to the Commonwealth Financing Authority for the Powers Run Sanitary Sewer Project (a)

This project was identified in the Feasibility Study that was submitted to ALCOSAN. This project will reduce surcharging in the Township's sanitary sewer line. The Township is seeking a grant in the amount of \$300,000. Prior grant applications to ALCOSAN and Allegheny County Redevelopment Authority were not successful. If acceptable, the attached proposed resolution will be included for consideration on the March 8<sup>th</sup> regular meeting agenda.

- F. Requesting Authorization to Submit a Grant Application to the Commonwealth Financing Authority for the O'Hara Township Community Park Trail Stabilization Project (a)

A gabion basket wall along the trail in O'Hara Township Community Park is sagging. Repeated heavy rainfalls has created stabilization problems. It is recommended to replace the wall with soldier pile and concrete lagging. The Township is required to monitor the wall after every rain per an agreement Pennsylvania Department of Environmental Protection. The Township is seeking a grant in the amount of \$500,000 to rebuild the wall. Prior grant applications to Pennsylvania Department of Conservation and Natural Resources and Commonwealth Financing Authority were not successful. If acceptable, the attached proposed resolution will be included on the March 8<sup>th</sup> regular meeting agenda for consideration.

G. Nancy Werner Park/Six-Mile Island Rules and Regulations (a)

Attached are two ordinances from 1985 and 1986 outlining rules and regulations for the Nancy Werner Park/Six-Mile Island. It has been suggested that the Parks and Recreation Commission review these ordinances and provide recommended updates.

H. Requesting Certification of Police Officer Eligibility List

The Township Civil Service Commission will meet virtually Monday, February 28<sup>th</sup> to review and ratify the Police Officer Candidates' examination scores and prepare the Police Officer Eligibility List. A copy of the list will be provided to Council prior to the workshop. If acceptable, a motion is requested this evening to certify the Police Officer Eligibility List, followed by a second to the motion and a voice vote.

I. Establishing an Adhoc Committee and Procedures for Redistricting Township Wards and Districts

Mr. Denny, Ms. Eccles and Mr. Hammill were appointed to spearhead the Adhoc Committee for reapportioning the Township Wards and Districts. It is suggested that Council discuss the resident makeup of the committee and the process for their appointment.

J. Consideration of Contribution to Cooper Siegel Library (a)

Ms. Jill McConnell, Executive Director and William "Pat" Getty, Board Member of the library attended the September 14, 2021 Council meeting to request equitable support from the communities served by the library. Municipalities that contribute less than the \$5.00 per capita expenditure per resident, were asked to increase their contribution by \$2.50 by the end of 2022, resulting in \$22,230 for the library, and continue to increase the contribution to get to \$5.00 per capita expenditure per resident by the end of 2025, resulting in \$44,460 for the library. Attached are meeting minutes of prior discussions pertaining to requests for financial support for the library. During the 2022 Budget review, Council agreed to leave the allocation in the budget as a place holder and discuss next year.

K. Request to Participate in the Low-Income Household Water Assistance Program (a)

Attached is a flyer and information received from the Pennsylvania Department of Human Services regarding a program to assist families with water and sewer expenses subject to meeting Federal Poverty Income Guidelines and have an outstanding balance on their water and/or sewer bill. Fox Chapel Authority and Shaler-Hampton Water Authority have contracted to participate in this program and our residents can seek the grant funds. Information will be posted on the Township website and social media.

L. Proposed Proclamation Recognizing PA 1Call 50<sup>th</sup> Anniversary (a)

Council has historically recognized March as safe digging month. This year PA 1Call is celebrating its 50<sup>th</sup> Anniversary. Attached is a proposed proclamation recognizing the anniversary. If acceptable, the proclamation will be included for consideration on the March 8<sup>th</sup> regular meeting agenda.

M. Solicitor's February 14, 2022 Invoice (a)

Attached is the subject invoice for review.

N. Proposed March 8, 2022 Regular Meeting Agenda (a)

Attached is the proposed March 8, 2022 Regular Meeting Agenda for Council's review and approval.

V. Concerns of Council

VI. Concerns of Staff

VII. Adjournment

VIII. Executive Session – Labor and Legal Matters

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GRASS MOWING, GRASS TRIMMING, FERTILIZING, WEED AND CRABGRASS CONTROL, GRUB CONTROL, INSECT CONTROL, AERATION, SHRUB AND TREE TRIMMING, MULCHING, DEBRIS REMOVAL – BASE BID	1-Year Contract			2-Year Contract			3-Year Contract			ALTERNATE BID EXCLUDING WOODLAND PARK	OPTIONAL FERTILIZING, AERATION, WEED AND CRABGRASS CONTROL, AND GRUB CONTROL – BALL FIELDS
CONTRACTOR	Bid Bond	2022	2023	2024	2022	2023	2024	2022	2023	2024	2024
31 EAST Landscaping and Excavation 304 Michigan Avenue Lower Burrell, PA 15068 724-8828-2930 <b>937-416-5472</b> Chris Russo											
Penn Landscape and Cement Work 5860 Saltsburg Road Verona, PA 15147 412-915-5231 Anthony – Owner Lou Cardillo											
Simmons Landscaping 358 Chapin Street Pittsburgh, PA 15214 412-965-6831 Nick Simmons											





## REGIONAL FIRE & EMERGENCY SERVICES

SMART STRATEGIES FOR KEEPING COMMUNITIES SAFE



Phoenixville, PA

### REGIONALIZING VOLUNTEER FIRE COMPANIES

In 2005, the Legislative Budget and Finance Committee released the HR 148 Report - *The Feasibility of Regionalizing Pennsylvania's Volunteer Fire Companies*. This detailed and informative document provides an overview of volunteer fire services in Pennsylvania, identifies their common problems and challenges, and analyzes regionalization as a potential solution. Examples and case studies are provided, as well as suggestions for building partnerships designed to increase recruitment, retention, and other operational efficiencies.

Through voluntary mergers and consolidations, fire departments and emergency service providers may become more sustainable.

### REGIONAL FIRE AND EMERGENCY SERVICES

The Governor's Center for Local Government Services provides a full range of vital programs, training, and services to municipal governments to resolve problems at the local level.

The Governor's Center for Local Government Services also offers technical and financial assistance to support regionalization efforts, and continually recognizes successful ventures to encourage more fire departments and emergency service providers to consider regionalization.

For more information about regional fire and emergency services, visit [dced.pa.gov/fire](http://dced.pa.gov/fire).

# REGIONAL FIRE & EMERGENCY SERVICES

## RECOMMENDATIONS FOR MUNICIPALITIES REGARDING FIRE SERVICES

1. Create an Emergency Services Committee, comprising municipal staff and emergency services staff.
2. Plan budgets in one, five, and ten-year increments in cooperation with fire company expectations.
3. Pay fire company invoices as allocated in the municipal budget without handing over cash to company.
4. Consider the overall needs and level of service of the municipality, surrounding municipalities, and county emergency planning staff.
5. Assist fire departments with securing external bookkeeping/accounting support for financial management, including annual tax preparation.
6. Require fire departments to conduct annual and recruit physical examinations.
7. Conduct annual criminal background/drivers' license checks on all firefighters and new recruits.
8. Require that all new recruits and firefighters pass an annual fitness/agility test.
9. Contact the Center with questions.
10. Submit a Letter of Intent to the Center (if needed) to request a study.

## FIRE STUDIES OFFERED

- Emergency Services Evaluation
- Fire Services Management
- Fire Apparatus and Equipment
- Merger Feasibility
- Consolidation Feasibility
- Regional Feasibility

Emergency service comes in a variety of forms, from a simple intergovernmental agreement like mutual aid to a complex merger. Other forms of service may include automatic aid agreements or functional, partial, and operational consolidations.

## REGIONAL CONTACTS & RESOURCES

The Department of Community & Economic Development's regional offices are the first point of contact for municipalities regarding economic development programs. Our department provides technical assistance to local and regional agencies relating to planning, implementation, funding opportunities, grant applications, and project management. We are invested in enhancing the quality of life for all Pennsylvanians through the revitalization of our cities and boroughs. Contact an office near you to get started.

**Governor's Center  
for Local Government Services**  
Commonwealth Keystone Building  
400 North Street, 4th Floor  
Harrisburg, PA 17120-0225

Tel: 1.888.223.6837  
Email: [ra-dcedcigs@pa.gov](mailto:ra-dcedcigs@pa.gov)



05/15/2018



Lemoyne, PA



# LETTER OF INTENT

This Letter of Intent is submitted to the Governor's Center for Local Government Services to request technical assistance. By submitting this request, the municipality agrees to cooperate with the Center.

The governing body must approve this request for assistance by motion prior to submission. No resolution is required.

Complete and return the form either by mail or fax. Center personnel will evaluate the request to determine the level of assistance. The contact person designated below will receive all future information regarding this request.

### PLEASE COMPLETE THE FOLLOWING

Type of technical assistance being requested:

- |   |   |
|---|---|
| <input type="checkbox"/> Regional Police Consolidation                        | <input type="checkbox"/> Finance                  |
| <input type="checkbox"/> Police Management                                    | <input type="checkbox"/> Public Works             |
| <input type="checkbox"/> Fire & Emergency Services                            | <input type="checkbox"/> Administrative/Secretary |
| <input type="checkbox"/> Council of Governments/Intergovernmental Cooperation | <input type="checkbox"/> Home Rule                |
| <input type="checkbox"/> Land Use Planning                                    | <input type="checkbox"/> Boundary Change          |
| <input type="checkbox"/> Uniform Construction Code                            | <input type="checkbox"/> Other _____              |

Are you currently a part of any intergovernmental agreement?

Yes  No

If yes, describe briefly: \_\_\_\_\_  
\_\_\_\_\_

Description of Project: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### CHIEF ELECTED OFFICIAL (PRINT)

Municipality: \_\_\_\_\_ Federal ID#: \_\_\_\_\_

County: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Municipal Address: \_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### CONTACT PERSON

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

### SIGNATURE AND VERIFICATION

I hereby certify that the governing body, at a public meeting held on \_\_\_\_\_, has approved this Letter of Intent.

\_\_\_\_\_  
Attest (Secretary)

\_\_\_\_\_  
Date

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA AUTHORIZING THE  
FILING OF AN APPLICATION TO THE PENNSYLVANIA MUNICIPAL  
ASSISTANCE PROGRAM**

**WHEREAS**, the Township of O'Hara will be undertaking a project to prepare a new Long Range Comprehensive Plan; and

**WHEREAS**, the Pennsylvania Department of Community and Economic Development makes available grants-in-aid to such projects through the Municipal Assistance Program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the Township of O'Hara hereby authorizes submission of an application to the Municipal Assistance Program; and

**BE IT FURTHER RESOLVED** that the Council of the Township of O'Hara hereby commits municipal resources in the amount of \$ \_\_\_\_\_ as match for said project.

**RESOLVED** by the Council of the Township of O'Hara vote of \_\_ to \_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

TOWNSHIP OF O'HARA

ATTEST:

\_\_\_\_\_  
Julie A. Jakubec, CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

Adopted \_\_\_\_\_

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA AUTHORIZING THE  
FILING OF A GRANT APPLICATION WITH THE COMMONWEALTH  
FINANCING AUTHORITY FOR THE EPSILON DRIVE PRP  
IMPROVEMENTS PROJECT**

**BE IT RESOLVED**, that the Township of O'Hara of Allegheny County hereby requests a Statewide Local Share Assessment grant in the amount of \$805,000.00 from the Commonwealth Financing Authority to be used for Epsilon Drive PRP Improvements.

**BE IT RESOLVED**, that the Township of O'Hara Council does hereby designate Julie A. Jakubec, Township Manager and Robert John Smith, Council President as the officials to execute all documents and agreements between the Township of O'Hara and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

**RESOLVED** by Council vote of \_\_\_ to \_\_\_ this \_\_\_ day of \_\_\_, 2022.

ATTEST:

TOWNSHIP OF O'HARA

\_\_\_\_\_  
Julie A. Jakubec, CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

Adopted \_\_\_\_\_

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA AUTHORIZING THE  
FILING OF A GRANT APPLICATION WITH THE COMMONWEALTH  
FINANCING AUTHORITY FOR THE POWERS RUN SANITARY SEWER  
PROJECT**

**BE IT RESOLVED**, that the Township of O'Hara, Allegheny County, Pennsylvania hereby requests a Statewide Local Share Assessment grant in the amount of \$347,300.00 from the Commonwealth Financing Authority to be used for the Powers Run Sanitary Sewer.

**BE IT RESOLVED**, that the Township of O'Hara Council does hereby designate Julie A. Jakubec, Township Manager and Robert John Smith, Council President as the officials to execute all documents and agreements between the Township of O'Hara and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

**RESOLVED** by Council vote of \_\_\_ to \_\_\_ this \_\_\_ day of \_\_\_, 2022.

ATTEST:

TOWNSHIP OF O'HARA

\_\_\_\_\_  
Julie A. Jakubec, CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

Adopted \_\_\_\_\_

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

**TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA AUTHORIZING THE  
FILING OF A GRANT APPLICATION WITH THE COMMONWEALTH  
FINANCING AUTHORITY FOR THE O'HARA TOWNSHIP  
COMMUNITY PARK TRAIL STABILIZATION PROJECT**

**BE IT RESOLVED**, that the Township of O'Hara of Allegheny County hereby requests a Statewide Local Share Assessment grant in the amount of \$125,000.00 from the Commonwealth Financing Authority to be used for the O'Hara Township Park Trail Stabilization Improvements.

**BE IT RESOLVED**, that the Township of O'Hara Council does hereby designate Julie A. Jakubec, Township Manager and Robert John Smith, Council President, as the officials to execute all documents and agreements between the Township of O'Hara and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

**RESOLVED** by Council vote of \_\_\_ to \_\_\_ this \_\_\_ day of \_\_\_, 2022.

ATTEST:

TOWNSHIP OF O'HARA

\_\_\_\_\_  
Julie A. Jakubec, CPA, CGMA  
Township Manager

\_\_\_\_\_  
Robert John Smith  
President of Council

Adopted \_\_\_\_\_

TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE TOWNSHIP OF O'HARA ENACTING  
AND ESTABLISHING RULES, REGULATIONS, AND FEE  
SCHEDULES FOR THE USE OF ISLAND PARK RECREATION  
AREAS.

THE TOWNSHIP OF O'HARA HEREBY ORDAINS:

WHEREAS, the Township of O'Hara is fortunate to possess within its boundaries an island park recreation area known as Nancy Werner Park situated on Six-Mile Island located in the Fourth Ward of O'Hara Township in the Allegheny River; and

WHEREAS, the Township of O'Hara recognizes that the island park recreation area is ecologically sensitive and that damage to the island may result if the area is not managed correctly; and

WHEREAS, it is necessary for the protection of the township of O'Hara that certain rules and regulations be adopted and enforced regarding the issuance of an annual island park recreation area permit and the use of the island by the permit holder and members of the public:

SECTION I. Issuance of Annual Permit for Use of the  
Island Park Recreation Areas

A. The township manager is authorized to issue an annual permit for use of the island park recreation area to any non-profit organization as defined by Section 501 of the Internal Revenue Code which can best demonstrate that it will preserve, maintain, and protect the natural state of the island.

B. The township manager shall develop an application form to be used by applicants for annual island park recreation area permits. Said form shall be designed to provide information on the ability of the applicant to carry out the above-stated policy.

C. Upon the review of the applications for the annual island park recreation area permit, the township manager shall award the permit to that organization which best demonstrates the ability to protect, maintain, and preserve the island park and which agrees to abide by the rules and regulations for the island park.

D. The fee for the annual island park recreation area permit shall be \$1,000., plus \$25 for each member over twenty-five (25) using the island on a seasonal basis. Payment of the fee must be made before a permit will be issued.

E. Term of the lease will be from April 1 to March 31 of each year. New applications must be submitted annually.



SECTION II. Rules and Regulations

A. The following rules and regulations shall apply to the annual island park recreation area permit holder:

1. The permit holder shall agree to indemnify, hold harmless, and defend the Township of O'Hara from and against any and all actions or causes of action, claims, demands, liabilities, loss, damage, or expense of whatsoever kind in nature, including attorney's fees, which the Township of O'Hara may suffer or incur by reason of bodily injury, including death, to any person or persons, or by reason of damage to or destruction of any property, including the loss of use thereof, arising out of or in any manner connected with the use of an island park recreation area permit holder, or which the Township of O'Hara may sustain or incur in connection with any litigation, investigation, or other expenditures incident thereto, including any suit instituted to enforce the obligation of this agreement of indemnity, whether or not due in whole or in part to any act, omission, or negligence of the Township of O'Hara, or any of its representatives, or employees, in an amount not less than \$500,000 per occurrence for bodily injury, including death, and in an amount not less than \$100,000 for damage to or destruction of property, including the loss of use thereof, per occurrence.
2. The permit holder shall furnish to the Township of O'Hara two copies of a certificate from the permit holder's insurance carrier, acceptable to the Township of O'Hara, that policies of insurance have been issued by it to the permit holder providing for the insurance listed above, and that such policies are in force. Such certificates shall state that the Township of O'Hara is named as an additional insured, and the insurance carrier will give the Township of O'Hara thirty (30) days prior written notice of any cancellation or material change in such policies. The certificate shall also quote in full the agreement of indemnity set forth above as evidence of the type of contractual liability coverage furnished. The Township of O'Hara will receive a copy of the policy and shall approve its provisions.
3. The permit holder may restrict the use of the island park recreation area by any member of the public except as follows:
  - a. Said use may be limited to twenty-four (24) continuous hours.
  - b. Members of the public who disobey any of the rules and regulations as herein contained may be denied access to or use of the island park recreation area. Violations must be directed to the township for prosecution.

4. The permit holder if constructing any docks or landings on the island park recreation area, must reserve a minimum of two docks or landings for public use.

5. The permit holder shall comply with all applicable federal, state, and local regulations presently in existence and those which may be issued during the term of the permit holder's stay on the island park recreation area. Specifically included in the above are rules and regulations pertaining to the human, animal, solid, and liquid waste disposal.

6. The permit holder shall provide the township with a cash bond in the amount of five hundred dollars (\$500) to be used by the township to defray any costs incurred by the township as a result of actions or inactions by the permit holder while using the island park recreation area. It is understood that this bond does not in any way reduce the responsibility of the permit holder under Section II, subsection A, paragraphs 1 and 2, of this ordinance. The bond will be refunded to the permit holder within sixty (60) days of termination of the permit, provided that no use of the bond by the township is necessary.

B. The following rules and regulations shall apply to the island park recreation area permit holder, its members, guests, visitors, and members of the public who use the island park recreation areas.

1. The island park recreation area may only be used for such recreation purposes as overnight camping, fishing, swimming, boating, and other similar activities.

2. Littering is absolutely prohibited.

3. Trees, shrubs, hedges, berries, wild flowers or other flowers must not be picked, cut, broken or injured in any way.

4. Any person or organization using the island park recreation area, whether with or without a permit, shall be fully and financially responsible for any damages they may inflict upon park property and equipment.

5. No person shall conduct herself or himself in any manner which causes harm to the health, safety, morals, or general welfare of any person within the island park.

6. Lotteries or other gambling or games of chance are prohibited.

7. Alcoholic beverages are permitted. Drunkenness, disorderly or indecent conduct, and profane or offensive language are forbidden.

BILL NO. B-16-85

ORDINANCE NO. 816

8. No firearms, airguns, pistols, rifles, or weapons of any nature shall be used or carried within the limit of an island park.

9. When amplifying or sound systems are used, the maximum time permitted shall be limited to a maximum of four (4) hours and may only be used between the hours of 10:00 A.M. to 8:00 P.M., Monday - Saturday, and 1:00 P.M. to 8:00 P.M., Sunday. Noise levels which disturb the peace are not permitted.

10. No person or organization may sell or offer for sale any service for hire, article, or substance within the limits of an island park or set up any stand or booth for such purposes, or distribute or display handbills, cards, or advertisements of any nature whatsoever unless duly authorized by the township manager.

11. Permanent structures may not be constructed.

SECTION III. Penalties

A. Any person violating any of the provisions of this ordinance or any regulation or rule provided herein shall upon conviction thereof in any summary proceeding before any magistrate be sentenced to pay a fine not in excess of \$300 and not less than \$25 and costs of prosecution.

B. All applicants for island park recreation area permits shall be required to sign the following statement as part of the application:

"I hereby acknowledge receipt of a copy of the O'Hara Township Island Park Recreation Area Ordinance No. 816 and intend to be fully and legally bound by its terms and provisions. Further, I understand that as the applicant for an O'Hara Township Island Park Recreation Area Permit, I will be judged to be the responsible party in the event of any damages to park facilities or violation of park rules by any members or guests of my organization or group; and I accept this responsibility and legal obligation."

C. The township manager or designee shall have the right to revoke an island park recreation area permit for any violation of this ordinance.

SECTION IV. Repealer

Any ordinance or resolution, or parts thereof, which are in conflict herewith are repealed to the extent of the conflict.

ORDAINED and ENACTED INTO LAW by O'Hara Township Council vote of \_\_\_ to \_\_\_ this 4th day of June, 1985.

TOWNSHIP OF O'HARA

*William H. Crooks, Jr.*  
William H. Crooks, Jr.  
President of Council

ATTEST:

*Carol T. Young*  
Carol T. Young  
Township Manager

First Reading	Palombo	-	Drake	5 - 1	4/9/85
				(Zaenger Dissented)	
Second Reading	Bartholomew	-	Walter	6 - 0	5/14/85
Motion to Adopt	Walter	-	Drake		
Motion to Amend	Bartholomew	-	Drake	(DEFEATED) 4 - 2	5/14/85
Motion to Table	Zaenger	-	Bartholomew	(TABLED) 4 - 2	5/14/85
				(Walter and Crooks Dissented)	
Motion to Adopt	Drake	-	Bartholomew	*	
Motion to Amend	Walter	-	Drake	5 - 2	6/4/85
				(Zaenger and Bartholomew Dissented)	
* Motion to Adopt as Amended	Walter	-	Drake	5 - 2	6/4/85

TOWNSHIP OF O'HARA  
ALLEGHENY COUNTY, PENNSYLVANIA

AN ORDINANCE OF THE TOWNSHIP OF O'HARA AMENDING ORDINANCE  
NO. 816, RULES AND REGULATIONS GOVERNING ISLAND PARK RECREA-  
TION AREAS

WHEREAS, when Ordinance No. 816 was adopted by the Township Council on June 4, 1985, Section II. A. 3. was written incorrectly.

NOW, THEREFORE, the TOWNSHIP OF O'HARA hereby ordains that Section II. A. 3. is amended as follows:

The permit holder may not restrict the use of the island park recreation area by any member of the public except as follows:

- a. Such use may be limited to twenty-four (24) continuous hours.
- b. Any member of the public who disobeys any rule or regulation as herein contained may be denied access to or use of the island park recreation area. Violations shall be directed to the township for prosecution.

ORDAINED AND ENACTED by the TOWNSHIP OF O'HARA COUNCIL by a vote of 6 to 0 on November 10, 1986.

TOWNSHIP OF O'HARA

ATTEST:

William H. Crooks, Jr.  
William H. Crooks, Jr.  
President of Council

Mary Jane Kuffner Hirt  
Mary Jane Kuffner Hirt  
Township Manager

First Reading	<u>Candris - Palombo</u>	<u>6 - 0</u>	<u>10/14/86</u>
Second Reading	<u>Drake - Candris</u>	<u>6 - 0</u>	<u>11/10/86</u>
Advertised			<u>          </u>
Codified			<u>          </u>

**QUESTIONS FOR JILL MCCONNELL TO ANSWER**

1. What amount does Fox Chapel Borough contribute to the Sharpsburg Library?
  2. What amount does Fox Chapel Borough contribute to the Lauri Ann West Community Center?
  3. How is the budget decided for the Sharpsburg Library?
  4. How many Sharpsburg residents visit the Cooper Siegel Library?
  5. What would it cost to have the Sharpsburg Library open as much as the Cooper Siegel Library?
  6. What is the intent for the adjacent property recently purchased by the Library?
  7. Do they need the money due to a shortfall from last year; or do they need the money for this year; or do they need it in anticipation of whatever extra the utility bills will be next year, with the finished 5,000 s.f. space that they need \$1,000,000 for.
-

Mr. Taylor stated the cul-de-sac with 11 lots is predominantly served by water, sanitary sewer, gas and electric with on-street connections. He worked with Fox Chapel Authority on how to loop each house and have a nice, small yard. Stormwater will be controlled by a detention pond and rock sumps.

Mr. Caprara, Council Member representing the Third Ward, expressed serious concerns about stormwater. Mr. Taylor stated all the storm event calculations and assumptions indicate the water will be held, percolate and slowly release into the storm sewer system. Mr. Schmidt added the detention facility is designed to reduce predevelopment flow by 65%. The filtration process discharges to the storm sewer to a 25" line. Mr. Caprara stated everything has to go downhill, and affects the properties below. Mr. Steinert, Jr., P.E. explained the stormwater measures will definitely help downstream. He recalled all the land washed out at Harding Road. The detention pond will hold all that water and slowly release it.

Vice President Vogel inquired about the lots with rock sumps, which Mr. Schmidt noted the two lots that would have rock sumps since gravity was not an option. Vice President Vogel noted Lot No. 10 is very narrow. Mr. Schmidt noted the lot has 9-foot side yards and 20-foot setbacks in the front and rear. He also noted the developer is looking to Jordan Tax to acquire lots to the north, which he would also develop. The stormwater controls are designed with the additional lots.

Mr. Schmidt noted a waiver would be requested for the concrete curb in order to conform with the rest of the area. He also noted trees would be provided for the edible trail.

Ms. Eccles questioned who would provide the fire hydrant. Mr. Schmidt indicated the developer would pay the water authority to install the hydrant and the Fire Marshal would determine the appropriate location for the hydrant.

Vice President Vogel questioned the width of the road. Mr. Steinert, Jr., P.E. explained the road meets Township requirements.

President Smith recalled waiving concrete curbs for several development plans in the past and said that perhaps the requirements for concrete curbs should be changed because concrete curbs deteriorate quickly and are costly to repair.

The consensus of Council was to include a resolution for consideration on the May 11<sup>th</sup> regular meeting agenda.

#### IV. CITIZENS COMMENTS CONCERNING NON-AGENDA ITEMS

Mr. Tom Powers, Powers Run Road, noted updates to the historic signs for O'Hara Township Community Park. The signs were resized to 4' x 3' and the URL to direct people to the Township website may need changed at some point and a sticker could be placed over the URL.

Mr. Powers recalled talking with Jill McConnell of Cooper Siegel Library about hiring an archivist. He noted a magazine that was published between 1929 and 1931 for the archive, but she was noncommittal about providing storage or putting more photos on the walls.

**TOWNSHIP OF O'HARA  
COUNCIL VIRTUAL WORKSHOP MINUTES  
SEPTEMBER 14, 2021**

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I. OPENING PROCEDURES

- A. Call to Order by President Smith at 7:05 p.m.
- B. Pledge of Allegiance led by President Smith.
- C. Roll Call

Council Members Present: Robert John Smith, President of Council; Charles A. Vogel, Vice-President of Council; George H. Stewart, Second Ward; Gregory Caprara, Third Ward; Allison Berger, Fourth Ward; Cassandra Eccles, Fifth Ward; John R. Denny, Jr., At-Large

Also Present: Ted Curran, Treasurer; Julie A. Jakubec, CPA, CGMA, Township Manager; Brendan Lucas, Township Solicitor; Charles W. Steinert, Jr., P.E., Township Engineer; Loren R. Kephart, Public Service Superintendent; Scott K. Slagel, Police Superintendent; Chris Komora, Code Enforcement / Storm Water Coordinator; Cathy Bubas, Manager's Secretary

II. ANNOUNCEMENT

President Smith stated Council convened at 6:15 p.m. this evening in order to interview residents that have volunteered to fill vacancies on the Civil Service Commission, Planning Commission and Zoning Hearing Board. The Township is lucky to have a lot of good volunteers.

III. MOMENT OF SILENCE TO COMMEMORATE THOSE WHO DIED DURING THE SEPTEMBER 11, 2001 TERRORISTIC ATTACKS ON THE UNITED STATES OF AMERICA

President Smith requested a moment of silence in memory of those who lost their lives during the September 11<sup>th</sup> terrorist attacks.

Vice President Vogel commented that we all have moments in our lives that we will never forget, and this is one of those moments.

Manager Jakubec noted the virtual meeting procedures.

IV. VISITOR

- A. Request for Financial Support from the Cooper Siegel Library

Ms. Jill McConnell, Executive Director and William "Pat" Getty, Board Member were in attendance to explain the library's income sources. State and County Regional Asset District



(RAD) Funds provide approximately 34% of the income and 20% from fund raising. Ms. McConnell noted Fox Chapel Borough would like to see equitable support from the communities served. She stated O'Hara Township has the largest budget in the school district, yet does not contribute to the library.

Treasurer Ted Curran recalled an agreement between the Township and Fox Chapel Borough whereby the Township funds the Laurie Ann West Community Center and Fox Chapel Borough funds the library. President Smith noted at one time it was a joint project. Ms. McConnell stated it is no longer a joint project.

Ms. McConnell stated 1/3 of library card holders are from O'Hara Township; 23% of the library staff are O'Hara Township residents; and 40% of library volunteers are O'Hara Township residents. She explained more funding would provide more benefits, such as materials, specialized staff, technology upgrades to the meeting rooms, and more programs. If the flat funding continues the library will have to close on Sundays and 50% of the programs will have to be cut. Ms. McConnell also noted the building is ten years old and there is no money set aside for maintenance and upkeep of the building. She was asking municipalities that contribute less than the \$5.00 per capital expenditure per resident, to increase their by \$2.50 by the end of 2022 and get to the \$5.00 by the end of 2025.

Ms. Eccles questioned how the Sharpsburg Library Branch <sup>S</sup>id doing. Ms. McConnell indicated the Sharpsburg branch is doing well. They have their own operating budget. The information she presented is just for the Cooper Siegel Library. Ms. McConnell stated Sharpsburg Borough provides funding just to the Sharpsburg Branch. She noted some of the RAD and state funding are shared with the Sharpsburg Library branch. Ms. Eccles recalled giving the Sharpsburg Library money so they could stay open. She questioned how much Fox Chapel Borough gives to the Sharpsburg Library. Ms. McConnell stated \$390,000. Ms. Eccles asked how much Fox Chapel Borough gives to the Lauri Ann West Community Center. Ms. McConnell did not know. Manager Jakubec stated the community center does not receive any funding from Fox Chapel Borough. The Township allocates funding in addition to in-kind services.

Treasurer Curran noted the Township Historian, Tom Powers, was searching for a place to archive and store his records. Ms. McConnell indicated she had met with Mr. Powers and he was not ready to give up the records right now. He would provide records to digitize. There is space in the existing library to house quite a bit of Mr. Powers' material as well as digitize.

Mr. Denny, Jr. explained he views all the items as regional assets. He stated libraries do not generate revenue. He did not know how to appropriately support both the community center and library.

President Smith noted they are asking for operating funds; they are also thinking about a capital project. Ms. McConnell indicated fund raising for the project would not start until 2023.

It was noted Cooper Siegel Library plans to retrofit the basement area with meeting rooms that could be rented. President Smith indicated renting the meeting rooms at the library would compete with the community center; the library programs are not to conflict with programs offered at the community center. Manager Jakubec recalled the Township's donation to Sharpsburg was sent with conditions.

Ms. McConnell explained the increase in funding would pay for an Archivist and allow for the purchase of equipment to digitize, purchase shelving and storage for preserving.

Mr. Stewart questioned incentives to return books if there are no fines. Ms. McConnell referenced studies that indicate people that can afford the fines, will pay; those who cannot afford to pay the fines are too embarrassed and don't return the books.

Mr. Caprara asked if the archives area would be climate-controlled. Ms. McConnell indicated possibly, but there is more interest to digitize the records and hire an Archivist that has expertise.

Mr. Denny, Jr. asked if all municipalities contributed \$2.50 per resident how much it would help. Ms. McConnell stated it would allow the elimination of fines. They will spend 12% of the budget on materials as required by the State, which the library has not been able to do. The additional \$50,000 would allow for a lot more; and \$100,000 would enable the library to grow. They would complete the lower rooms and have the latest and greatest technology.

Mr. Caprara questioned how it would enhance or compete with Fox Chapel Area School District. Ms. McConnell indicated they would communicate with what is going on at the schools and have items the students would need to use when school is not open; such as vinyl cutters, sewing machines. She also talked with Shadyside Academy about collaborating.

Ms. Eccles asked how much is spent a year on their collection. Ms. McConnell stated \$110,000 to \$120,000 should be spent. Ms. Eccles asked when people do memory books if the library can include that as part of the 12%, which Ms. McConnell confirmed. Ms. Eccles suggested running a campaign to collect books to collect more money. Ms. McConnell stated they hired a Director of Development last year and would talk to her about the best way to go about that.

President Smith noted the library has 24 paid staff members. Ms. McConnell noted 24 staff are at Cooper Siegel. They usually have 28 to 30 staff members at any one time across both locations.

Mr. Stewart questioned how the budget is decided for the Sharpsburg Library. He recalled at one time Cooper Siegel Library wanted to cut Sharpsburg's hours. He asked if the policy on hours is system-wide and if the hours are the same at Fox Chapel and Sharpsburg. Ms. McConnell stated, "No", they have never had the same hours at both locations. She explained the Fox Chapel library is open 55 hours a week, including Sunday. The Sharpsburg library is open 30 hours a week year-round. Sharpsburg has a much smaller budget and is operated by four employees, of which only one employee is full-time. The Sharpsburg library budget total is \$140,000 and the main library budget is about \$900,000. She stated the Sharpsburg Library doesn't have the funds to be open more and there has been no show of a real need for the Sharpsburg Library to be open more.

Mr. Stewart asked if any Sharpsburg residents go to the main library. Ms. McConnell believed a few do, but did not know the exact number.

Mr. Denny, Jr. requested staff to see if a contribution could be provided in the budget.

Ms. Berger asked to look at the library's operating budget before considering making this a recurring donation. Ms. McConnell indicated she would share this year's budget.

Ms. Eccles stated the Sharpsburg library has some activities and inquired about the percentage as compared to the Fox Chapel library. Ms. McConnell stated Sharpsburg does their own programming. Ms. Eccles thought the Sharpsburg and Fox Chapel libraries were two of the same, but it seems like they are completely separate entities. She asked if the Sharpsburg Branch has a separate EIN than Cooper Siegel. Ms. McConnell answered "No". Ms. Eccles indicated Sharpsburg seems to get the short end of the stick and if they had more things available there, more people would go.

Mr. Denny, Jr. noted there are different needs for each community. Ms. McConnell stated they do cater programs to the communities they serve.

Manager Jakubec asked if the library is audited by external auditors and if they file form 990, which Ms. McConnell confirmed yes to both questions. Manager Jakubec requested copies of the last financials.

Ms. Harris, Fox Pointe, recalled the library agreement and that O'Hara would support the community center and Fox Chapel would support the library. If Council is going to fund the library, she suggested looking at the relationship between the community center and library and the two communities. She indicated the Long Range Comprehensive Planning Committee needs to have that conversation with Fox Chapel Borough. Ms. Harris stated the community center was a good opportunity because it could fund itself. She also noted she had heard from the new Consultant who is happy to be on board.

#### V. CITIZENS COMMENTS CONCERNING NON-AGENDA ITEMS

There were no comments.

#### VI. REVIEW AND DISCUSSION

##### A. Proposed Sewer Facilities Planning Module for Miramar Landings Along River Road

Manager Jakubec stated the Pennsylvania Department of Environmental Protection requires the submittal of a Sewage Facilities Planning Module for each subdivision and land development plan.

Mr. Stewart asked if the edu's are under present rates or the past where they do not have to hold so much water. Mr. Steinert, Jr., P.E. explained sanitary and storm water are separate. The Township is not restricted by the number of taps, so Council could approve the plan.

The consensus of Council was to include the plan for consideration on the September 21<sup>st</sup> regular meeting agenda.

##### B. Ratifying a Proposed Public Service Department Labor Agreement for the Years 2022, 2023, 2024, and 2025

The Manager stated the ordinance ratifies the proposed Public Service Contract for 2022 through 2025. The union has already approved the contract. They were able to clarify certain language,

The Manager noted the Public Service Department is responsible for leaf collection, municipal building maintenance, snow removal, and also includes solid waste and recycling collection. Manager Jakubec stated the waste and recycling collection contract will go out to bid through the North Hills Council of Governments. She anticipated glass would no longer be accepted for recycling. Residents are not billed for waste collection, as it is included in taxes.

Mr. Denny, Jr. noted federal funding is available for transportation and energy, and suggested future consideration of installing solar panels on the municipal building. Manager Jakubec recalled prior discussion about electric vehicles, which could include the Parks truck and Public Service Superintendent's truck because they are not used for plowing snow. She would seek grants for electric vehicles.

The Manager stated the Township has a mechanic on staff for vehicle repairs. Since they have the JPRO System, vehicles should not need to go out for service. The Public Service Department is also involved with the road improvement program preparation and highway mowing.

It was noted the Township has six active parklets with play equipment. New play equipment was not installed due to COVID.

Mr. Denny, Jr. stated he reviewed the community center financials and the center is doing very well. He noted the Township has given \$120,000 for the community center for the last ten years. President Smith stated that is part of the original agreement. Ms. Berger added the original agreement also states "not to exceed."

Ms. Berger questioned how the library came to the number they have requested. Manager Jakubec recalled the library established a per capita and asked for half and gradually get to the whole amount. Ms. Eccles noted their per capita is \$5.00. Ms. Berger stated there is an agreement in place for a reason. O'Hara Township takes care of the community center, and Fox Chapel takes care of the library.

Ms. Bubas commented that she did not support funding the library, noting the library recently purchased an adjacent lot for \$350,000. If they have money to buy the lot, they do not need the Township's financial support. President Smith questioned the library's intentions for the lot.

Ms. Berger noted the budget includes \$20,000 for the library, and noted questions to be answered before agreeing to an allotment for the library. Ms. Berger noted the Township would be approached for the library's capital campaign, and recalled a prior request to finish the basement at a cost of \$1,000,000. She stated in comparing Cooper Siegel to the Sharpsburg branch, Cooper Siegel has a large, paid staff, and Sharpsburg does not. Manager Jakubec stated the full per capita would be \$44,460; and half would be \$22,230. Ms. Berger was not aware that the Library Association had purchased the adjacent lot. She questioned why Sharpsburg Library cannot be open all the time. Ms. Berger indicated she would be comfortable with allotting \$5,000 to the library, to which Mr. Stewart agreed, recalling comments during the library's presentation and noted a need for full disclosure.

Mr. Denny, Jr. indicated the points are well taken, but considered the library a regional asset. He agreed the Sharpsburg Library needs more help. He supported giving something; some or all to Sharpsburg Library. Mr. Denny, Jr. indicated he may not be in a position to decide tonight, but



hoped Council could make a decision in December to give more than \$5,000 but maybe not \$20,000. President Smith commented that the library staffs' salaries are high.

Manager Jakubec stated just because money is in the budget does not mean you have to write a check.

President Smith noted he did not understand Jill McConnell's answer that Tom Powers is not ready to hand over the documents. He recommended keeping the money in the budget as a place-holder and get some answers from the library.

Manager Jakubec requested Council to email their list of questions for her to forward to Ms. McConnell so she could provide answers for the December 7<sup>th</sup> workshop.

The Manager noted sanitary sewer expenditures relate to maintaining the sanitary sewer system and reducing overflows.

Manager Jakubec noted the Township has two pension plans; a Defined Benefit Plan and a Defined Contribution Plan, which is similar to a 401K Plan. The pension plans are fully funded.

The Manager stated capital improvements were determined based on the rating sheets Council completed. She added the Fox Chapel and Freeport Road ADA upgrades project to the budget. Blawnox Volunteer Fire Company houses and operates the Township's aerial engine, and breathing apparatus needs to be replaced. The Delafield Stream Removal Project was removed from the budget because it will not begin until 2023 or 2024. She recommended reevaluating projects and amending the budget if necessary in March or April 2022 based on the status of the COVID Pandemic.

Manager Jakubec noted additional line items and appendices included in the budget document. She requested the newly elected officials to contact her with any questions they may have.

President Smith commended staff for a nice job in putting the budget together.

V. Concerns of Council

No comments.

VI. Concerns of Staff

Manager Jakubec requested Council to remain after the special workshop to discuss labor matters.

VII. Adjournment

Motion by Mr. Denny, Jr. to adjourn the special workshop was seconded by Vice President Vogel and carried unanimously. The special workshop adjourned at 9:15 p.m. and Council entered into Executive Session.

Attachment: Attendance Sheet

Council Special Workshop Minutes  
November 16, 2021

\_\_\_\_\_  
Cathy Bubas, Manager's Secretary

department or remove the equipment and bid the equipment separately. A reserve would be set and if it is not met the vehicle would be traded in.

Vice President Vogel asked if the vehicle is sold as-is without any warranty, which Mr. Komora confirmed.

The Manager noted selling other equipment on Municibid totaled about \$33,000.

The consensus of Council was to sell the police vehicle on Municibid.

#### H. Continued Review and Discussion of Proposed Township Year 2022 Budget

Manager Jakubec asked if there were any other questions about the proposed year 2022 budget, or any other numbers to adjust. She noted \$5,000 was added to Parkview EMS, and changes made at the special workshop were minor. The fund balance is holding at 29%. Additional roads could be paved or other projects could be done. The budget is conservative.

President Smith inquired about the allocation for the library. The Manager recalled Council agreed to leave the allocation in the budget as a place holder and discuss next year. Ms. Eccles recalled questions were to be answered, and preferred to give the money to the Sharpsburg branch.

Ms. Berger stated this is not whether we support the library or not, because we do. The question is giving money to a non-profit outside of our community. She stated the Township also gives to the community center that not all residents use. Ms. Berger wasn't sure the Township should be funding the library at all, recalling history. She stated if she is the minority, and Council wishes to contribute funds to the library, she requested the amount not to exceed \$5,000.

Vice President Vogel acknowledged the library is outside of the Township but it is part of the school district. He was not opposed to funding the library and suggested funneling most of the money to the Sharpsburg branch, where funding is needed. He stated it is a regional library and libraries are not revenue-generating.

President Smith suggested leaving the \$20,000 in the budget as a place holder and further discussing later. It does not mean the Township has to spend the money.

Ms. Eccles questioned who came up with the \$20,000 figure, which the Manager and other Council Members explained.

Ms. Berger cautioned about setting a precedent based on the number of residents using the library. She also had reviewed the library's budget.

Manager Jakubec noted conditions on the allotment could be implemented. She indicated she would ask Jill McConnell what the cost would be to have the Sharpsburg Library open more. Upon reviewing the library's 990, they are breaking even. The Manager offered to pass on the library's financial information to Council. Ms. Eccles stated she was interested in seeing the past two years of financials. Manager Jakubec requested Council to think about the dollar amount and any conditions to place on the allocation. Funds will be in the budget as a place holder and the amount may be less pending future discussion.

President Smith questioned why and how the library bought a property and are talking about expanding if they are breaking even.

Mr. Stewart asked if the list of questions was sent to Ms. McConnell and if she responded. President Smith stated questions have been sent before. He recalled Treasurer Curran was never impressed with their presentation and how they operate. Vice President Vogel agreed, but believed the Treasurer supported the library.

Manager Jakubec asked the Solicitor if a motion would be appropriate that no money will be disbursed to the library until further discussed. Solicitor Garfinkel noted the disbursement of funds is contingent on further discussion.

Mr. Stewart stated he would like the questions to be answered, and recommended clarifying that the Township is not committing to a certain amount per year. He suggested revisiting the old agreement.

Mr. Tom Powers recalled a meeting with Ms. McConnell in April about committing to acknowledge local history, but didn't get a definitive answer; she was noncommittal. A separate archive is not on the library's agenda. He strongly supported at least a small research area at the library.

President Smith recalled Ms. McConnell said Mr. Powers did not want to give up his information. Mr. Powers stated he has items to get started, which are poster-size images. He noted Ms. McConnell said they would think about it.

Ms. Berger asked if the archives does not work out with the library if there is space at the municipal building or community center, which Manager Jakubec answered no.

Mr. Powers recalled the library had a room that they were trying to decide what to do with it. They would have to devote staff to take care of the archives, but no one on staff is qualified. He recommended at least having a shelf so people are aware the local history exists. Mr. Powers stated he could take the information to the Carnegie Library.

President Smith, Vice President Vogel, and Mr. Stewart supported leaving the \$20,000 in the budget as a place holder.

Manager Jakubec stated she would forward three years of 990s to Council and ask Ms. McConnell what the cost would be to keep the Sharpsburg Library open more.

Ms. Eccles recalled sending questions via email a few weeks ago, and would resend the email to the Manager. Manager Jakubec requested if anyone else has questions for Ms. McConnell to email the questions to her as soon as possible, and she would forward the questions to Ms. McConnell. President Smith noted the following three proposed resolutions for next week and asked if discussion was needed, or if the resolutions should just be included on the agenda. The consensus of Council was to include the following three proposed resolutions on the agenda for consideration.

#### I. Proposed Resolution Recognizing the Services of Charles A. Vogel

**TOWNSHIP OF O'HARA  
COUNCIL WORKSHOP MINUTES  
JANUARY 8, 2019**

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I. OPENING PROCEDURES

- A. Call to Order by President Smith at 7:03 p.m.
- B. Pledge of Allegiance led by President Smith.
- C. Roll Call

Council Members Present: Robert John Smith, President of Council; Charles A. Vogel, Vice-President of Council; George H. Stewart, Second Ward; Scott Frankowski, Third Ward; Allison Berger, Fourth Ward; Cassandra Eccles, Fifth Ward; John R. Denny, Jr., At-Large

Also Present: Ted Curran, Treasurer; Julie A. Jakubec, CPA, CGMA, Township Manager; Brendan Lucas, Township Solicitor; Charles W. Steinert, Jr., P.E., Township Engineer; Scott K. Slagel, Superintendent of Police; Loren R. Kephart, Public Service Superintendent; Cathy Bubas, Manager's Secretary

II. CITIZEN COMMENTS CONCERNING NON-AGENDA ITEMS

Mr. Tom Powers, Powers Run Road, noted the City is cutting back on items to be recycled, and questioned if similar changes would occur in the Township. Manager Jakubec explained Waste Management, the hauler, has not contacted the Township. She explained the contract for trash and recyclables collection was bid through the North Hills Council of Governments ("NHCOC"). Waste Management would have to negotiate any change with all the NHCOC members. The Manager acknowledged environmental changes with the demand for recyclable items.

Mr. Powers asked if the Cooper Siegel Library had contacted the Township regarding space for archived records. Manager Jakubec had not been contacted by the Library staff. Mr. Powers questioned if the Library had requested additional funding from the Township. The Manager stated she had not received such a request, and if she were asked, the request for room to store the archived records would be formalized.

III. REVIEW AND DISCUSSION

- A. Amending the Township Sewer Rates

Manager Jakubec stated the ordinance establishes a new sanitary sewer charge of \$2.35 per 1,000 gallons compared to the 2017 rate of \$2.25, and new customer service charge of \$5.75 compared to the 2017 rate of \$5.65. The increase is necessary primarily due to additional expenses related to the Administrative Consent Order. Staff requested Council's consideration of second reading and adoption this evening.



B. Council

No comments.

C. Staff

(1) Update on Recycling

Manager Jakubec noted Waste Management will be meeting at the NHCOCG. Waste Management is seeking to change recycling done in the Township, whereby glass will not be recycled, limited plastics, No. 1 and No. 2 would be recycled. Each municipality has their own contract and will need to negotiate any changes.

\* Ms. Berger arrived at 7:40 p.m.

The Manager explained most recyclables go to China, and China has been rejecting them.

Mr. Stewart questioned why they stopped separating recyclables. The Manager recalled a presentation about how great single-stream was and how recyclables no longer needed to be separated.

(2) Request from Cooper Siegel Library for Contribution

Manager Jakubec referenced a letter sent in 2018 with conditions listed in order to receive the Township's contribution. She also noted a letter recently received from the Library requesting a contribution. She questioned how Council would like to proceed.

President Smith requested the Manager contact the Library representative about the conditions. Treasurer Curran noted the number of hours cut at the Sharpsburg branch and space for the archives has not been provided as promised.

Ms. Berger asked if Fox Chapel Borough provides money to the community center, which the Manager answered, "no."

President Smith questioned of the conditions, which are falling short. Manager Jakubec stated the space for Tom Powers' archives and cooperation with the community center.

Mr. Frankowski noted the Sharpsburg hours had been cut. Manager Jakubec stated the contribution could be restricted. She indicated she would contact Jill McConnell for a conversation and follow up with her responses to Council. Then, if Council wishes, she would invite Ms. McConnell to attend a workshop.

Ms. Berger noted the Township did have to raise taxes this year.

Manager Jakubec requested Council to remain for an Executive Session to discuss a legal matter.

Mr. Schaffner questioned when the residents would know their share of the cost. Manager Jakubec indicated not until June, after potential change orders.

#### H. Update from Waste Management Concerning Recycling

The Manager stated fliers were sent to residents from Waste Management without the Township's knowledge, indicating different provisions for recycling than what is in the contract. Staff will need to meet with Waste Management representatives to negotiate any change to the contract. An apology letter was received from Waste Management, and they will honor the contract. She referenced a written guaranty that glass and plastics would be collected.

#### I. Update on Request from Cooper Siegel Library for Monetary Donation

Manager Jakubec referenced an email received from Jill McConnell and a letter the Township had sent last year, listing conditions for the donation. Some conditions were addressed and some were not. They agreed to house some of Tom Powers' archive collection; they did not address cooperation with the Lauri Ann West Community Center programs.

Mr. Stewart noted the significantly reduced hours of the Sharpsburg branch. He suggested Tom Powers talk with the library staff about storage space. He had talked with three or four people at the Cooper Siegel Library and they were not receptive at all.

Ms. Eccles recommended restricting a \$5,000 donation to the Sharpsburg Library branch.

Mr. Frankowski feared the Library would not provide storage for Mr. Powers' archives. Ms. Eccles stated then maybe the Township doesn't contribute the \$5,000.

Manager Jakubec noted the library does not receive revenue like the community center. She added that Fox Chapel Borough is matching donations.

Ms. Berger questioned how long the library had been operating prior to asking for financial assistance last year. The Manager believed the library opened in 2007.

Vice President Vogel recommended donating \$5,000; keep the same four conditions previously noted and add a fifth condition that the money is restricted to the Sharpsburg Library branch to which Mr. Denny, Jr. concurred.

President Smith suggested the Township Manager and Mr. Powers meet with Jill McConnell to discuss storage space for the archive collection.

Mr. Stewart inquired of what other communities contributed last year. Manager Jakubec recalled O'Hara Township was the first community approached.

President Smith questioned if there was a way to get the library to agree to the conditions before giving them the money. The Manager suggested giving the Library one more opportunity this year to cooperate with the community center, to which Council concurred.

**TOWNSHIP OF O'HARA  
COUNCIL WORKSHOP MINUTES  
FEBRUARY 6, 2018**

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I. OPENING PROCEDURES

- A. Call to Order by President Smith at 7:00 p.m.
- B. Pledge of Allegiance led by President Smith.
- C. Roll Call

Council Members Present: Robert John Smith, President of Council; Charles A. Vogel, Vice-President of Council; George H. Stewart, Second Ward; Scott Frankowski, Third Ward; Allison Garcia, Fourth Ward; Cassandra Eccles, Fifth Ward

Absent: John R. Denny, Jr., At-Large

Also Present: Ted Curran, Treasurer; Julie A. Jakubec, CPA, CGMA, Township Manager; Brendan Lucas, Township Solicitor; Charles W. Steinert, Jr., P.E., Township Engineer; James R. Farringer, Superintendent of Police; Loren R. Kephart, Public Service Superintendent; Cathy Bubas, Manager's Secretary

Manager Jakubec informed Council that Mr. Denny was unable to attend due to a business commitment.

II. ANNOUNCEMENT

- A. Executive Session – January 31, 2018

President Smith announced that Council conducted an Executive Session on January 31, 2018 at 6:00 p.m. to discuss labor and legal matters.

III. VISITORS

- A. Representative of Cooper Siegel Library

Ms. Jill McConnell, Executive Director, and Mr. Jim Mitnik, President of the Cooper Siegel Library were in attendance to present the Library's accomplishments in 2017, growth and increased free programs and attendance. Ms. McConnell noted other services provided, such as printing from cell phones and working with the schools, including high school students tutoring other students.

Ms. McConnell informed Council about 6,500 square feet of unfinished space with a gravel floor that the Library would like to finish, and possibly change some of the programming and things that happen with the current space. They are working with the Fox Chapel Area School District to determine the best use of the unfinished area to benefit all ages and community members. The

buildout of the space would be funded through a capital campaign which will entail additional operating expenses when done. Ms. McConnell noted Fox Chapel's contribution, and the usage between Fox Chapel and O'Hara residents is close, but there are more library card holders from O'Hara than any other municipality that we serve.

Ms. McConnell stated, "We are here today, not just to let you know what we're doing, what our plans are, but to let you know that we are hoping that you would get to meet this funding across the board from all the municipalities. To help with that, Fox Chapel has agreed to match each dollar in increased funding from other municipalities up to \$10,000. So they are willing to increase their contribution up to that amount."

Ms. Eccles clarified for the total, cumulative amount, not from each municipality. President Smith asked if it was a one-time commitment, but Ms. McConnell was unsure.

Mr. Stewart inquired of the cost increases for the new space, which Ms. McConnell anticipated operating expenses to increase \$75,000 a year. Mr. Stewart inquired about the actual capital cost to do the build out, which Ms. McConnell estimated to be about \$1,000,000.

Manager Jakubec recalled she and President Smith met with Ms. McConnell and Mr. Mitnik and the agenda includes discussion about the Library becoming a Township recreational partner, and having reading time in Township parks. Ms. McConnell also noted she and some of her programming staff had met with Jason, the Program Director at the Lauri Ann West Community Center, to discuss ways they could partner, and she plans to continue discussions. Ms. Jakubec suggested the Library representatives join her and Jason for a tour of all the Township parks.

Mr. Frankowski questioned how the Sharpsburg Library is doing and Ms. McConnell indicated the library is showing the same increase in programs and attendance. Mr. Frankowski asked if operating expenses were inline. Ms. McConnell confirmed, noting Sharpsburg Borough does support the Sharpsburg branch significantly.

Ms. Garcia questioned what could possibly cost \$1,000,000 for 6,500 square feet of space. Ms. McConnell stated completely building it out; all the furniture, and really it depends on what the use of the space will be. It could be specialized equipment, we do know for sure that we would have some special AV equipment so you could use the room for presentations. It could easily be spent.

Mr. Frankowski inquired about increasing parking availability, which Ms. McConnell stated they have plans in place to expand a little in back. Mr. Mitnik added that Fox Chapel Borough recently purchased a home that is adjacent to the library, and reconfigured the property line. Fox Chapel Borough deeded to the library about 40' of additional space to add 8 additional parking spaces. Fox Chapel Borough has also given permission to park in the borough parking lot.

Mr. Stewart commended the Library programs.

President Smith asked if they had talked with other municipalities. Ms. McConnell stated they had talked with Aspinwall and would be talking with Indiana Township soon. Mr. Mitnik believed Aspinwall would make a contribution this year, and they haven't in the past. Indiana had done a contribution as they have the last few years for about \$7,000, and this year Dan Anderson indicated

they are going to be able to increase the contribution. Mr. Mitnik hoped to get more municipalities engaged with funding the operational costs of the facility which is really important. Fox Chapel is doing 98% of the contributions and he did not know if it would last forever.

President Smith stated Council wants to make sure that the programs put together by the community center, the school district and the library do not compete with each other, to which Ms. McConnell absolutely agreed.

Treasurer Curran asked if the expectation for this funding challenge is it for whence the space is built out. Ms. McConnell stated it is for the current year. Treasurer Curran clarified the funding is to support operations now, not when the space is built out. He questioned if there is an expectation of a time frame when the space is going to be built out, noting the need to raise the money. Mr. Mitnik explained the first thing is to make sure the library is aligned properly with the school district in terms of programs and what's going to get built out in the space. They would also take a very hard look at the existing programs to make sure they are meeting the needs of the community. Then the fundraising begins, followed by the actual building. He did not anticipate any real capital expenses until late 2019.

Manager Jakubec asked if they were going to talk with the community center, as you talked to the school district, so there is no redundancy, which Ms. McConnell confirmed. Mr. Mitnik added there cannot be redundancy. They have to be able to complement one another. That's why they're making this emphasis with Dr. Freeman and he's bought into this 100%; he gets it; he understands that they're not asking him for money. In fact they're talking to him about funding some of his faculty as it relates to providing programming in the library instead of hiring somebody for \$75,000 to \$100,000 a year.

President Smith stated that Council would take the request under consideration.

B. Mark Nicely of Fox Chapel Authority

Mr. Mark Nicely, Executive Director of Fox Chapel Authority, recalled a request to talk about rates and the relationship with PSSA. He recalled a brief history of the Authority. Since Mr. Nicely is a Professional Engineer, he prepares the design and has implemented a capital program for future line replacements, saving the Authority money.

Mr. Nicely noted a significant reduction in water line breaks between 1995 and 2017, as a result of planning and maintaining the water system. The maintenance costs are included in the rates to replace 1% of the system every year.

Mr. Nicely noted additional savings by refinancing a bond and PennVest loan.

Mr. Nicely acknowledged concern about rates, noting PWSA increased their water rate by 13% last year, 28% this year, and will increase by 10% in 2019 and 11% in 2020. In addition, ALCOSAN has increased the sewage rate by 7.5% this year, followed by 7% increases each year over the next four years.

Mr. Nicely stated Fox Chapel Authority serves approximately 5,400 customers between O'Hara Township, Fox Chapel Borough and parts of Indiana and Harmar Townships.

D. Response to Council's Questions from Cooper Siegel Library

Manager Jakubec noted the following questions Council had concerning the library's request for financial support and the library's responses:

1) **What amount of monetary contribution is the Library requesting from O'Hara Township?**

We are requesting \$5,000 from the Township of O'Hara. As we discussed in our presentation, Fox Chapel Borough has offered to match any contribution increases (up to \$10,000) to Cooper-Siegel from the other five municipalities comprising the Fox Chapel Area School District. Given that O'Hara residents are the largest users of the Library we believe that the \$5,000 request is reasonable. We expect to obtain the remaining \$5,000 from the other municipalities.

2) **Is this a one-time contribution or ongoing annual contribution?**

This is an ongoing annual contribution. Since Cooper-Siegel's opening seven years ago, our operating expenses have increased 15% while local and state funding has remained flat. While we believe we have been good stewards of monies entrusted us and have also increased our fundraising (Cooper-Siegel relies on fundraising as a percentage of operating income more than most libraries), budget realities require us to seek additional local government support for operating needs.

3) **If it is a one-time contribution toward operating expenses, for what year and why will there be an anticipated operating shortness of funds?**

We look forward to and very much appreciate O'Hara's continued support of the Library.

4) **What is each of the other municipalities in the library service area contributing to the Library; are these annual or one-time commitments?**

The other municipalities are contributing to the Library as follows:

Aspinwall - \$5,000 in 2018 with the expectation that this will be an annual contribution

Blawnox - \$200 in 2017 with the expectation that they will increase to \$5000 annually

Fox Chapel - \$380,000 annually

Indiana - \$7,000 annually

Sharpsburg - \$24,000 annually designated for that branch only

5) **Will there be cooperation and collaboration meetings with the Community Center Association and when?**

The Library's Program Committee meets with the Community Center's Interim Program Director on a monthly basis to avoid duplication of efforts and to discuss collaboration opportunities.

The Manager indicated the Library would be offering story time in Township Parks. Mr. Denny, Jr. inquired about collaboration, which the Manager explained synergies the Library and Community Center could do together, as they used to be together.

Ms. Berger referenced the four-party agreement and was not opposed to a donation, but the Township's donation is for operating expenses. The build out will increase operating expenses, and she questioned if that would make a difference. She also questioned if the \$10,000 Fox Chapel Borough match is for this year only or in perpetuity. Ms. Berger suggested giving the \$5,000 this

year, but review future donations annually. She noted the Library is not to compete with the Community Center. Ms. Berger also suggested the Library provide storage for Mr. Power's historical records.

Treasurer Curran was not aware of activities to make up the expenses and questioned what things the Library could do that are revenue generating. Mr. Stewart noted computers and other equipment were donated.

Ms. Berger noted the Library did not mention what they intend to do in the build out space.

Mr. Denny, Jr. requested an explanation of the four-party agreement and how it applies now. President Smith indicated the four-party agreement does not apply. Manager Jakubec stated the four-party agreement indicates O'Hara is responsible for the Community Center and Fox Chapel Borough is responsible for the Library; each community supports its own.

Ms. Berger read paragraphs seven, eight and nine of the four-party agreement, citing 'Fox Chapel will fund any short fall not to exceed \$350,000'. She noted other municipalities may contribute to the Library, but not the Community Center.

Mr. Denny, Jr. considered the Library and Community Center as regional assets to the community and to have just two communities supporting the Library and Community Center does not seem to be the best situation.

Treasurer Curran stated the Community Center is trying to fund some things, and questioned if they should be asking other communities for funding as well.

President Smith clarified that Fox Chapel Borough is not asking for funding; the Library is asking for funding.

Treasurer Curran agreed with Ms. Berger in that the concern is will the \$5,000 become a bigger number.

Manager Jakubec stated if the Township provides the \$5,000 donation, as a donor the Township can place restrictions on the donation.

President Smith supported a restriction that the Library makes space for Tom Powers' historical documents, noting the Library has plenty of room now. Mr. Powers stated it would be good to have a server that is somewhat independent.

Manager Jakubec suggested including a motion on the May 8<sup>th</sup> agenda and discuss future donations.

Treasurer Curran stated he would not want to penalize the Library for doing well, but prefers it run more creatively. Manager Jakubec agreed if the Library got creative a lot more could be done in Township parks.

Homes & Contracting, Inc. will convey a portion of the same property to the Township that will be incorporated into the Skotak Nature Reserve. Per the Township Home Rule Charter, an Ordinance is needed to authorize the conveyance of Township property.

Motion by Mr. Stewart to introduce for first reading ordinance Bill No. B-25-2018 was seconded by Mr. Denny, Jr.

Mr. Frankowski inquired about the specific areas to be conveyed which Solicitor Lucas provided a map.

Mr. Denny, Jr. inquired about the location of the Skotak Nature Reserve, which the Manager explained, noting the land must remain in its natural state per the deed.

On voice vote the motion carried unanimously.

D. Motion

(1) Approving Monetary Donation to Cooper Siegel Library Subject to Restrictions

Manager Jakubec recalled prior discussion and believed Council to be acceptable to providing a \$5,000 monetary donation to the Cooper Siegel Library for 2018, as it is an asset to the Fox Chapel Area School District community. However, Council wishes to send a letter to the Library setting forth conditions on any donations in future years. A draft letter was provided for Council's review.

Motion by Vice President Vogel to approve the \$5,000 monetary donation to the Cooper Siegel Library for operating expenses in 2018 was seconded by Ms. Berger.

Mr. Stewart questioned applying more leverage for this year's donation.

\*Treasurer Curran arrived at 7:32 p.m.

Manager Jakubec was not sure that the Library knows what they are doing to apply leverage with the Township's donation.

Mr. Denny, Jr. complimented the letter prepared by the Manager. It was suggested to note in the letter that storage be provided for local history items for O'Hara Township and the Fox Chapel Area School District communities. The storage space will need to include both physical and digital storage.

Mr. Frankowski stated he just learned that the Sharpsburg Librarian was fired, after working so hard to establish the Sharpsburg Branch, and planning activities, such as community days. For that reason he would not vote in favor of the donation. Vice President Vogel recalled the same situation arose with a friend of his that worked at the Laurie Ann West Community Center.

On voice vote, the motion carried 5 – 1 with Mr. Frankowski voting against.



# LIHWAP may be able to assist you with overdue water and wastewater bills.

## What is LIHWAP?

The Low Income Household Water Assistance Program (LIHWAP) is a temporary emergency program to help low-income families pay overdue water bills. LIHWAP is a grant. You do not have to repay it.

## To receive help...

- Apply starting January 4, 2022.
- You don't have to be on public assistance.
- You need to have an unpaid water bill.
- You can either rent or own your home.

## How does LIHWAP work?

LIHWAP Crisis grants may be available if you have an emergency situation and are in jeopardy of losing your water service. You can receive one Crisis grant for your drinking water service and one Crisis grant for your wastewater service, up to \$2,500 each.

## Crisis situations include:

- Past-due water bills.
- Termination of utility service.
- Danger of having utility service terminated (received a notice that service will be shut off within the next 60 days).

## How do I apply?

- Apply online at [www.compass.state.pa.us](http://www.compass.state.pa.us).
- Request an application by calling the Statewide Customer Service Center at 877-395-8930 or call PA Relay at 711 for the hearing impaired.
- Applications are available at your local county assistance office.

## To apply, you will need:

- Names of people in your household;
- Dates of birth for all household members;
- Social Security numbers for all household members;
- Proof of income for all household members; and
- A recent water bill.

## Who is eligible?

You may qualify for a LIHWAP grant if:

- You must have an overdue water bill that you are responsible for paying.
- Your household income meets the following income guidelines:

### INCOME GUIDELINES

Household Size	Maximum Annual Income
1	\$ 19,320
2	\$ 26,130
3	\$ 32,940
4	\$ 39,750
5	\$ 46,560
6	\$ 53,370
7	\$ 60,180
8	\$ 66,990
9	\$ 73,800
10	\$ 80,610

**Each Additional Person  
Add \$ 6,810**

After your application is processed, you will receive a written notice that will tell you if you qualify. If eligible, it will tell you the amount of your grant.



# Township of O'Hara

325 Fox Chapel Road • Pittsburgh, PA 15238 • Telephone: 412-782-1400 • Fax: 412-782-4530

## OFFICIAL PROCLAMATION

OF

## PENNSYLVANIA ONE-CALL 50<sup>TH</sup> ANNIVERSARY

**APRIL 2022**

**WHEREAS**, an initiative supported by Pennsylvania 811, a utility notification information center, is celebrating its 50<sup>th</sup> Anniversary of continuous service to the Commonwealth of Pennsylvania; and

**WHEREAS**, this easy to use one-call notification about excavation projects promotes workplace and public safety by reducing underground utility damage; and

**WHEREAS**, the service receives more than 900,000 notification requests annually and provides protection to 3,680 underground utility companies, their employees, customers and general public; and

**WHEREAS**, the Council of the Township of O'Hara is thankful for the service provided by Pennsylvania 811 and encourages all residents, engineers, designers, excavators and homeowners to dial 8-1-1 at least three business days in advance of an excavation project, such as planting a tree, installing a mailbox post, replacing a driveway, installing a swimming pool or constructing a building addition.

**NOW, THEREFORE, BE IT RESOLVED**, that I, Robert John Smith, President, on behalf of the Township of O'Hara Council, do hereby proclaim April 2022 as "Pennsylvania 811 Safe Digging Month" in the Township of O'Hara.

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**Robert John Smith**  
**Council President**

**TOWNSHIP OF O'HARA  
COUNCIL VIRTUAL REGULAR MEETING  
MARCH 8, 2022  
7:00 P.M.  
PROPOSED AGENDA**

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Join Zoom Meeting

<https://us02web.zoom.us/j/5427988718?pwd=QUVaSFo3d1k1SmUvV0R3WVU0a3AyUT09>

Meeting ID: 542 798 8718

Passcode: 032515238

One tap mobile

+13126266799,,5427988718#,,,,\*032515238# US (Chicago)

+19292056099,,5427988718#,,,,\*032515238# US (New York)

I. OPENING PROCEDURES

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

II. MINUTES

- A. Council Workshop – February 1, 2022
- B. Council Regular Meeting – February 8, 2022

III. FINANCE

- A. Vouchers – February 2022
- B. Receipts and Expenditures Records – January 2021
- C. Treasurer's Report

IV. REPORTS

- A. Other Organizations and Agencies Reports
- B. Monthly Departmental Reports
- C. Manager's Report

V. OLD BUSINESS

- A. Ordinances – Second Reading and Adoption
  - (1) Amending the Non-Uniform Pension Plan for Public Service Employees B-3-2022
  - (2) Amending the Township Police Pension Plan B-4-2022



VI. NEW BUSINESS

A. Proclamation

- (1) Recognizing the 50 Anniversary of PA 1Call

B. Resolutions

- (1) Authorizing the Filing of an Application to the Pennsylvania Municipal Assistance Program for the Preparation of the Long Range Comprehensive Plan
- (3) Authorizing the Filing of a Grant Application with Commonwealth Financing Authority for the Epsilon Drive PRP Improvements Project
- (4) Authorizing the Filing of a Grant Application with Commonwealth Financing Authority for the Powers Run Sanitary Sewer Project
- (5) Authorizing the Filing of a Grant Application with Commonwealth Financing Authority for the O'Hara Township Community Park Trail Stabilization Project
- (7) Awarding a Contract for Grass Mowing, Landscaping and Related Services

VII. COMMUNICATIONS

- A. Citizens  
B. Council  
C. Staff

VIII. ADJOURNMENT

IX. EXECUTIVE SESSION – LEGAL AND LABOR MATTERS