

**TOWNSHIP OF O'HARA
SPECIAL COUNCIL WORKSHOP
NOVEMBER 16, 2021
7:00 P.M.
AGENDA**

I. Opening Procedures

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

II. Presentation by ALCOSAN Regarding Tunnels

Representatives of ALCOSAN have requested time to present information regarding a tunnel program designed to store and treat overflows. Attached is a printout from ALCOSAN's website about the project.

III. Citizen Comments Concerning Non-Agenda Items

IV. Review and Discussion

- A. Review of the Proposed 2022 Operating and Capital Budgets

The main purpose of the special workshop is to review the 2022 Proposed Operating and Capital Budgets. **Please have your copy of the document with you on Tuesday evening.** A Public Hearing to receive public comments concerning the proposed 2022 budget is scheduled for 7:00 p.m. on December 7th. The Public Hearing will be followed by a scheduled workshop that same evening during which time review of the budget will continue if necessary. The final adoption of the 2022 Township budget is scheduled to occur at the December 14th regular Council meeting.

V. Concerns of Council

VI. Concerns of Staff

VII. Adjournment

VIII. Executive Session – Legal/Labor Matter



ALCOSAN CSO Tunnel Program: Allegheny River Tunnel and Facilities

United States

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The Allegheny County Sanitary Authority (ALCOSAN) is designing a tunnel program to control combined sewer overflows (CSOs) as part of a consent decree with EPA. The \$2.8 billion system improvement program is expected to include tunnel segments to store and treat overflows. The improvements are slated to be complete by 2026. The tunnels include: Ohio River Segment (1.9 miles, 12-14 ft in diameter, \$84 million); Allegheny River Segment (3.6 miles, 12-14 ft in diameter, \$136 million); and Monongahela River Segment (4.5 miles, 12-14 ft in diameter, \$152 million). Additionally, the program will include interceptor and consolidation sewers, dewatering pump station and treatment plant improvements.

The Allegheny River segment of the ALCOSAN regional tunnel will begin at a proposed shaft near ALCOSAN structure A-42 and continue downstream, paralleling the existing deep tunnel interceptor until it reaches a proposed junction shaft near ALCOSAN structure O-39. The segment will likely be constructed in two different tunneling reaches with an intermediate construction shaft. The entire Allegheny River tunnel segment will convey excess wet weather flows from ten drop shafts and from several cross-connections with the existing interceptor. At the downstream end of this segment, the regional tunnel will connect to the Ohio River tunnel segment.

History: On January 23, 2008, the EPA issued a consent decree that demanded Pittsburgh and several other cities across the country to tackle the problem of combined sewer overflows and clean up their sewer systems. Combined sewer overflows violate the United States Clean Water Act. Finally, after a delay of four years, ALCOSAN responded to this decree with its Wet Weather Plan on July 31, 2012. After a period of public commentary, the plan was submitted to the agency on January 29, 2013.

Mayor Bill Peduto was unhappy with ALCOSAN's ideas and advocated for the implementation of more green infrastructure, including green roofs, rain gardens, and rain barrels. On June 24, 2013, the EPA agreed to an extension, advising the city to get started on solutions right away. On September 19, 2019, ALCOSAN released the long-awaited plan, now entitled the Clean Water Plan. The most significant change is the addition of Green Stormwater Infrastructure. The Clean Water Plan is projected to cost 2 billion dollars and ALCOSAN has implemented a Clean Water Assistance fund to help citizens pay their increased bills.

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Township of O'Hara
Pennsylvania



Proposed
Operating and Capital Budgets
2022

Township of O'Hara
Pennsylvania

Proposed 2022 Operating and Capital Budgets

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John R. Denny
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Charles A. Vogel, Vice President
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George Stewart
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Third Ward

Allison Berger
Fourth Ward

Cassandra Eccles
Fifth Ward

Theodore L. Curran, CMA
Treasurer

Julie A. Jakubec, CPA, CGMA
Township Manager

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

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Township of O'Hara

325 Fox Chapel Road • Pittsburgh, PA 15238 • Telephone: 412-782-1400 • Fax: 412-782-4530

Township Council

Robert John Smith
President
Charles A. Vogel
Vice President
George H. Stewart
Gregory Caprara
Allison Berger
Cassie Eccles
John R. Denny, Jr.

Township Manager

Julie A. Jakubec, CPA, CGMA

TO: Members of Council
Township Treasurer

FROM: Julie A. Jakubec, CPA, CGMA
Township Manager

DATE: November 1, 2021

RE: 2022 PROPOSED GENERAL OPERATING AND CAPITAL FUNDS BUDGET

We are pleased to present the Proposed 2022 Operating and Capital Funds Budget. A summary of the Proposed 2022 Budget follows.

ESTIMATED REVENUE

Real Property Taxes	\$	2,671,681
Local Tax Enabling Act		4,823,600
Building/Structure		137,800
Business Licenses & Permits		224,500
Fines		25,000
Interest Earnings		1,575
Shared Revenue and Grants		1,341,529
Charges for Service		10,350
Public Safety		25,000
Miscellaneous		216,500
Utility Fees		3,835,000
Total Estimated Revenues	\$	<u>13,312,535</u>

OTHER FINANCING SOURCES

Interfund Transfers		25,000
Long Term Financing		-
Use of Unassigned Fund Balance/Net Position		1,147,065
Total Other Financing Sources		<u>1,172,065</u>

**TOTAL REVENUE AND OTHER
FINANCING SOURCES** \$ 14,484,600

PROPOSED EXPENDITURES/EXPENSES

Administration	\$ 901,855
Community Development	358,126
Police Service	2,218,986
Fire, Ambulance and EMA	463,374
Public Service	6,353,143
Debt Service	622,608
Pension	219,812
Capital Improvements	3,321,696
Total Proposed Expenditures/Expenses	<u>\$ 14,459,600</u>

OTHER FINANCING USES

Interfund Transfers	25,000
Total Other Financing Uses	<u>25,000</u>

TOTAL EXPENDITURES/EXPENSES AND OTHER FINANCING USES	<u>\$ 14,484,600</u>
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The 2022 Budget, including other financing sources, totals \$14,484,600 and is 3.4% more than the 2021 Budget of \$13,988,530. Total revenues for 2022 include \$13,312,535 in current revenue (those generated in 2022). Total expenditures/expenses for 2022 include \$11,137,904 in operating expenditures/expenses and \$3,321,696 in capital expenditures/ expenses.

The two most significant components of revenue continue to be real estate and earned income taxes. Together, the two taxes will account for approximately 48% of the revenue generated in 2022. The Township's certified assessed value for 2022 has not yet been released. The current assessed value is \$ 1,223,755,439. This means that the value of a mill is \$1,223,755.

As noted earlier, capital improvement expenditures/expenses for 2022 total \$3,321,696, which is 23% of all expenditures/expenses. Capital expenditures/expenses in the area of roads, sanitary sewers, stormwater, capital construction and public service department equipment purchases account for the greatest portion of capital spending. Road related capital improvements budgeted in 2022 include \$1,150,000 for the Township comprehensive road improvement program, guiderail improvements and traffic calming devices.

Issues for Consideration

1. Key Fund Issues for Consideration

In 2012, the Township adopted Governmental Accounting Board Standard No. 54 changing the fund balance structure. It also eliminated many of the Township special revenue funds. The Township GASB 54 Fund Balance Policy is available at the Township office for review.

The Township maintains three funds that are all or in part funded by monies received from Township residents and businesses. These three funds are the General Fund, the Sewer Fund and the Stormwater Fund. Following is a presentation of Beginning Unassigned Fund Balance/Net Position for each fund plus/minus 2021 Estimated Year-end Revenues and Expenditures/Expenses. The result of this formula represents the Estimated Ending Unassigned Fund Balance/Net Position for 2021.

This number is then utilized as the Beginning Unassigned Fund Balance/Net Position number for 2022. This number plus/minus 2022 Adopted Budgeted Revenues and Expenditures/Expenses creates the Ending Estimated Unassigned Fund Balance for 2022. It is this number that is utilized to demonstrate the Unassigned fund balance that is available for future appropriation.

	<u>General Fund</u>	<u>Sewer Fund</u>	<u>Stormwater Fund</u>
Unassigned Fund Balance/Net Position 12/31/20	\$ 2,270,546	\$ 2,831,336	\$ 238,021
2021 Estimated Revenues	8,967,374	3,261,627	878,100
2021 Estimated Expenditures/Expenses	<u>(7,984,147)</u>	<u>(3,655,708)</u>	<u>(1,081,673)</u>
Estimated Fund Balance 12/31/2021	<u>3,253,773</u>	<u>2,437,255</u>	<u>34,448</u>
2022 Budgeted Revenues	8,667,628	3,076,200	863,700
2022 Budgeted Expenditures/Expenses	<u>(9,161,273)</u>	<u>(3,768,025)</u>	<u>(827,301)</u>
Estimated Unassigned Fund Balance/Net Position 12/31/22	<u>\$ 2,760,127</u>	<u>\$ 1,745,429</u>	<u>\$ 70,847</u>
Percentage	<u>30.13%</u>	<u>46.32%</u>	<u>8.56%</u>

2. 2021-2022 Other Financing Sources and Use of Unassigned Fund Balance/Net Position Commentary

Use of unassigned fund balance/net position will be utilized in 2022 as in prior years. An Unassigned Fund Balance Overview is presented on Page 1 of this document. This table demonstrates the use/gain of unassigned fund balance for all Township funds.

3. Unassigned Fund Balance Commentary

From the information presented on Page 1, the 2021 year-end unassigned fund balance for the General Fund is \$3,253,773. The anticipated December 31, 2022 unassigned fund balance for the General Fund is \$2,760,127. This amount represents 30.1% of the planned General Fund expenditures/expenses for 2022. It is recommended that the unassigned fund balance should be approximately 8 to 10 percent of operating expenditures/expenses. Presently, the Township has been assigned an Aa3 rating by Moody’s Investor Service. This rating is greatly attributable to the Township’s traditionally strong unassigned fund balance. The fund balance level has risen due to COVID-19 cost mitigation and higher than expected real estate transfer tax and other Act 511 taxes.

The Township maintains two special revenue funds; the Highway Aid Fund which maintains monies received from the state that the Township utilizes for winter maintenance supplies and street light electricity and the American Rescue Act Fund, which holds the money the Township received from the federal government.

Within the Sanitary Sewer Fund, the Township estimates its Net Position to be \$1,745,429 at the end of 2022.

A Stormwater Fund is to house revenue generated from the Stormwater Assessment Fee. These monies are used for stormwater capital projects, improvements and ongoing maintenance. The net position of this fund at the end of 2022 is estimated at \$70,847.

4. Township Tax Rates

We are proposing no increase in Real Estate Tax for 2022:

<u>YEAR</u>	<u>REAL ESTATE TAX</u>	<u>EARNED INCOME TAX</u>
2013	2.200 mils	.80%
2014	1.725 mils	.80%
2015	1.725 mils	.80%
2019	1.900 mils	.80%
2021	2.100 mils	.80%
2022	2.100 mils	.80%

5. Capital Projects

In September 2021, Council reviewed the 2022-2030 Capital Improvements Plan (CIP), which proposed spending on capital improvements for 2022 in the amount of \$3,619,696. This included transfers to the reserve bank accounts in the amount of \$120,000.

Based on Council’s ratings, the effects of GASB 54, the updated timing of projects and the financial condition of the Township, the 2022 capital budget was adjusted as noted below to \$3,321,696 including the \$120,000 in transfers.

Proposed Capital Budget 2022	\$ 3,619,696
Projects Added:	
Fox Chapel Road/Freeport Intersection Upgrades	35,000
Self-contained Breathing Apparatus	37,000
Projects Postponed:	
Delafield Road Stream Removal	(250,000)
Transfers to Reserve Cash Accounts	
Per GASB 54 that now will have no profit or loss effect:	
Emergency Equipment Reserve	(110,000)
Municipal Building Reserve	(10,000)
	<hr/>
Final Proposed Capital Budget 2022	<u>\$ 3,321,696</u>

6. Personnel Issues

Appendix C in this budget document contains personnel information, including employee staffing levels and compensation data. It should be noted that in addition to the full-time and "permanent" part-time employee staffing information provided in the appendices, allocations have been made in 2022 for eight (8) seasonal employees for the Public Service Department.

7. Budget and Financial Policies

The 2022 General Operating and Capital Funds Budget reflects compliance with the following budget policy statements, with the exception of Revenue Policy *b) Use of unassigned fund balance for capital spending exclusively*. One of the continuing purposes served by formal acknowledgment of the budgetary policies is to reinforce to the public that the elected officials and staff of the Township are concerned about the financial health of the community and work towards this.

Budget and financial policies for 2022 include:

Revenues

- a) Estimate revenues using the rule of conservatism.
- b) The Township will fund current expenditures/expenses from current revenue. Use of unassigned fund balance, debt financing and intergovernmental revenue will be for capital or non-recurring expenditures/expenses.
- c) The use of debt financing will be minimized. The Township will only undertake debt when it is to fund capital projects and when the useful lives of the projects, on average, exceed the term of the debt.

Budget and financial policies for 2022 cont'd.:

- d) The Township will establish all user fees in conjunction with the cost of service.
- e) The Township will charge user fees for all quantifiable municipal services. This reduces tax financing for non-quantifiable services or services exempted by Council.

Expenditures/Expenses

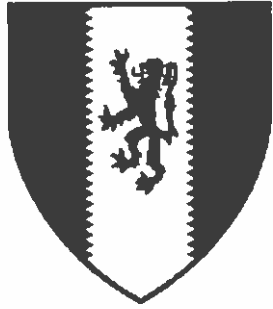
- f) Estimate program and activity expenditures/expenses utilizing true costs of operation based on prior years and anticipated economic factors.
- g) The Township will develop its budget on a maintenance level basis, no expansion of existing service levels. Cost estimates at this level will be prepared to determine revenue needs.
- h) New, expanded or revised operations will be justified in terms of potential cost saving, productivity or increase in efficiency or improved services.
- i) Township Department Heads and Professionals will identify all potential cost savings and provide a discussion of the impact on service levels that will result.
- j) The Township will prepare a ten (10) year Capital Improvement Plan (CIP). The operating budget will be prepared in coordination with the CIP. Future operating costs associated with capital improvements will be projected and included in the appropriate annual operating budget.
- k) The budget will reflect the Township's adherence to Act 205, the Municipal Pension Plan Funding Standard and Recovery Act.

General/The Budget Document

- l) The annual budget will conform to all Commonwealth of Pennsylvania Legislative, as well as, Township of O'Hara Home Rule Charter requirements.
- m) The annual budget will have a Budget Message.
- n) The budget will contain narratives that outline the revenue resources and expenditure programs, which have been recommended. Special circumstances associated with each will be discussed.
- o) The budget document will include financial indicators such as revenues and expenditures/expenses per capita, tax burden, and historical information concerning revenues and expenditures/expenses.
- p) The budget will contain information that displays comparative data about revenues and expenditures/expenses, taxing capacity and taxable real property assessed value.
- q) The budget will include standards for each program. These standards will be used to measure the effectiveness of the program.
- r) Except for the Sanitary Sewer Fund and the Stormwater Fund budgets which will be prepared on a full accrual basis, the budget will be prepared on a modified accrual basis. Revenues and other financial resources are recognized when they become available and measurable in the current period. Expenditures/expenses are recognized when the liability is incurred for budgeting purposes.
- s) The budget will be arranged on a program basis to facilitate an understanding of the true cost of Township services.
- t) The Township will engage in accounting practices that enable comparisons of budgeted and actual revenues and expenditures/expenses. The Township Council will receive reports about budgetary performance on a monthly basis.

ACKNOWLEDGMENTS

The 2022 Budget is the result of much effort of the staff of the Township and the Township Professionals during a very difficult time. All Department Heads, Township Professionals and members of the Administrative staff are to be commended for their contributions. The budget process has been a part of substantial activity since July 2022 when work on the ten-year capital improvements plan was initiated. I greatly appreciate the work everyone has done over the past months and hope they are satisfied with the document each has helped to create.



Budget Overview

This section of the budget provides a general overview of information presented later in this document.

Fund Overview

The accounts of the Township are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate.

The Township maintains two fund types, Governmental and Enterprise. The Governmental fund types consist of the General Fund and all Special Revenue Funds. The Enterprise fund type consists of two funds, the Sanitary Sewer Fund and the Stormwater Fund.

The General Fund accounts for all financial resources of the Township, except for those required to be accounted for in another fund. The General Fund is the primary operating fund of the Township. It accounts for approximately 50% of the Township's financial activity.

The Sanitary Sewer Fund accounts for all activities of operating the Township's sanitary sewer system. The Stormwater Fund accounts for activities of the Township's stormwater services.

The two Special Revenue Funds of the Township are:

The Highway Aid Fund, which accounts for proceeds from the State highway aid grant. The monies in this fund are restricted to certain expenditures prescribed by the State. The Township spends the majority of these funds on snow removal and street light electricity. Both of these expenditures are permitted under State regulations.

The American Rescue Plan Fund that accounts for monies received from the Federal Government as a result of the passage of the American Rescue Plan Act. The spending of this money is restricted to certain items by the Federal Government.

Revenues

The majority of the Township's operating revenues come from Real Estate, Act 511 Taxes and sewer service charges. Of the \$13,312,535 of budgeted revenues, approximately 20% represents real estate taxes, 36% represents Act 511 taxes, and 29% represents sewer service and stormwater revenues.

The Township has traditionally budgeted all revenues utilizing the principle of conservatism and this budget also reflects this principle.

Expenditures/Expenses

The Township's budget for expenditures and expenses is \$14,484,600. This number includes both operating and capital items.

The Township’s main expenditure/expense categories consist of expenditures for public service and police services. These departments make up approximately 44% and 15% of the total budgeted expenditures/expenses respectively.

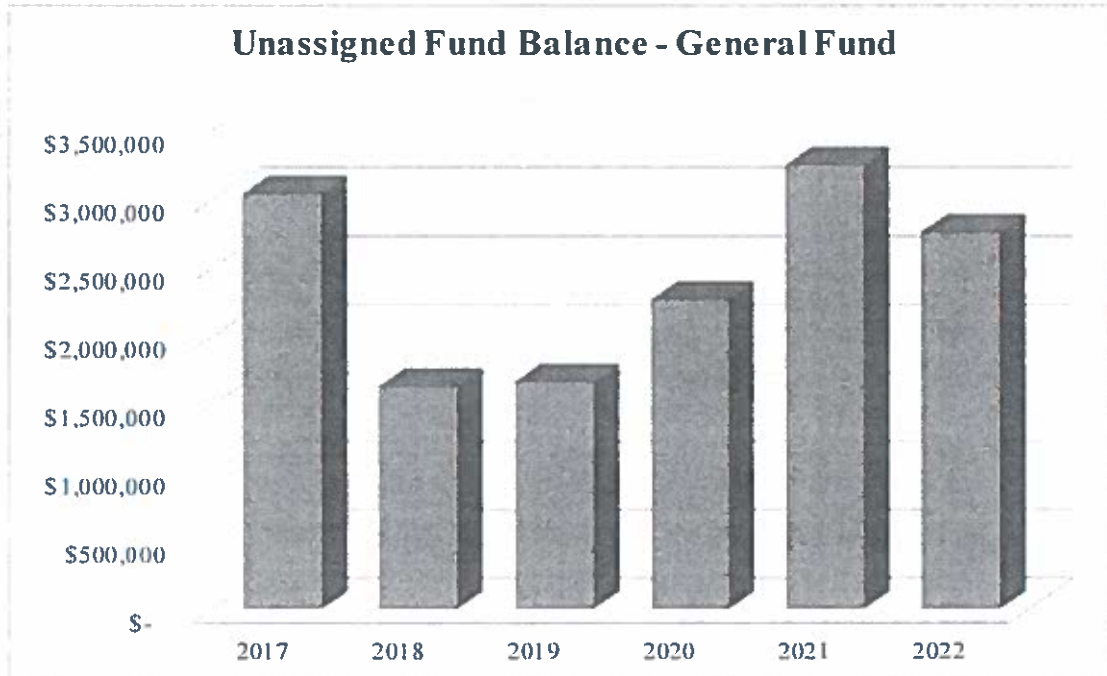
Capital Improvements are budgeted at \$3,321,696. This represents 23% of total budgeted expenditures and expenses for the Township.

Unassigned Fund Balance/Net Position

The unassigned fund balance represents the accumulation of resources over time in governmental funds. Annually, the amount by which resources exceed or fall short of obligations collect in this account. These resources then can be utilized in future years to fund activities. The General Fund has traditionally had a strong unassigned fund balance.

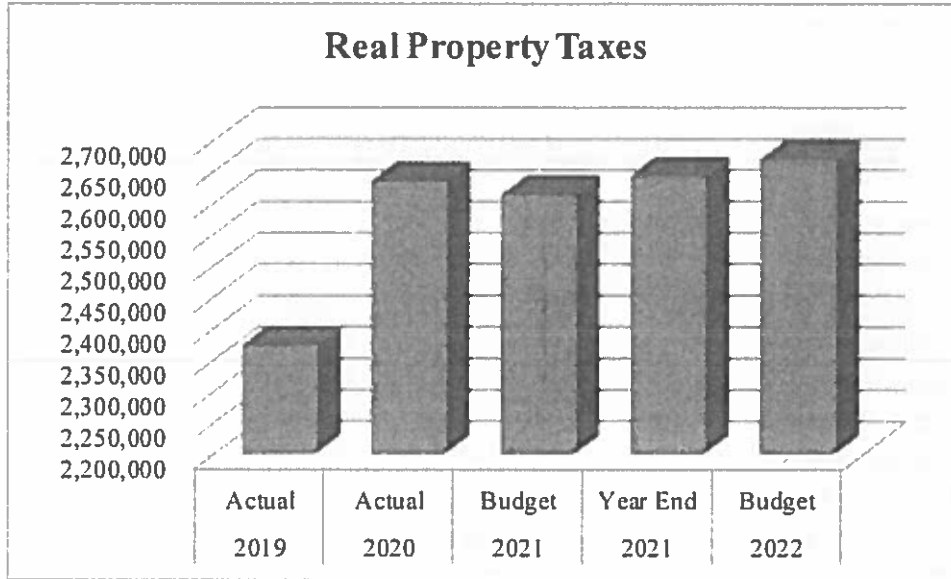
The following table and graph represent the unassigned fund balance for the past four years and estimates for the 2021 and 2022 ending unassigned fund balance:

	2017	2018	2019	2020	Estimated 2021	Estimated 2022
Unassigned Fund Balance	\$3,041,896	\$1,636,282	\$ 1,669,384	\$2,270,546	\$3,253,773	\$2,760,127



The Township has so far faired well financially due to COVID-19 cost saving measures and some Act 511 taxes performing better than expected. Deferred expenditures will still need to occur in future years.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED



Description:

The real estate tax is the second most important source of revenue for the Township of O'Hara. In 2022, the current real estate tax revenue is expected to be about 21 percent of the total general fund revenues. The tax is levied on all commercial, residential, and any other non-exempt real property. There are approximately 4,200 taxable properties in O'Hara. The tax is calculated as the product of two factors, the assessed value and the millage rate. As in past years, the Township has conservatively estimated real estate tax revenue.

The real estate tax collector for the Township and Fox Chapel Area School District per the Township's Home Rule Charter is the Township Manager. In 2010, Jordan Tax Service was appointed the real estate tax collector for the Township and Fox Chapel Area School District. In 2022, Jordan will continue to collect real estate taxes on behalf of the Township.

The Township's real property tax schedule for 2022 is anticipated as follows:

<u>Discount:</u>	March 1 - April 30
<u>Face:</u>	May 1 - June 30
<u>Penalties:</u>	After June 30

Recommendation for 2022:

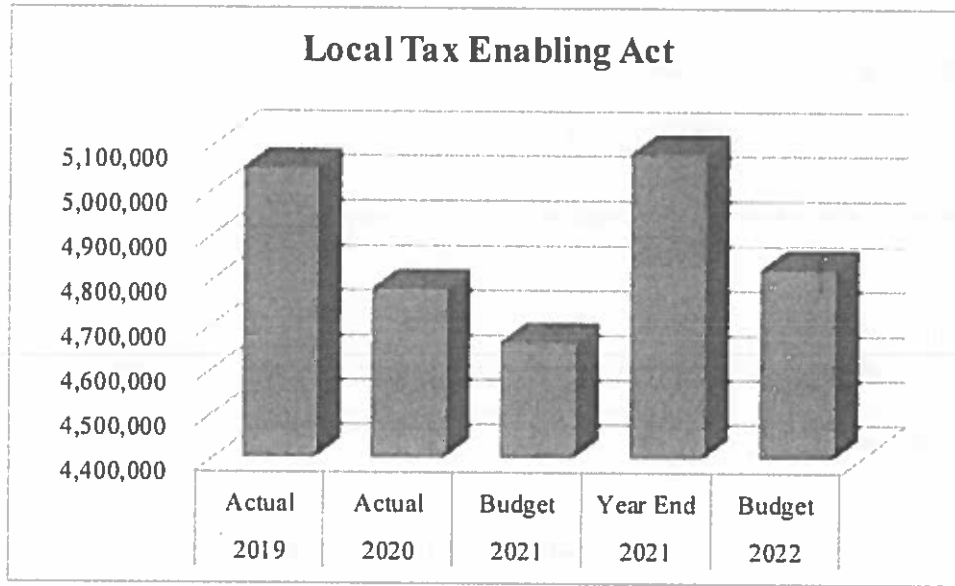
Set real estate tax millage to generate \$2,642,261 in real estate revenue. At a collection rate of 97%, this equals \$2,611,493 in tax revenue collected. No tax increase is recommended for 2022. In past years the collection rate was estimated at 98%. This has been lowered to 97% as a result of COVID-19.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Real Property Tax (Continued)

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Real Property Taxes					
001.301.010.001 Real Estate Tax	2,306,632	2,562,777	2,555,964	2,578,000	2,611,493
001.301.020.001 Real Estate Tax - Prior Year	-	-	-	-	-
001.301.030.001 Delinquent Real Estate Tax	43,656	53,427	40,000	40,000	40,000
001.301.030.002 Delinquent R E T Penalty	-	109	125	-	-
001.301.050.001 Liened Tax Face	-	-	-	-	-
001.301.050.002 Delinquent Tax Penalty	2,726	3,302	3,000	3,750	3,250
001.301.050.003 Delinquent Tax Costs	14,524	10,307	9,000	14,500	10,000
001.301.050.004 Delinquent Tax Interest	3,109	2,572	2,500	4,200	2,800
001.301.070.001 Payment in Lieu of Taxes	3,744	4,138	4,138	4,138	4,138
TOTAL Real Property Taxes	2,374,391	2,636,632	2,614,727	2,644,588	2,671,681

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED



Description:

The Township relies on Act 511, the Local Tax Enabling Act and Act 62, the Home Rule and Optional Charters Act, to levy various non-real estate taxes. Currently, the Township levies the Earned Income tax, the Local Service Tax, the Realty Transfer tax and a fee for mechanical devices. In 2022, Act 511 taxes will raise an estimated \$4,823,600 in revenue for O'Hara.

Revenue: Earned Income Tax

Description:

One of the Township's primary sources of tax revenue is the earned income tax (EIT). It is a tax on gross wages, salaries, commissions, net profits, and other compensation earned by O'Hara Township residents. EIT revenues are collected on a quarterly basis. Revenues received in 2022 will be related to earned income from the fourth quarter and final returns for 2021 and the first, second and third quarters of 2022. The regional earned income tax collector for the Township is Keystone Collections Group.

Rate History – EIT		
Year	Act 62	Total
1980 – 1986	.4	.9
1987 – 1992	.6	1.1
1993	.5	1.0
1994	.4	.9
1995 – 1998	.35	.85
1999	.3	.8
2000 – 2002	.2	.7
2003 – 2022	.3	.8

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Local Tax Enabling Act (Continued)

Revenue: Earned Income Tax (Continued)

EIT was budgeted at the estimated year-end level. No increase is budgeted due to the uncertainty of COVID-19.

Recommendation for 2022:

An earned income tax rate of .8 percent is recommended for 2022, which is the same as last year.

Revenue: Local Service Tax

Description:

The Local Service Tax (LST) of \$52 is levied on all individuals who are employed in the Township and earn more than \$12,000 per year. The revenues generated by the tax are shared by the Township and School District with \$5 being distributed to the School District and \$47 to the Township.

As a result of COVID-19 and possible job losses in the RIDC, LST tax has been estimated very conservatively at the level estimated for 2021. Jordan Tax Service collects the LST tax on behalf of the Township.

Revenue: Mechanical Devices License Fee

Description:

An annual mechanical devices fee of \$200 has been charged for each amusement machine operated in area businesses within the Township. The operator of the mechanical device pays this fee.

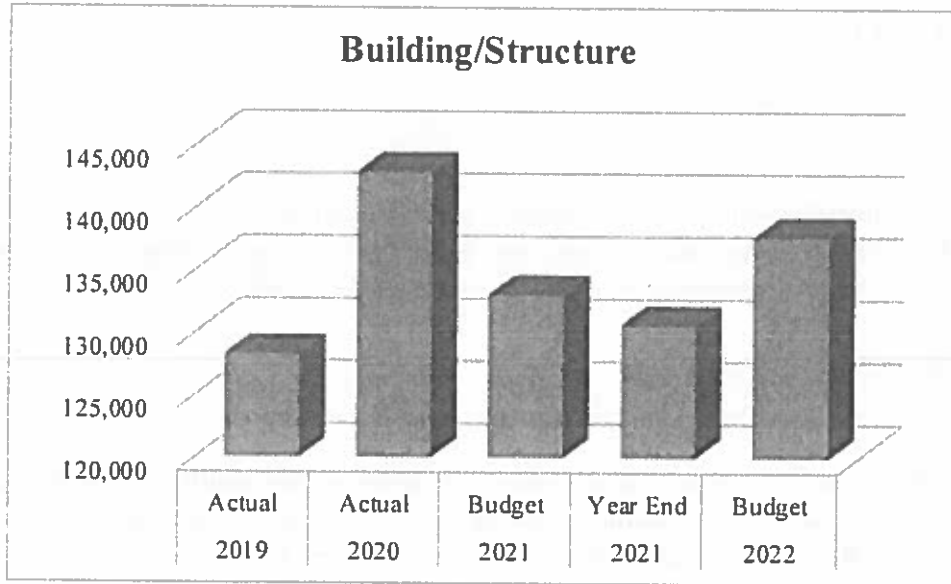
Revenue: Realty Transfer Tax

Description:

The Allegheny County Recorder of Deeds through the sale of deed transfer stamps collects the realty or deed transfer tax at the time of a real estate sale. Of the 2.5 percent tax collected on the value of the sale, one percent (1%) is distributed to the State. The Township levy is a one percent (1%) and Fox Chapel Area School District levy is one-half percent (.5%).

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Local Tax Enabling Act					
001.310.001.001 Current Earned Income Tax	3,732,512	3,422,092	3,558,976	3,665,000	3,665,000
001.310.001.002 Delinquent Earned Income Tax	27,500	146,200	25,000	42,000	30,000
001.310.001.003 EIT Prior Years	-	-	-	-	-
001.310.010.001 Realty Transfer Tax Rev	702,230	626,197	550,000	846,878	600,000
001.310.050.002 Current LST	579,943	584,373	525,000	525,000	525,000
001.310.050.003 Delinquent LST	6,757	86	1,000	250	1,000
001.310.070.002 Current Mechanical Device	600	600	1,400	2,600	2,600
TOTAL Local Tax Enabling Act	5,049,542	4,779,548	4,661,376	5,081,728	4,823,600

TOWNSHIP OF O'HARA BUDGET- 2022 PROPOSED



Description:

The Township collects various fees and charges related to services and facilities provided by the Township. Fees are collected when application is made for building, grading, occupancy, subdivision, street opening and storm sewer permits. Fees are also collected when review of development proposals are performed by the Planning Commission and when cases are heard by the Zoning Hearing Board. Additionally, persons seeking solicitation permits pay a fee and the Township receives a portion of the fees for the liquor licenses collected by the state. Lastly, a fee is charged for permits for the rental of Township park facilities.

Revenue: Building Permits

Description:

The building inspector issues fee-based permits on a sliding scale for buildings based on construction value for existing residential buildings and a square footage basis for new residential construction and all commercial permits.

Revenue: Street Opening Permits

Description:

Street permits are issued when it is necessary to make a cut into a Township street or right-of-way. This is designed to cover the cost of inspection to assure that the street is restored once the necessary work is completed. Each permit is \$100 for the first 25 square feet plus \$25 for each additional 25 square feet.

Revenue: Zoning Hearing Board Fees

Description:

A fee is charged for each case brought before the Zoning Hearing Board. The fee amount is determined by the type of land use involved.

TOWNSHIP OF O'HARA BUDGET- 2022 PROPOSED

Building/Structure (Continued)

Revenue: Grading and Filling Permits

Description:

Grade and fill permits are issued by the Township Engineer. These permits are \$200 for over 500 cubic yards, \$50 for 500 cubic yards or less, and are to cover the cost of inspection and review. Inspection and review is to ensure that the work does not adversely affect the surrounding properties.

Revenue: Subdivision Application Fees

Description:

Subdivision application fees for more than two lots are \$400 plus an additional \$50 per acre for the preliminary review by the Planning Commission and Township staff. Additional costs for technical review may also be charged. Two lot subdivisions have a charge of \$100. For final review, the cost for a subdivision is \$300 plus an additional \$10 per acre. Additional costs for technical review may also be charged. A basic fee of \$500 plus a fee associated with the square footage of the building is levied for commercial or industrial subdivisions. In addition, one-lot commercial and industrial development reviews by the Planning Commission are assessed a \$100 fee.

Revenue: Storm Sewer Permits

Description:

Each time a building permit is issued for a new building, a permit for a storm sewer tap is also required. This is so the additional storm water runoff is properly conveyed from the building to a storm sewer. The permit fee is \$250.

Revenue: Occupancy Permits

Description:

Upon completion of newly constructed homes or businesses, or when the use of an existing commercial building changes, the building code official issues an occupancy permit after conducting an inspection to determine conformance with Township ordinances. Each permit is \$25.

Revenue: Solicitation Permits

Description:

Permits are issued for soliciting and canvassing within the Township for "for profit". Permits are \$45 per calendar month or \$175 per calendar year.

Revenue: Liquor Licenses

Description:

When the Commonwealth of Pennsylvania issues a liquor license to an establishment within the Township, the municipality receives an annual licensing fee of \$200 from the Commonwealth.

TOWNSHIP OF O'HARA BUDGET- 2022 PROPOSED

Building/Structure (Continued)

Revenue: Park Permits

Description:

Park permit fees vary depending on the type of permit. Shelter permits range from \$50 per shelter for residents to \$105 for non-residents and from \$90 per shelter for Township businesses to \$110 for non-Township businesses; ballfield permits range from \$25 per day to \$400 per season and beer permits from \$30 to \$80.

Revenue: Planning Commission Review

Description:

An application fee of \$400 is charged for Township Planning Commission review of certain commercial building projects.

Revenue: Home Occupation Permit

Description:

A fee of \$50 is collected upon the issuance of permit to operate a home business. Annual renewal fee is \$25.

Revenue: Electrical Permit Fee

Description:

The electrical inspector issues permits in accordance with the fee schedule adopted by Township Council.

Revenue: Rental Inspection and Licensing Fees

Description:

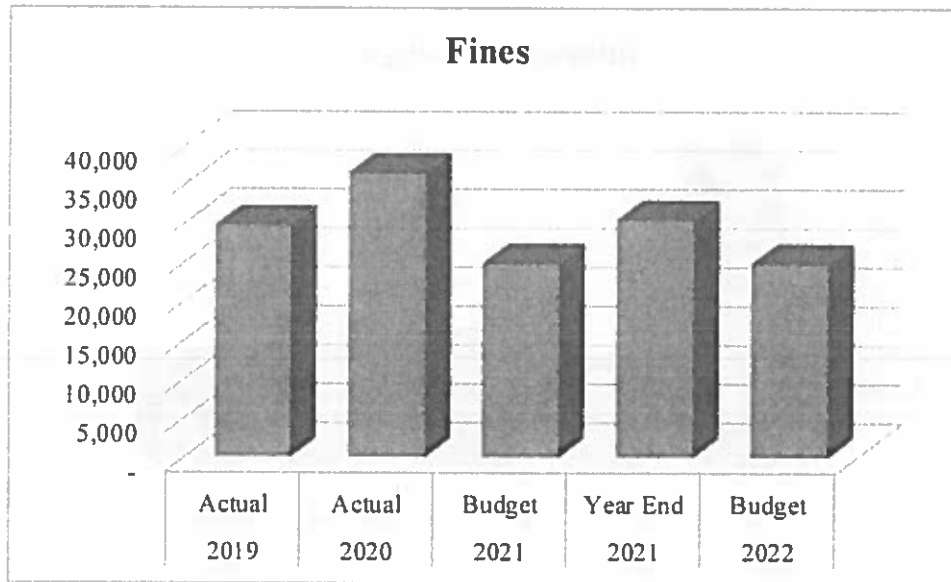
The Township inspects and licenses rental units in the Township every two (2) years or four (4) years in accordance with Township Ordinance No. 1267. This fee is recommended in 2022 to be \$120 per unit for all rental units except for ten (10) or more units in the same building with the same floor plan, the fee is \$70 per unit.

TOWNSHIP OF O'HARA BUDGET- 2022 PROPOSED

Building/Structure (Continued)

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Building/Structure					
001.320.001.001 Building Permit	41,359	66,451	50,000	42,000	40,000
001.320.002.001 Street Opening Permit	2,375	4,925	4,000	4,000	4,000
001.320.003.001 Zoning Hearing	2,950	2,125	1,500	2,575	2,000
001.320.004.001 Grading and Filling Permit	1,650	1,500	1,000	1,000	1,000
001.320.005.001 Subdivision Permit	1,000	-	1,000	-	1,000
001.320.006.001 Storm Sewer Permit	2,000	2,750	2,000	3,000	2,000
001.320.007.001 Occupancy Permit	2,500	2,300	2,100	2,600	2,100
001.320.008.001 Park Permit	23,605	(2,120)	24,000	22,000	24,000
001.320.009.001 Solicitation Permit	2,025	605	1,800	3,000	2,000
001.320.010.001 Liquor License	2,400	-	2,600	2,600	2,600
001.320.011.001 Planning Comm. Building	3,780	1,870	2,500	2,750	2,500
001.320.012.001 Home Occupation Perm	700	450	500	725	500
001.320.013.001 Zoning Certification	275	225	100	100	100
001.320.014.001 Electrical Inspection	11,548	14,543	11,750	11,750	11,750
001.320.015.001 Paving Permit	333	-	-	-	-
001.320.016.001 Rental Inspection Fees	10,680	30,360	11,000	12,400	25,000
001.320.017.001 Communication Tower Fee	2,000	-	-	2,050	-
001.320.018.001 Fire Inspection Permit Fees	17,125	16,955	17,250	18,150	17,250
TOTAL Building/Structure	128,305	142,939	133,100	130,700	137,800

TOWNSHIP OF O'HARA BUDGET- 2022 PROPOSED

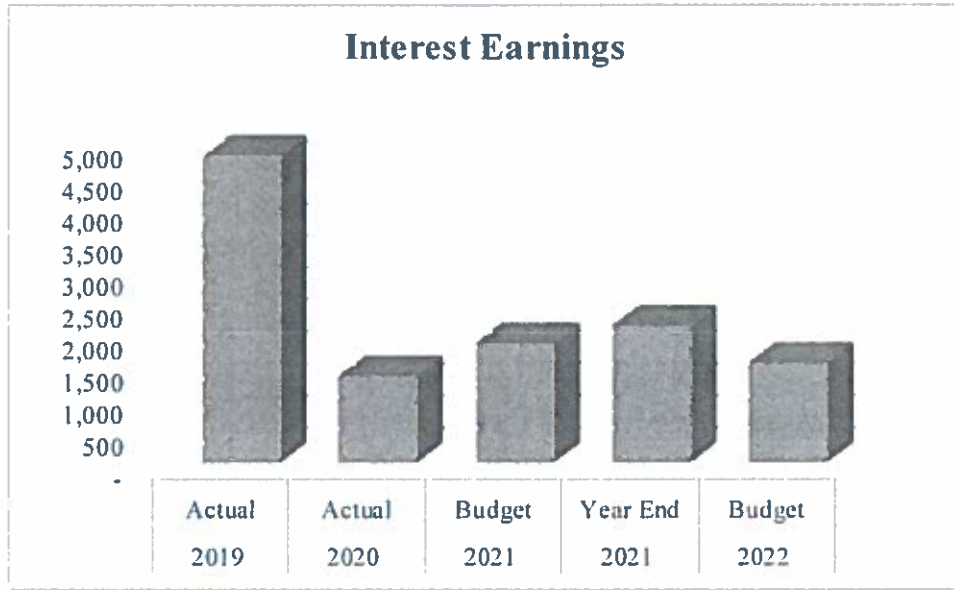


Description:

The violation of Pennsylvania Motor Vehicle Laws and Township ordinances generates the revenues in this category. The amount of the revenues produced through fine and penalty payments can fluctuate from year to year.

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Fines					
001.330.001.001 Vehicle Violations	26,872	29,183	25,000	20,000	25,000
001.330.002.001 Code Violations	-	-	-	-	-
001.330.003.000 Reimbursement - Construction	2,990	7,462	-	10,655	-
TOTAL Fines	29,862	36,645	25,000	30,655	25,000

TOWNSHIP OF O'HARA BUDGET- 2022 PROPOSED



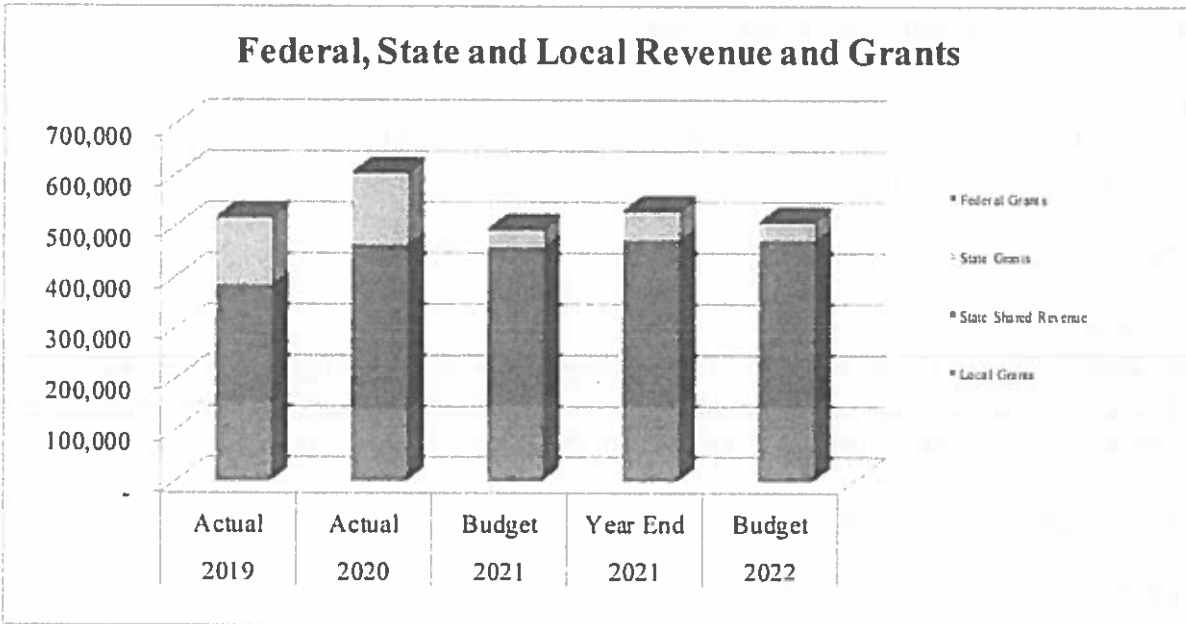
Description:

The Township invests its available cash in interest-bearing instruments and accounts. The types of investment options used generally include collateralized money market style accounts. Interest earnings stayed low in 2021 and are expected to stay the same in 2022.

INTEREST - ALL FUNDS

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Interest Earnings					
001.341.001.001 Interest Earnings	722	464	700	1,250	500
001.341.003.001 Interest Emergeny Equip	2,099	371	300	150	250
001.341.004.001 Interest Parkland	238	42	100	50	-
001.341.005.001 Interest Municipal Building	5	19	50	50	75
004.341.001.001 Interest American Rescue Plan	-	-	-	250	250
008.341.001.001 Interest Sewer Fund	27	118	80	250	200
009.341.001.001 Interest Stormwater Fund	-	-	250	50	200
035.341.001.001 Interest Highway Aid	1,733	349	400	100	100
TOTAL Interest Earnings	4,824	1,363	1,880	2,150	1,575

TOWNSHIP OF O'HARA BUDGET- 2022 PROPOSED



Description:

The Township's income sources in this category are grants and reimbursements from other governments. Most monies are designated for specific purposes such as street maintenance, pensions and fire department relief funds, and are received on an ongoing basis. Other revenues are in exchange for services provided on behalf of other governments, or as a result of the Township's application for funds for a specific purpose. The Township's share of the Allegheny Regional Asset District sales tax is also recorded in this area.

Revenue: State Grants

Description:

The Township receives funds from other governments for specific purposes as a result of recycling efforts or one-time projects.

Revenue: Public Utilities Tax

Description:

The PURTA tax is a tax collected by the State on tax-exempt property owned by public utilities and distributed back to municipalities where the property is located. The funds may be used for general municipal purposes. The amount of the tax rebate is related to the Township's real estate tax rate along with the dollar value of real estate taxes that are levied by the Township. Since the Township has no direct control over the amount of PURTA funds to be granted by the State.

Revenue: VFD Relief Association

Description:

The Township receives funds from the Commonwealth of Pennsylvania for distribution to the two volunteer fire departments/companies relief association funds. The amount of funding received is

TOWNSHIP OF O'HARA BUDGET- 2022 PROPOSED

Federal, State and Local Revenue and Grants (Continued)

related to the amount of fire insurance held by Township residents, which has been written by companies located outside of Pennsylvania. The funds are divided equally among the Township's two fire departments/companies.

Revenue: Police/Employee Pension Grant

Description:

On an annual basis the Commonwealth of Pennsylvania allocates funds to be used for the support of the police and municipal employee pension systems. The source of funds is a State tax on casualty insurance written by companies located outside of Pennsylvania and held by O'Hara residents.

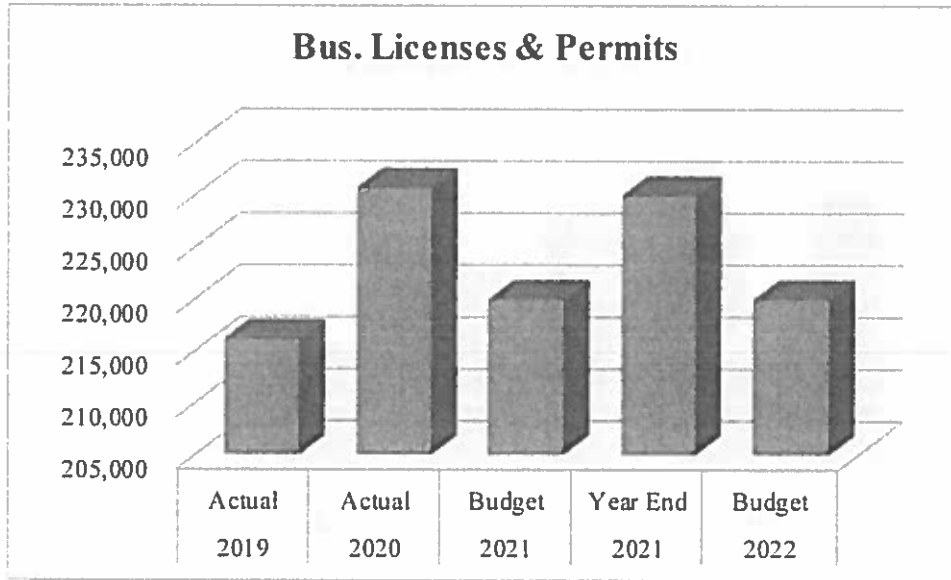
Revenue: A.R.A.D. Sales Tax

Description:

In July 1994, purchases made within Allegheny County began being subject to an additional one percent (1%) sales tax. The proceeds of this tax are to provide funding to regional assets within the County and to provide local tax relief.

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Fed Cap & Oper Grants					
001.351.001.001 Bulletproof Vest Grant	2,236	2,628	3,500	3,500	2,500
TOTAL Fed Cap & Oper Grants	2,236	2,628	3,500	3,500	2,500
St Cap & Oper Grants					
001.354.001.001 State Grants	120,659	125,000	33,500	55,165	33,500
001.354.002.001 Misc. Grants	10,000	13,689	-	-	-
TOTAL St Cap & Oper Grants	130,659	138,689	33,500	55,165	33,500
St Shared Rev & Entitle					
001.355.001.001 State Aid PURTA	6,321	7,272	7,272	7,400	7,400
001.355.006.001 Intermunicipal Reimbursement	-	17,672	8,850	6,677	6,000
001.355.007.001 State Aid VFD	72,525	72,792	72,792	63,660	63,660
001.355.008.001 State Snow/Ice Control	32,209	33,081	30,000	30,000	31,000
001.355.009.001 Pension State Aid	121,003	192,409	192,409	219,812	219,812
TOTAL St Shared Rev & Entitle	232,058	323,226	311,323	327,549	327,872
Local Gov Cap & Oper Gr					
001.357.001.001 ARAD Sales	156,313	144,239	150,009	148,000	148,000
TOTAL Local Gov Cap & Oper Gr	156,313	144,239	150,009	148,000	148,000

TOWNSHIP OF O'HARA BUDGET- 2022 PROPOSED

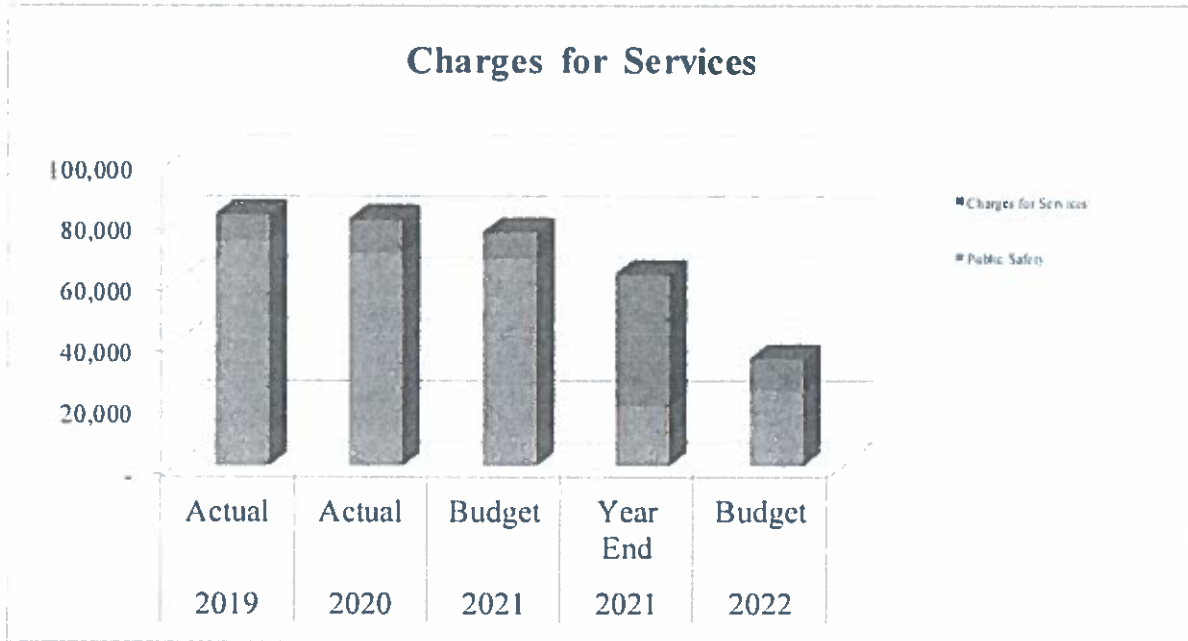


Description:

The Township's cable television providers, Comcast and Verizon, pay franchise fees. The Township receives a five percent (5%) fee from Comcast and Verizon based on the company's revenue derived from subscription and other fees paid by residents. As cable TV service fees increase, the Township's franchise fee revenues increase.

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Bus. Licenses & Permits					
001.321.001.001 Cable TV Franchise Fee	<u>216,199</u>	<u>230,758</u>	<u>220,000</u>	<u>230,000</u>	<u>220,000</u>
TOTAL Bus. Licenses & Permits	216,199	230,758	220,000	230,000	220,000

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED



Description:

Sales of supplies and excess equipment and other sources of income are presented below. Other revenue contained in this category represents charges for police services rendered by the Township by agreement with other entities.

Revenue: Sale of Supplies and Records

Description:

This account reflects the sale of Township materials such as maps, copies of ordinances, accident reports and zoning books.

Revenue: Sale of Used Equipment

Description:

Equipment, which is no longer needed or useful to the Township, is periodically sold. Typically, the Township uses an online service to sell excess equipment.

Revenue: Public Safety

Description:

The Fox Chapel Area School District's reimbursement for Township police who provide security services at athletic and other school events, at \$240 per event.

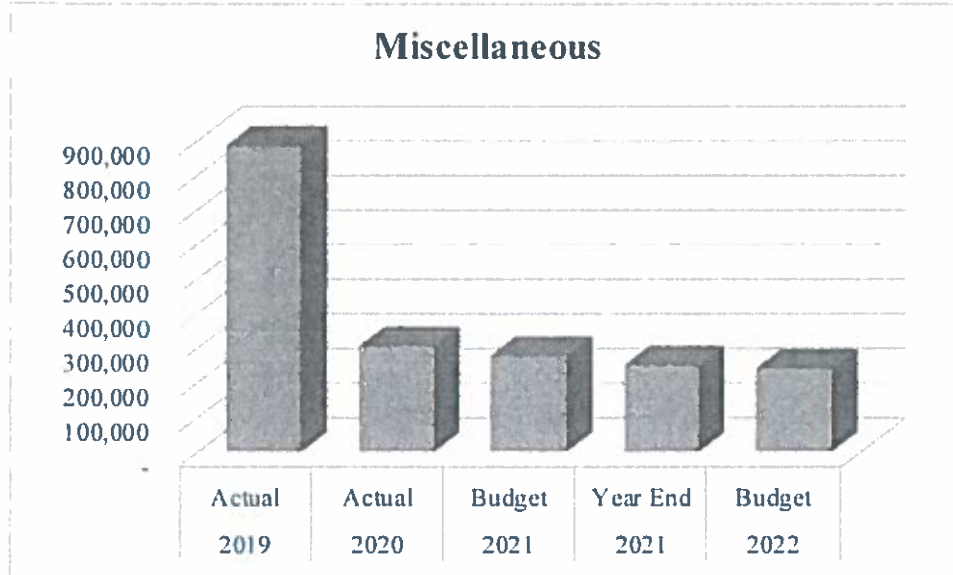
Reimbursement from other entities requesting police services is also reflected in this account. The recommended rate charged for these services is \$135 per hour and is designed to cover the officers' overtime rate, benefits and staff administrative costs.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Charges for Services (Continued)

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Charges for Services					
001.360.002.001 Reimbures Exp. History Book	100	225	250	150	100
001.361.001.002 Sale of Township Services	6,592	9,090	6,500	7,000	6,500
001.361.001.003 Sale of Used Equipment	-	-	-	34,000	2,000
001.361.001.004 Police Accident Reports	2,135	1,585	1,750	1,700	1,750
TOTAL Charges for Services	<u>8,827</u>	<u>10,900</u>	<u>8,500</u>	<u>42,850</u>	<u>10,350</u>

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED



Description:

Various sources of revenue that do not fall into any of the preceding categories comprise Miscellaneous Revenue.

Revenue: Miscellaneous

Description:

The miscellaneous account is used to record infrequently occurring revenues or those that do not fall within other categories of revenue.

Revenue: Insurance Refunds

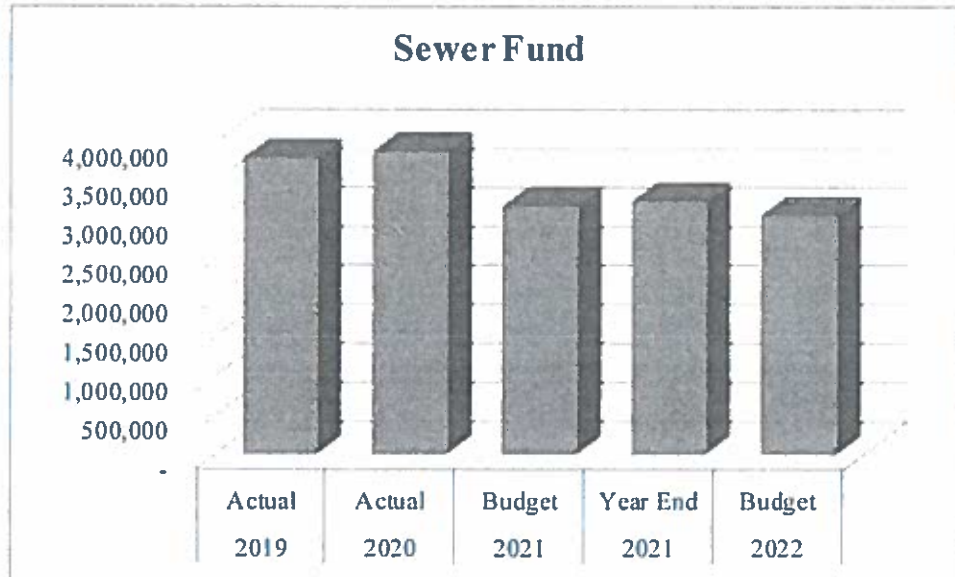
Description:

Insurance refunds received by the Township generally take two forms. Refunds periodically are from claims made by the Township against its own insurance policies due to damaged Township property. In addition, rebates are usually obtained from the Township's Workers' Compensation carrier along with the healthcare insurance carrier. This category is budgeted based on prior year and current year information.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Miscellaneous					
001.363.025.001 Reimbursement-Street Sweeper	-	-	-	-	-
001.363.025.002 Charge/public service work	3,857	4,039	-	3,883	-
001.378.001.000 Liened Utilities	124	-	-	-	-
001.380.001.001 Miscellaneous Revenue	24,211	14,927	10,000	11,000	10,000
001.380.002.001 Donation	26,703	-	-	100	-
001.380.003.001 Insurance Refund	163,632	157,187	155,000	132,156	135,000
001.380.004.001 Debt Reimbursement	31,960	31,960	43,000	33,000	33,000
001.389.001.001 Employee Healthcare Contrib	37,686	38,268	35,000	36,000	38,500
001.392.000.001 Transfers From Other Funds	600,000	59,946	35,000	35,000	25,000
001.393.010.000 Proceeds from Debt	-	-	-	-	-
TOTAL Miscellaneous	888,173	306,327	278,000	251,139	241,500

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED



Description:

The Township pays the sanitary sewage treatment fees for residential, commercial, and industrial customers serviced by the Allegheny County Sanitary Authority (ALCOSAN) on a lump sum basis. The Township must then collect fees from local customers to offset the ALCOSAN charges and the maintenance costs for the sanitary sewage facilities. The fees charged are based on the volume of water consumed by the customer.

<u>Sewer Rates</u>	<u>O'Hara Portion</u>	<u>As of 1/1/2022 ALCOSAN Portion</u>	<u>Total</u>
Per 1,000 gallons of water used:	\$2.35	\$9.73	\$12.08
Customer Service Charge:	\$5.75	\$20.45	\$26.20

The estimate of sewer fee revenue is based upon the prior year's actual water usage by Township sewer customers multiplied by the appropriate rates, customer service charges, and other treatment surcharges. It is assumed the Township will continue its delinquent sewer fee collection practices. A rate study is recommended once the majority of the Saxonburg Boulevard and Village Drive/Dorseyville Road sewer customers are connected. It is anticipated that this study will indicate a rate increase is needed. The results of this study are due in the winter of 2022.

Revenue: Sewer Tap-In Fees

Description:

Connection fees are charged to those who tap into sanitary sewers in the Township. There is a current charge of \$3,300 for each sanitary conveyance sewer tap-in. A study of the sewer tap-in fee is also being done and the results are expected in the winter of 2022.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Sanitary Sewer Revenue (Continued)

Revenue: Liened Water and Sewer Fees

Description:

When a property with outstanding utility liens is sold, the Township recovers any fees associated with the lien.

Revenue: Sanitary Sewer Certifications

Description:

In 1997, the Township began requiring sewer certification at the time of all property transfers. This is to verify that surface drains are not connected to the sanitary sewer system. The Township also cameras the sewer line to ensure there are no separations, blockages or root infiltration. Any defects require the entire sewer line to be replaced.

The Township charges a fee to cover the cost of the Township personnel witnessing the test, cameraing the lines and issuing the certificate. The current fee per residential property is \$100 and it is recommended that this fee remains the same.

Commercial fees are based on the square footage of the buildings as follows:

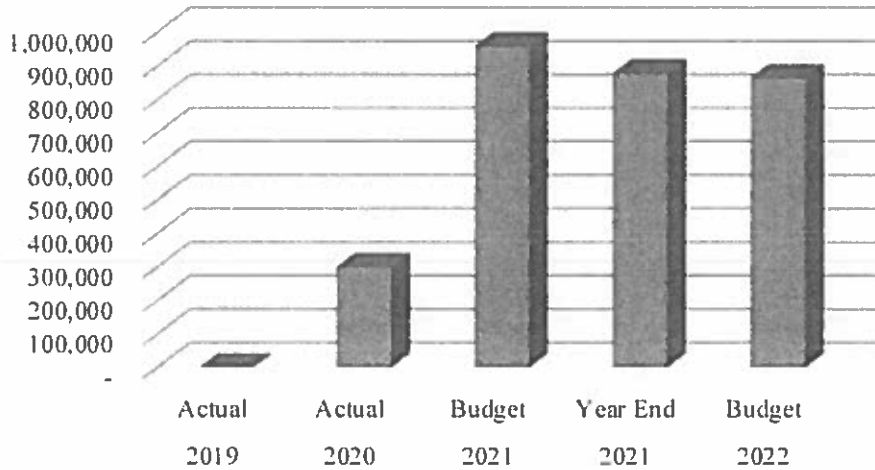
- < 2,000 square feet = \$200
- 2,000 square feet ≤ 10,000 square feet = \$275
- 10,000 square feet ≤ 50,000 square feet = \$325
- > 50,000 square feet = \$400

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Building/Structure					
008.320.001.001 Sewer Replacement Permits	4,419	8,120	4,500	4,850	4,500
TOTAL Building/Structure	4,419	8,120	4,500	4,850	4,500
Interest Earnings					
008.341.001.001 Interest	27	118	80	250	200
TOTAL Interest Earnings	27	118	80	250	200
St Shared Rev & Entitle					
008.355.000.001 Intergovernmental Revenues	-	408,285	275,000	250,307	100,000
TOTAL St Shared Rev & Entitle	-	408,285	275,000	250,307	100,000
Miscellaneous					
008.364.000.001 Sanitary Sewer Fees	10,273	(52,443)	2,500	2,500	2,500
008.364.000.002 Liened Sewer Fees	(4,130)	-	1,000	3,500	1,000
008.364.000.003 Sewer Tap	19,800	390,562	15,000	44,000	35,000
008.364.000.004 Alcosan Refund	-	-	-	-	-
008.364.000.005 Interest and Penalty	-	-	-	-	-
008.364.000.006 Sanitary Sewer Cert	19,050	19,125	16,000	17,500	18,000
008.364.000.007 Hampton/Shaler Sanitary Sewer	347,655	390,173	365,000	365,000	370,000
008.364.000.008 Fox Chapel Sanitary Sewer	2,614,594	2,408,671	2,500,000	2,500,000	2,525,000
008.380.001.001 Misc/Donation	326	18,449	-	-	-
008.380.001.009 Saxonburg and Dorseyville Sewer Tr	-	309,658	20,000	73,720	20,000
008.392.000.001 Transfers from Bond Funds	802,899	-	-	-	-
008.392.000.001 Transfers from Other Funds	-	-	-	-	-
008.393.000.001 Long Term Debt	-	-	-	-	-
TOTAL Miscellaneous	3,810,467	3,484,195	2,919,500	3,006,220	2,971,500

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Stormwater Fund



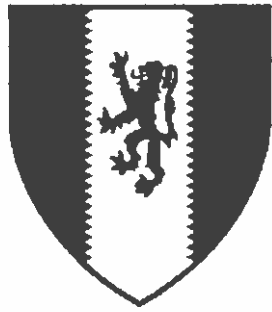
Description:

The Township is currently undertaking stormwater related expenses as a result of our MS4 Permit, Alcosan Consent Order, flooding events and continued maintenance of our stormwater system.

Revenue:

This fund will be funded by a stormwater fee charged to all property owners in the Township. This fee is based on the amount of impervious surface for residential, commercial, non-profit and government properties. The average residential property pays \$8 per month. The fee was enacted for the 4th Quarter of 2020. It is based on a study conducted by a consulting engineer.

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
REVENUES					
Interest Earnings					
009.341.001.001 Interest	-	-	250	50	200
TOTAL Interest Earnings	-	-	250	50	200
Miscellaneous					
009.380.260.001 Misc Revenue	-	-	-		
009.383.000.001 Stormwater Fees	-	300,912	960,000	850,000	850,000
009.383.000.002 Delinquent Stormwater Fees	-	-	-	25,000	10,000
009.383.050.002 Penalty	-	-	-	1,250	1,500
009.383.050.004 Delinquent Interest	-	-	-	1,800	2,000
009.392.000.001 Transfer from Other Funds	-	-	-	-	-
TOTAL Miscellaneous	-	300,912	960,000	878,050	863,500
TOTAL REVENUES	-	300,912	960,250	878,100	863,700



TOWNSHIP OF O'HARA BUDGET- 2022 PROPOSED

Total Revenue and Other Financing Sources

Total Revenue - All Funds

Total revenue is the amount generated from all sources during the current year. It does not include use of unassigned fund balance. It is anticipated that for 2022, \$13,337,535, will be generated as revenue not including permanent transfers. Current revenue for each fund is as follows:

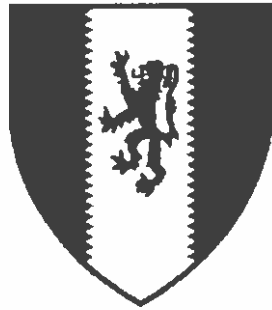
TOTAL REVENUE

General Fund	\$ 8,667,628
American Rescue Plan Fund	\$ 460,742
Sanitary Sewer Fund	3,076,200
Stormwater Fund	863,700
Highway Aid Fund	269,265
	<u>\$ 13,337,535</u>

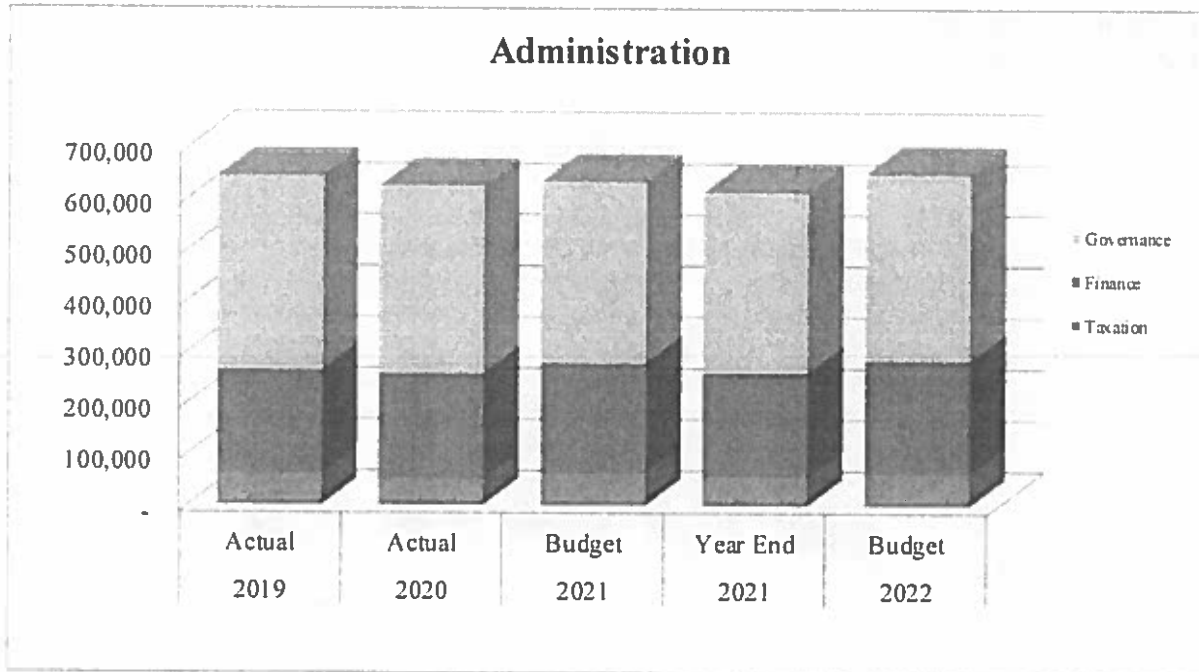
Other Financing Sources

Use of Unassigned Fund Balance/Net assets

The Township utilizes the accumulated unassigned fund balance/net position to pay for certain expenditures/expenses. For 2022, it is estimated that the Township will utilize \$1,147,065 of its accumulated unassigned fund balances and net position in its operating funds.



TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED



The Department of Administration represents the functions that are associated with the general administration of the Township government. This department includes activity in the following areas:

Governance - deals primarily with Township Council, the Township Manager's office, resident contacts, dissemination of public information and the coordination of all department activities.

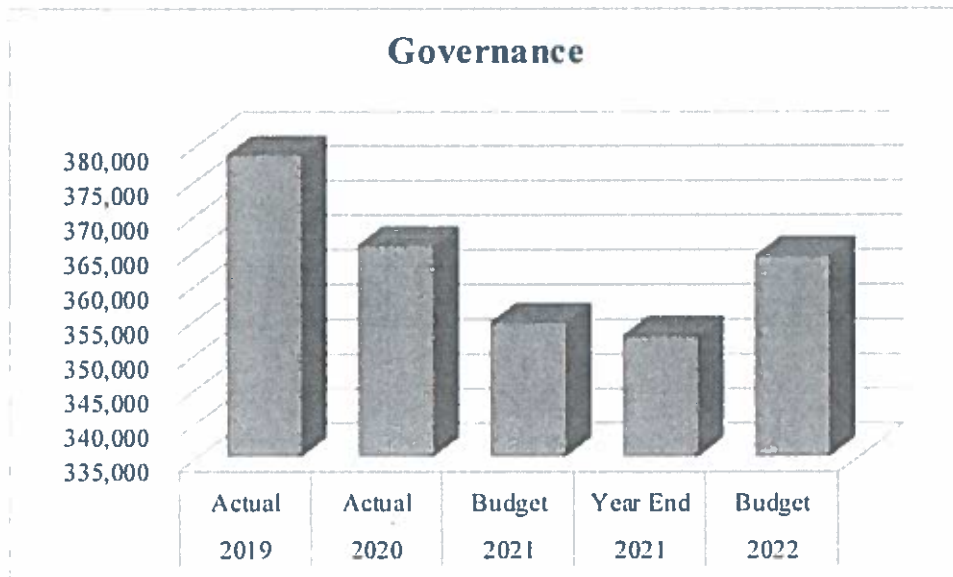
Finance - handles the accounting functions of the Township which include accounts payable, collection and deposit of monies received, general ledger posting and payroll. This department also carries out the investment of available monies.

Taxation - a general government activity that is related to tax collection and refunds. All expenditures pertaining to the collection of real estate tax, earned income tax, local services tax and delinquent tax collection by Jordan Tax Service and Keystone Collections are recorded here. In addition, real property and Act 511 tax refunds are budgeted each year to reflect the monies that are repaid to local residents and/or property owners. These repayments are due to assessment reductions and/or payments made in excess of the taxes due.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Administration

Activity: Governance



Program Description:

This program provides support for the legislative and administrative activities of the Township. These activities include the management and coordination of government, the dissemination of public information, the handling of citizen inquiries and concerns. This program also includes the activities related to the support of Council and coordination of all Township department activities. The activities associated with the governance and coordination program comprise the basic support for the operation of municipal services within the Township.

Program Standards and Goals:

- Responsibilities designated to the Township Manager's office include annual budget preparation, fiscal management, administration of all departments, and provision of regular status reports to Council on department projects, significant resident concerns and/or complaints and personnel issues.
- The Township Manager is also responsible for the hiring and removal of all Township employees. Formal performance evaluations of all non-union employees are conducted on an annual basis to provide employees with feedback on job performance and to determine annual compensation levels.
- Council workshops are conducted at least once a month. At these workshops, staff updates Council on current and upcoming projects and provides input on agenda items to ensure Council is fully briefed prior to regular meetings.
- All resident inquiries and concerns are responded to in a courteous and timely manner.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

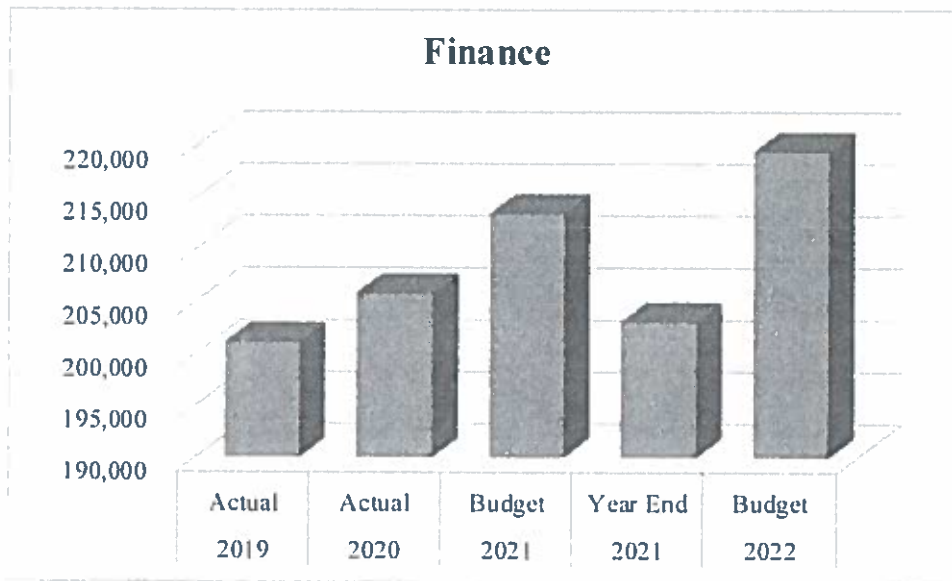
Activity: Governance (Continued)
Program Standards and Goals (Continued)

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Governance					
001.401.100.600 Severance	-	-	-	-	-
001.401.120.001 Wages and Salaries	158,363	154,128	137,000	143,100	142,650
001.401.120.002 Overtime	4,310	3,454	4,300	3,250	4,300
001.401.187.001 Unemployment	3,451	-	-	-	-
001.401.192.001 FICA	11,776	11,488	10,809	11,196	11,242
001.401.196.001 Employee Health & Welfare	42,726	41,333	40,550	41,035	39,568
001.401.197.001 Pension	4,150	4,238	600	4,300	4,500
001.401.210.001 Office Supplies	1,655	3,221	2,350	2,900	2,800
001.401.211.001 Office Stationery and Forms	1,518	3,646	1,500	1,000	1,750
001.401.219.001 Books/Subscription	52	181	300	200	300
001.401.300.001 Small Tools and Equipment	3,823	3,820	2,300	1,000	2,300
001.401.312.001 Consulting	7,981	4,770	9,500	6,000	8,500
001.401.316.001 Photocopier Maint and Supplies	5,446	5,278	5,250	5,250	5,500
001.401.325.001 Postage	7,254	3,227	7,000	6,500	6,000
001.401.331.001 Travel Expense	674	126	650	250	550
001.401.341.001 Advertising Legal Notice	4,862	5,561	5,000	4,500	5,000
001.401.342.001 Newsletter Expense	7,073	1,288	8,000	8,000	8,000
001.401.351.001 Gen/Liability/Casualty	47,446	47,241	49,603	50,000	52,500
001.401.351.002 Classified Advertising	-	2,283	4,000	3,000	4,000
001.401.352.001 Professional Liability Ins	29,317	29,295	30,760	26,816	28,157
001.401.354.001 Workers Compensation	8,216	7,343	7,710	7,710	8,096
001.401.355.001 Vehicle Insurance	433	326	342	322	338
001.401.374.001 Equipment Maintenance	5,365	6,067	5,500	5,500	5,500
001.401.420.002 Memberships/Dues/Education	17,289	15,602	15,500	12,500	15,500
001.401.480.001 Misc. Expenses/Supplies	5,477	11,643	6,000	8,250	7,000
TOTAL Governance	378,657	365,559	354,525	352,579	364,050

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Administration

Activity: Finance



Program Description:

This program is responsible for handling all of the accounting functions of the Township. Included in this activity are the recording all cash receipts and monitoring of investments, preparing disbursements, and the generation of financial reports for use by Council and residents.

Principal activities of this office include the preparation of all receipt and expenditure/expense records including monthly and annual financial statements, monitoring departmental budgets, purchasing and risk management. Payroll processing, personnel management and employee benefit administration are included in this department's activities. Supervision of debt management, investments and data processing also occurs in this department. Staff support to the Township Manager in budgeting is performed by the Finance Department.

Program Standards and Goals:

- Prepare monthly and annual financial statements comparing actual revenue and expenditure/expense totals to budgeted totals on a monthly and year-to-date basis.
- Prepare monthly disbursement reports listing vendor name, amount of purchase and complete description of goods and services purchased for the Township Manager and Treasurer's review. Council also utilizes this report for approval of payments.
- Insure internal control procedures for all financial functions of the Township are followed.
- Prepare payroll on a bi-weekly basis. Report all required payroll data to the appropriate local, state and federal agencies.
- Assist the Manager with preparation of a Capital Improvements Plan.
- Assist the Manager with preparation of the Annual Financial Report.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Finance (Continued)

Program Standards and Goals (Continued)

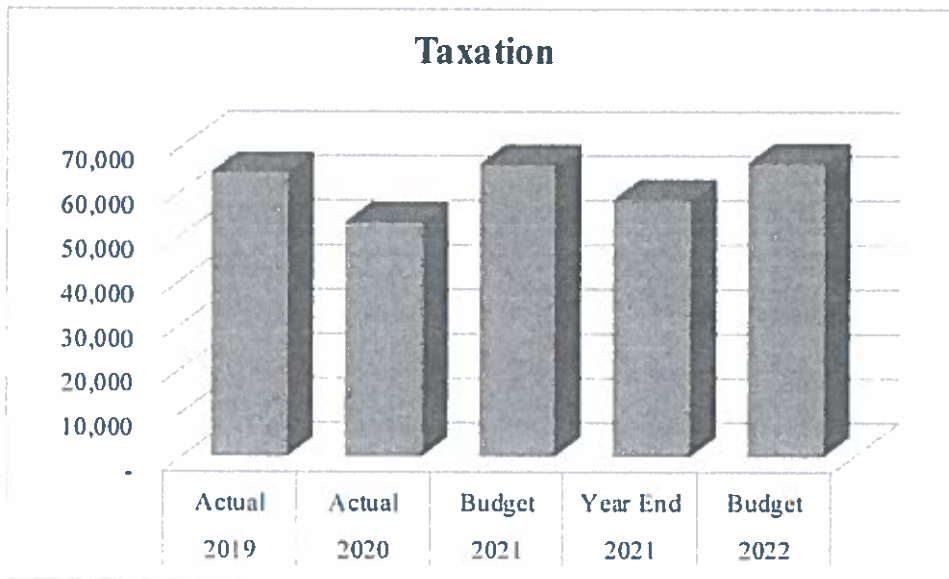
- Invest all Township funds in collateralized interest bearing accounts and manage cash flow.
- Oversee communication between the Township and its various insurance carriers.
- Coordinate and communicate with Jordan Tax Service regarding the collection of Township real estate and local service taxes and with Keystone Collections Group regarding earned income tax.
- Supervise annual audit and provide staff assistance to independent auditors.
- Assure all debt service payments are made timely.

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Finance					
001.402.120.001 Wages and Salaries	107,618	110,981	113,500	110,113	117,280
001.402.120.002 Overtime	1,748	731	1,000	750	1,000
001.402.192.001 FICA	8,048	8,312	8,759	8,481	9,048
001.402.196.001 Employee Health & Welfare	38,122	39,166	38,500	34,531	37,895
001.402.197.001 Pension	1,859	1,927	1,600	1,750	1,850
001.402.200.004 Software Maintenance	14,022	14,723	15,000	17,000	16,800
001.402.210.001 Office Supplies	1,604	667	1,600	850	1,400
001.402.219.001 Books/Subscription	1,122	1,371	1,000	1,100	1,250
001.402.300.001 Small Tools and Equipment	6	1,131	3,500	1,000	3,000
001.402.311.001 Accounting/Auditing	18,185	18,395	20,000	18,215	20,000
001.402.312.001 Consulting	508	139	250	250	250
001.402.331.001 Travel Expense	-	36	-	-	-
001.402.354.001 Workers Compensation	6,894	5,986	6,285	6,285	6,599
001.402.374.001 Equipment Maintenance	252	253	1,250	500	1,000
001.402.420.002 Memberships/Dues/Education	1,055	1,065	1,200	1,070	1,200
001.402.480.001 Misc. Expenses/Supplies	144	1,011	100	1,250	1,000
TOTAL Finance	201,187	205,894	213,545	203,144	219,573

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Administration

Activity: Taxation



Program Description:

The tax collection activity includes the collection of all Township tax revenues. Collection of all taxes is performed on a contracted basis for the Township.

Jordan Tax Service collects the Township's real estate and local services taxes. As part of the statewide EIT tax collector consolidation per Act 32, Keystone Collections is the Township's current and delinquent EIT tax collector.

The Township is also responsible for refunds of real estate or wage tax payments. These refunds are based on overpayments or successful property tax appeals.

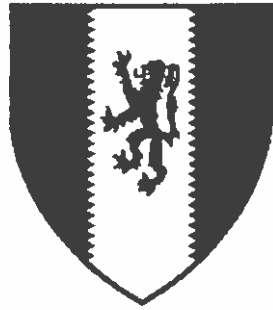
Program Standards and Goals:

- Monitor collections of current and delinquent real estate tax, current and delinquent earned income tax and local service tax.
- Ensure delinquent real estate tax payments are pursued through legal means. Property owners receive written notice of delinquency and if taxes remain unpaid, a lien is placed against the property by the delinquent tax collector.
- Process refunds of Township real estate overpayments so that they are issued within 60 days of receiving official notification from the appropriate taxing authority.

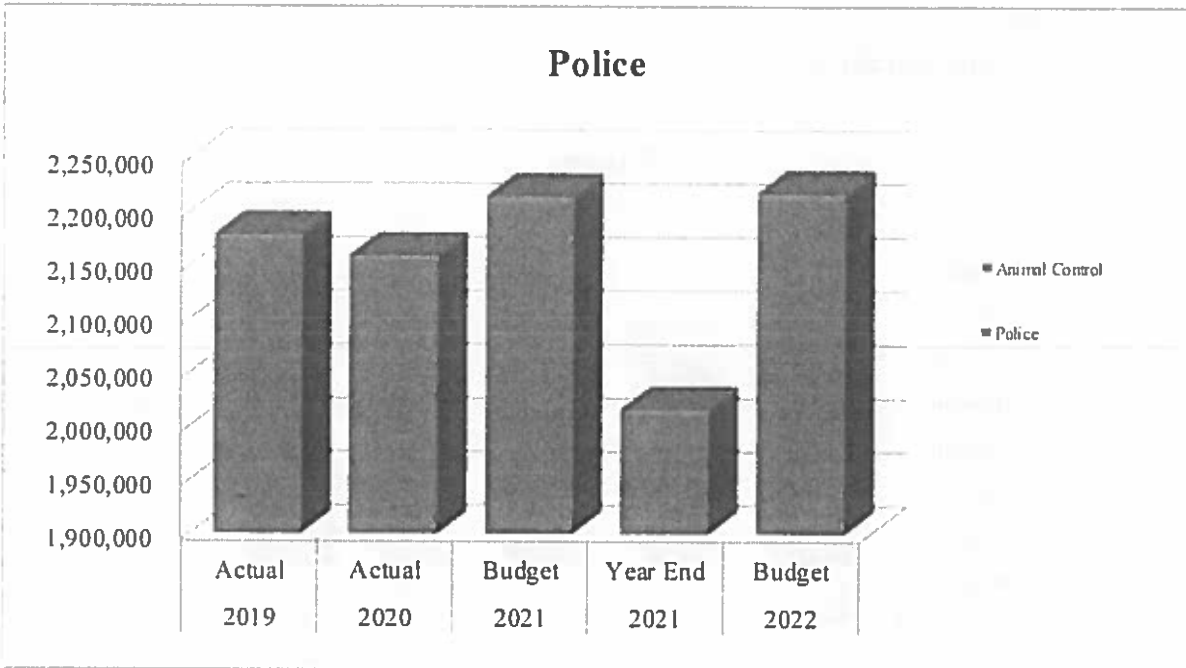
TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Taxation (Continued)

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Taxation					
001.403.120.001 Wages and Salaries	5,266	5,496	5,600	5,294	5,775
001.403.120.002 Overtime	-	-	-	-	-
001.403.192.001 FICA	399	421	428	405	442
001.403.196.001 Employee Health & Welfare	2,347	2,406	2,445	2,119	2,715
001.403.210.001 Office Supplies	-	-	75	-	50
001.403.300.001 Small Tools and Equipment	1,530	-	1,000	1,225	1,250
001.403.317.001 Commissions-Liened RET	5,778	5,591	6,500	6,500	6,500
001.403.317.002 Tax Collection Commissions	23,879	23,077	25,000	25,000	25,000
001.403.317.003 Filing Fees	11,903	11,608	10,000	10,000	12,000
001.403.330.001 Real Estate Tax Refund-curre	10,513	1,892	10,000	6,500	10,000
001.403.330.002 Real Estate Tax Refund-prev	2,644	2,457	5,000	1,000	2,500
001.403.330.003 Real Estate Tax Refund- prio	-	-	-	-	-
001.403.330.004 Earned Income Tax Refund	-	-	-	-	-
001.403.480.001 Misc. Expenses/Supplies	-	23	-	-	-
TOTAL Taxation	64,259	52,971	66,048	58,042	66,232



TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED



The Police Department is responsible for activities directly related to the protection of the public, including enforcement of applicable laws, traffic and pedestrian control, prevention and suppression of crime, and animal control. This department includes the following activities:

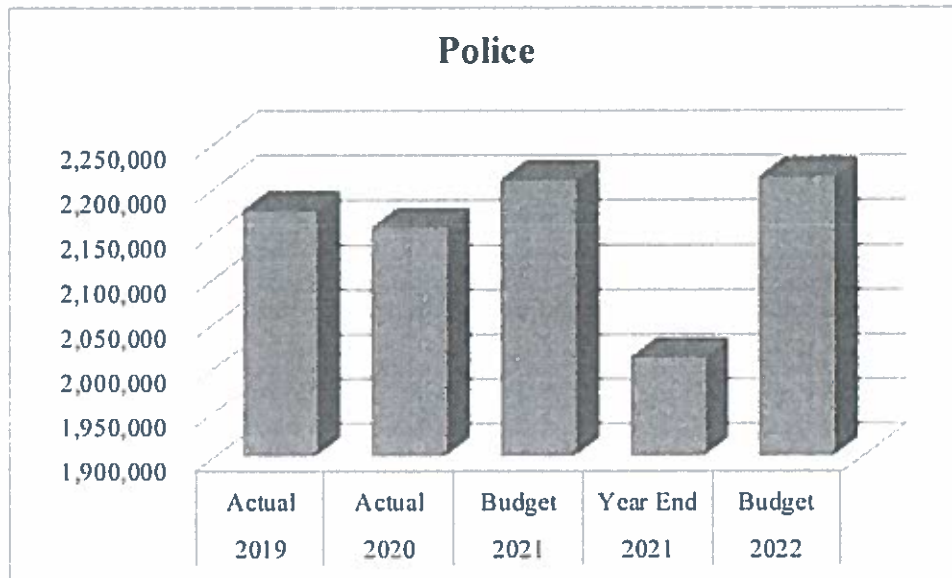
Police Protection Services - includes funding for the current fourteen (14) full-time police officers, a Police Superintendent and a portion of a full-time secretary's salary. This department provides police protection, maintenance of police records and files, and coordination of police programs and services with other agencies. The department also provides police officers for special duty. The Township is reimbursed by the agencies that utilize this service.

Animal Control - includes services provided by the Township for both the pickup and care of stray animals. These services are performed by an outside contractor.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Police

Activity: Police Protection Services



Program Description:

The responsibilities of the O’Hara Township Police Department are the prevention of crime, regulation of traffic, protection of rights of persons and property, enforcement of laws of the state and ordinances of the municipality, apprehension and arrest of criminals, accident investigation, and administration of rescue and lifesaving services. Police services also include searches for missing individuals, traffic surveys, checking of businesses and vacant homes, and providing general assistance and information.

The following summarizes activities for 2018 – 2020 and January through August 2021:

Category	2018	2019	2020	Jan – Aug 2021
Criminal Acts	369	331	492	368
Traffic Accidents	106	128	95	57
Motor Vehicle Offenses	239	265	204	269
Emergency Services	1,340	1,150	927	1,012
Traffic Arrests	190	239	127	153
Total Arrests	292	369	214	209
Total Calls	3,765	3,897	3,586	3,035

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Police Protection Services (Continued)

Program Description (Continued)

The special services activity includes police services provided by the Township to organizations and the School District for which the Township is reimbursed. Officers are often required to provide traffic and crowd control at construction projects, commercial events, and school functions.

Program Standards:

- Police services will be provided twenty-four (24) hours per day, seven (7) days per week.
- A minimum of two (2) officers will be on duty on all shifts, but striving for three (3).
- All officer activity is to be digitally logged daily and compiled monthly.
- Radio dispatching service will be provided twenty-four (24) hours per day, seven (7) days per week, through a contracted service with Allegheny County.
- In-service training will be provided for officers in addition to mandatory training provided in accordance with Pennsylvania law. Training will be focused on diversity, de-escalation and failure to report.
- All officers will be tested annually for firearms proficiency.
- Home vacation checks will be performed daily for any resident upon request.
- Investigation will be provided on an "as needed" basis in coordination with the Allegheny County Police Department and the District Attorney's office.
- Police vehicles will be maintained according to a schedule that ensures performance, safety and cost effectiveness.
- Upon request, Township police officers may be available to serve at functions within the community at an established hourly rate. Officers providing special security service are considered to be on-duty. The scheduling of officers will occur in a manner that does not adversely impact regular shift scheduling.
- A monthly report of significant activities and accomplishments will be prepared by the Police Superintendent for review by the Township Council and Manager.

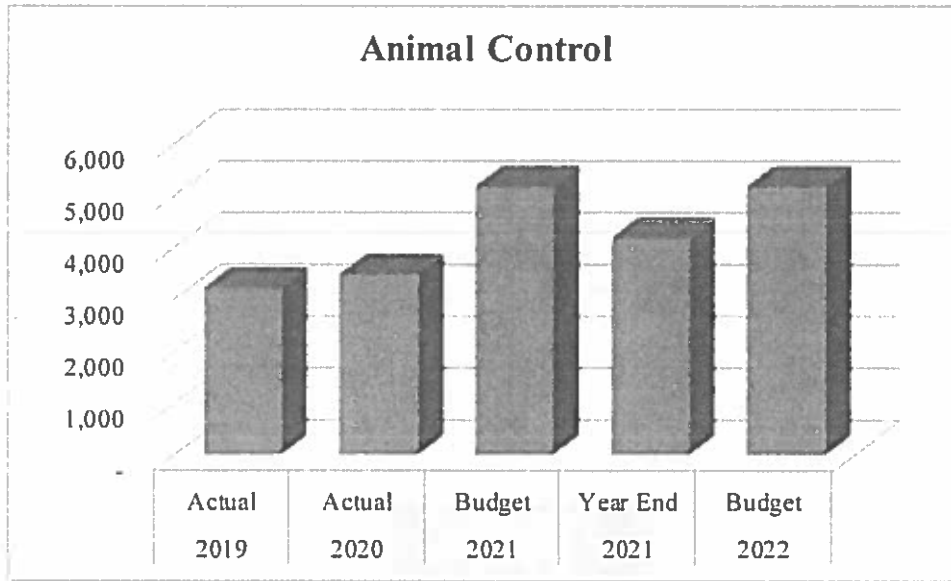
TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Police Protection Services (Continued)

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Police					
001.410.120.001 Wages and Salaries	1,479,690	1,490,769	1,510,000	1,356,520	1,525,035
001.410.120.002 Overtime	51,351	41,500	52,000	48,000	55,000
001.410.120.010 Special Overtime	13,199	3,746	12,500	4,000	5,000
001.410.120.011 Billed Overtime	9,107	6,063	7,000	13,000	8,500
001.410.187.001 Unemployment	-	-	-	-	-
001.410.192.001 FICA	118,760	118,563	120,985	108,746	121,905
001.410.192.010 FICA	-	-	-	-	-
001.410.196.001 Employee Health & Welfare	333,679	345,513	322,750	317,779	307,892
001.410.210.001 Office Supplies	5,057	4,624	4,750	4,750	4,950
001.410.219.001 Books/Subscription	1,164	695	1,000	1,000	1,000
001.410.238.001 Uniform	12,542	13,602	16,500	14,000	17,000
001.410.239.001 Safety Supplies	9,979	5,474	9,000	6,200	9,000
001.410.242.001 Signs and Signals	3,498	-	5,500	2,500	5,500
001.410.250.001 Outside Repairs to Equip	1,716	1,500	4,000	4,000	4,000
001.410.300.001 Small Tools and Equipment	18,869	16,839	21,000	19,000	20,000
001.410.312.001 Consulting	3,810	1,093	2,500	2,500	2,500
001.410.315.001 Physical Examination	-	-	-	-	-
001.410.317.001 Oxygen, Gas	-	-	-	-	-
001.410.327.001 Radio	-	-	2,000	500	2,000
001.410.331.001 Travel Expense	2,367	405	2,000	750	1,750
001.410.332.001 Court Parking/Mileage	959	551	1,000	250	1,000
001.410.352.001 Professional Liability Ins	22,153	24,042	25,244	26,365	27,683
001.410.354.001 Workers Compensation	57,187	51,843	54,435	54,435	57,157
001.410.355.001 Vehicle Insurance	3,144	3,194	3,354	3,251	3,414
001.410.361.001 Electricity - Traffic Lights	12,709	13,530	12,750	12,750	13,000
001.410.370.001 Employment Expenses	417	1,192	3,000	2,000	3,000
001.410.420.002 Memberships/Dues/Education	5,036	3,510	8,000	3,500	8,000
001.410.450.001 Fire Police Expenses	-	-	-	-	-
001.410.480.001 Misc. Expenses/Supplies	10,184	9,025	9,500	7,000	9,500
TOTAL Police	2,176,577	2,157,273	2,210,768	2,012,796	2,213,786

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Police
Activity: Animal Control



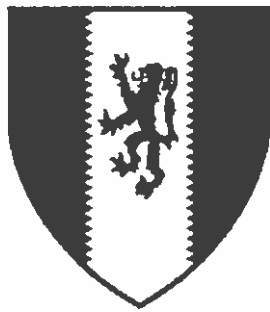
Program Description:

Animal control and protective services and the enforcement of animal control rules and regulations within the Township are provided for O’Hara by an outside agency. Hoffman Kennels is currently responsible for the collection of stray animals.

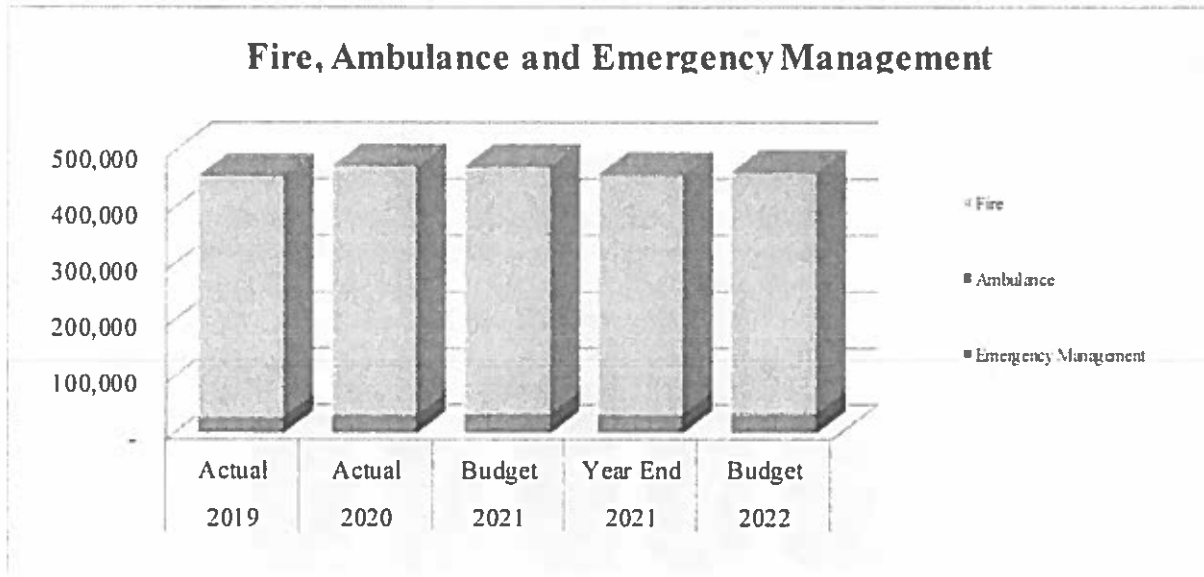
Program Standards:

- Emergency service regarding the handling of a sick or injured animal, or an animal deemed to be a danger to public health or welfare will be provided twenty-four (24) hours per day, seven (7) days per week.
- Two days per week, for a period of one hour, the Township will be patrolled by a contracted agency for the purpose of catching stray animals.

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Animal Control					
001.419.120.001 Wages and Salaries	-	-	-	-	-
001.419.192.001 FICA	-	-	-	-	-
001.419.238.001 Uniform	-	-	-	-	-
001.419.319.001 Animal Control Contract	3,240	3,500	5,200	4,200	5,200
001.419.354.001 Workers Compensation	-	-	-	-	-
TOTAL Animal Control	<u>3,240</u>	<u>3,500</u>	<u>5,200</u>	<u>4,200</u>	<u>5,200</u>



TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED



The Fire Protection, Ambulance Service and Emergency Management Department is responsible for activities directly related to the protection of the public, including the enforcement of applicable fire codes, fire protection, ambulance and emergency services. This program includes the following activities:

Fire Protection Services – provides partial support for the two volunteer fire departments/companies operating in the Township: Parkview VFD and Pleasant Valley VFC along with additional monies for other mutual aid departments.

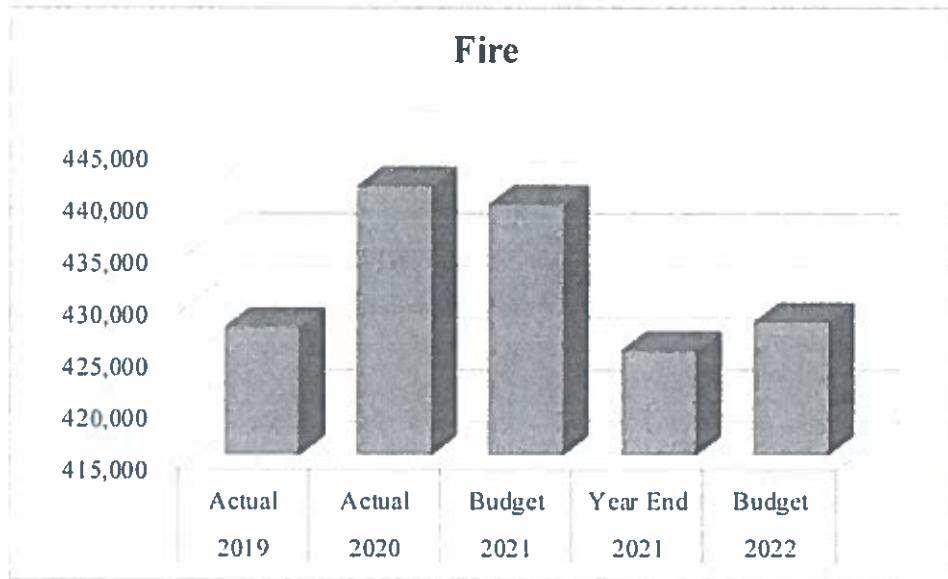
Emergency Medical Service – partially supports the EMS service provided through Parkview Ambulance Service.

Emergency Management Agency - supports the efforts of the appointed emergency management coordinator. This coordinator responds to and organizes services during emergency situations within the Township.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Fire Protection, Ambulance and Emergency Management

Activity: Fire Protection Services



Program Description:

The annual operating funds for the Parkview VFD and Pleasant Valley VFC are included in this section. Also included are allocations for fire hydrant rentals from the Fox Chapel, Hampton/Shaler, and Pittsburgh Water Authorities. Any other expenditures related to the provision of fire protection services are also included here.

Program Standards:

- The Township will pay the “trucks out the door” expenditures of the fire department. These are the expenditures that support getting the emergency vehicles out of the fire house to respond to a call.
- The Township will equally distribute the annual foreign fire insurance grant from the State to the two fire Township fire departments/companies.
- Fire protection services will continue to be available twenty-four (24) hours per day, seven (7) days per week. If needed, neighboring fire departments will be available through mutual aid agreements.
- The Township will fund the rental cost of over 200 hydrants within the Township.
- The Township will pay for the annual maintenance cost of the aerial truck housed at the Blawnox VFD.

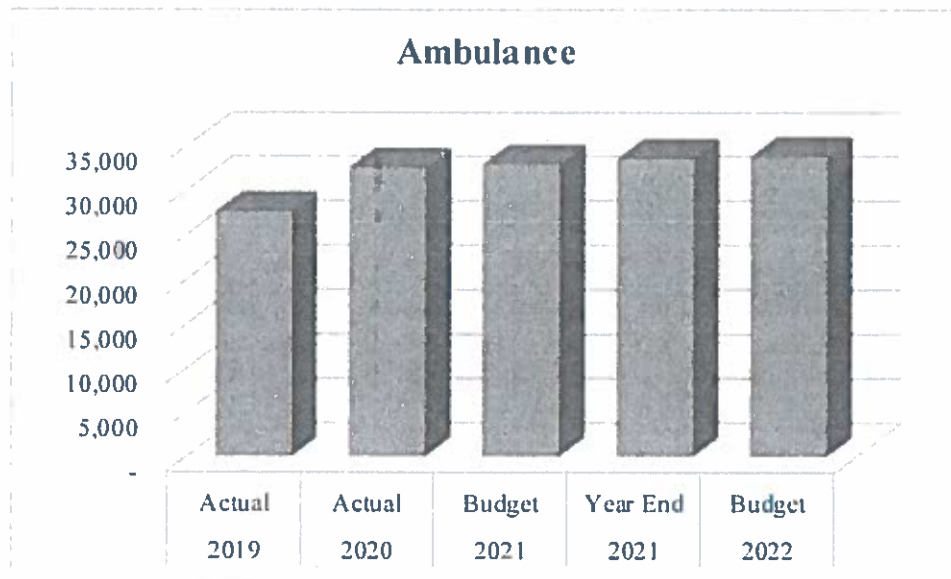
TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Fire Prevention (Continued)

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Fire					
001.411.250.001 Outside Repairs to Equip	-	-	-	-	-
001.411.311.001 Auditing Services	-	-	-	-	-
001.411.331.001 Travel Expense	-	-	-	-	-
001.411.354.001 Workers Compensation	16,840	16,742	20,000	16,900	17,745
001.411.355.001 Vehicle Insurance	27,798	27,597	28,977	27,530	28,907
001.411.363.001 Fire Hydrant Rent	82,120	82,620	82,500	82,620	82,620
001.411.420.002 Memberships/Dues/Education	-	-	-	-	-
001.411.480.001 Misc. Expenses/Supplies	3,193	16,293	10,000	9,500	10,000
001.411.530.001 Municipal Subsidy	75,000	75,000	75,000	75,000	75,000
001.411.530.002 Municipal Subsidy -Parkview	75,000	75,000	75,000	75,000	75,000
001.411.530.003 Municipal Subsidy-Pleasant V	75,000	75,000	75,000	75,000	75,000
001.411.540.001 State Subsidy - Guyasuta	-	-	-	-	-
001.411.540.002 State Subsidy - Parkview	36,262	36,396	36,396	31,830	31,830
001.411.540.003 State Subsidy-Pleasant Valle	36,262	36,396	36,396	31,830	31,830
TOTAL Fire	427,475	441,044	439,269	425,210	427,932

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Fire Protection, Ambulance and Emergency Management
Activity: Ambulance



Program Description:

The municipal subsidy to the Parkview Volunteer Fire Department for the operation of the Parkview Ambulance Service is reflected in this account. The Parkview Volunteer Fire Department is a non-profit corporation chartered by the Commonwealth of Pennsylvania to provide fire and ambulance services to the Township. Parkview Emergency Service is the ambulance service for O'Hara Township. It responds to calls within the community and provides backup service to neighboring municipalities. In addition to the Township's financial support, funds to provide and maintain the ambulance service are raised through donations, health insurance reimbursements, and special events. Also included in this account are expenditures for vehicle and worker's compensation insurance, which are funded by the Township.

Program Standards:

- Emergency medical service will continue to be available twenty-four (24) hours a day, seven (7) days a week. Personnel certified in advanced life support will be available at all times.
- A neighboring EMS will be dispatched if Parkview EMS is unable to respond.

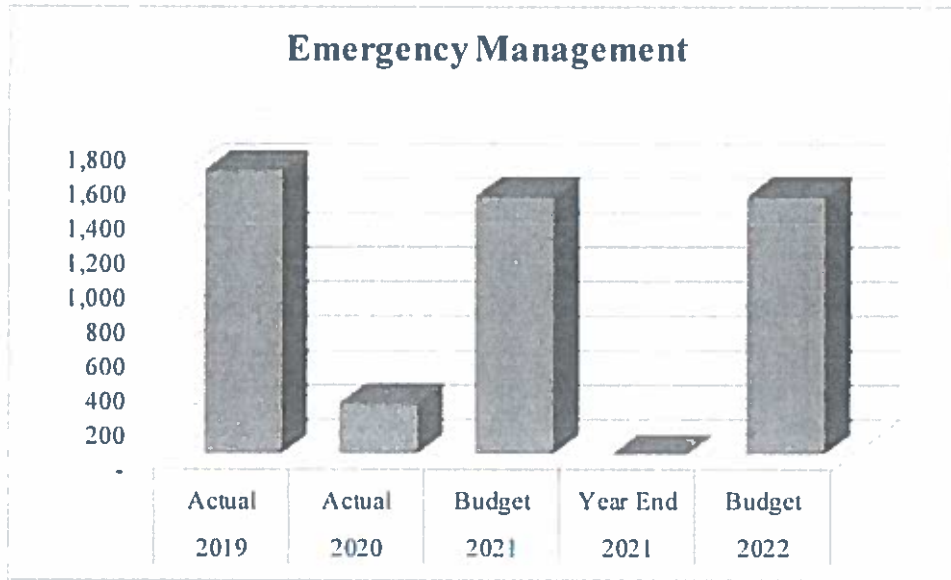
TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Ambulance					
001.412.354.001 Workers Compensation	-	-	-	-	-
001.412.355.001 Vehicle Insurance	7,680	7,651	8,034	8,682	8,942
001.412.530.001 Municipal Subsidy-Parkview E	<u>20,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
TOTAL Ambulance	27,680	32,651	33,034	33,682	33,942

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Fire Protection, Ambulance and Emergency Management

Activity: Emergency Management Agency



Program Description:

The purpose of the Emergency Management Agency is to plan, organize, and prepare for emergencies due to natural and man-made disasters in the Township. The Emergency Management Agency is under the responsibility of an emergency management coordinator (EMC), who is appointed by the governor, and up to two (2) deputy coordinators. The EMC is authorized to implement the Township's emergency operations plan that has been adopted in accordance with Pennsylvania law.

The Emergency Management Agency's efforts in 2022 will be directed toward updating the Township's EMA Plan.

Program Standards:

- The Emergency Management Agency is staffed by a coordinator, up to two (2) deputies and volunteers.
- The emergency management coordinator ensures that the Township's emergency operations plan is updated at least annually. This document details action plans in the event of an emergency and establishes an emergency operations center with communications and warning systems.
- The Township continues to be a member of NEARA (Northeast Allegheny Response Association), one of five (5) hazardous materials response teams in Allegheny County. NEARA training includes topics such as radiation, decontamination, chemistry, and monitoring instruments.

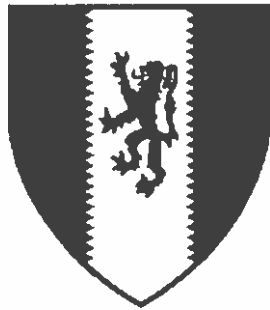
TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Emergency Management Agency (Continued)

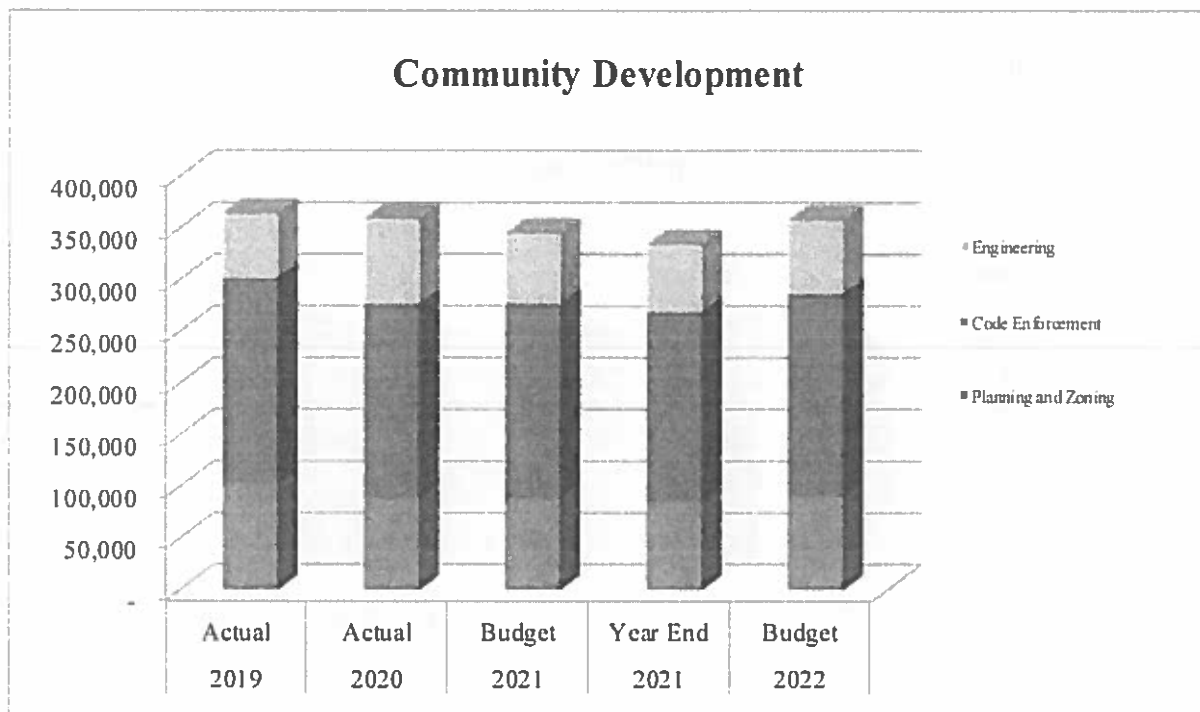
Program Standards: (Continued)

- In the event of an emergency beyond the capabilities of the Township Emergency Management Agency, support from other agencies is available through mutual aid agreements with fire departments in the Lower Allegheny Valley Fireman's Association, the Allegheny County Emergency Management Agency and the City of Pittsburgh's Public Safety Department.

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Emergency Management					
001.415.210.001 Office Supplies	-	-	-	-	-
001.415.219.001 Books and Subscriptions	-	-	-	-	-
001.415.238.001 Uniform	-	-	-	-	-
001.415.250.001 Outside Repairs to Equipment	-	-	-	-	-
001.415.300.001 Small Tools and Equipment	1,654	300	1,500	-	1,500
001.415.331.001 Travel Expense	-	-	-	-	-
001.415.420.002 Memberships/Dues/Education	-	-	-	-	-
TOTAL Emergency Management	<u>1,654</u>	<u>300</u>	<u>1,500</u>	<u>-</u>	<u>1,500</u>



TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED



The Department of Community Development oversees various operations related to the development of the Township including the following functions:

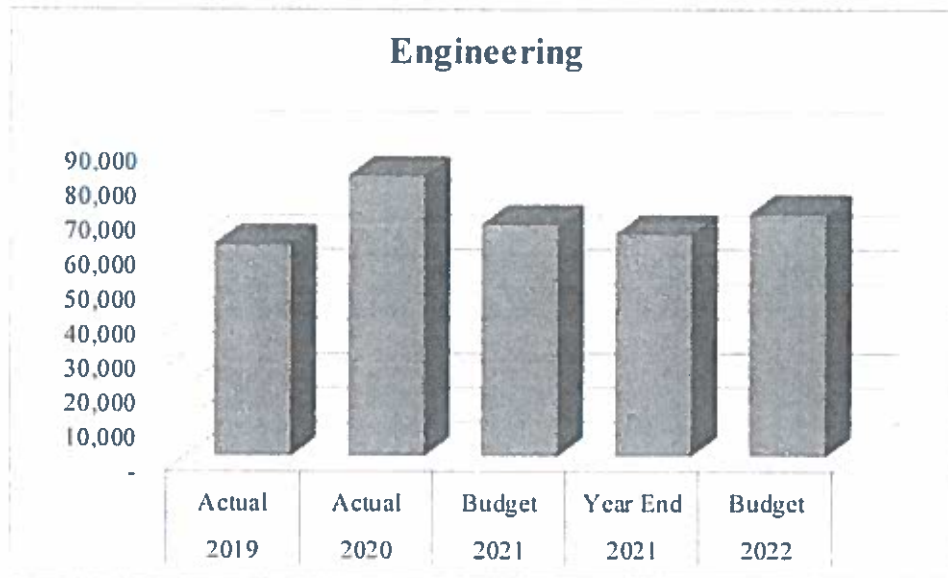
Engineering - provides for a full-time, licensed, professional staff engineer who renders civil and traffic engineering advice and services to all departments of the Township.

Code Enforcement and Building Inspection - services relating to the enforcement of Township zoning and building regulations are currently provided by the Township's code enforcement/zoning officer who is an outside contractor.

Planning and Zoning - supports the work of the Township's Planning Commission which reviews subdivision applications, commercial building and sign proposals.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Community Development
Activity: Engineering



Program Description:

The engineering area provides technical engineering advice to Township agencies and boards. It prepares engineering designs and approves plans and specifications for the construction of public works improvements. The construction of roadways, drainage facilities, sanitary sewers, and other public works projects are overseen in this activity area. Contracted engineering firms may be used to monitor large projects budgeted in the capital budget.

Program Standards and Goals:

- Provide professional engineering services and technical support to all Township departments, commissions, boards and agencies.
- Maintain computerized road management database.
- Review subdivision and land development plans.
- Develop construction plans, specifications and documents for various Township capital improvement projects including road reconstruction and resurfacing, retaining walls, storm and sanitary sewers, park improvements, storm water management, etc.
- Provide written engineering reports and attend Council, Planning Commission and other special meetings.
- Review and issue permits for grading and street openings.

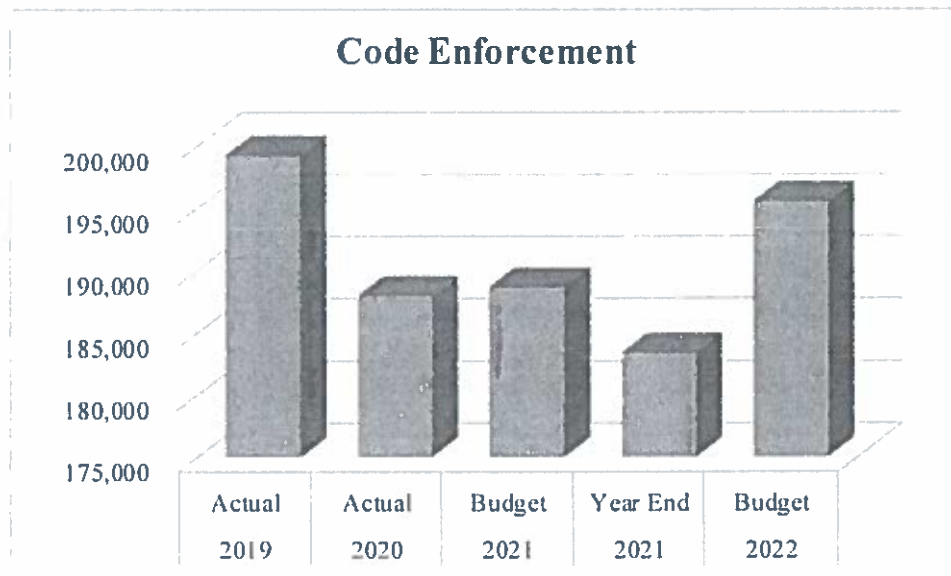
TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Engineering (Continued)

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Engineering					
001.408.120.001 Wages and Salaries	38,137	39,575	41,700	39,612	43,432
001.408.120.002 Overtime	108	73	150	150	150
001.408.192.001 FICA	2,916	3,051	3,202	3,042	3,334
001.408.196.001 Employee Health & Welfare	11,208	10,248	13,900	12,793	14,331
001.408.197.001 Pension	1,558	1,661	1,650	1,600	1,700
001.408.210.001 Office Supplies	622	449	800	500	700
001.408.219.001 Books/Subscription	-	-	-	-	-
001.408.238.001 Uniforms	-	-	-	-	-
001.408.300.001 Small Tools and Equipment	2,675	4,974	2,600	2,300	2,600
001.408.310.001 Consulting Engineer	-	-	-	-	-
001.408.312.001 Consulting	221	18,054	-	100	-
001.408.313.001 Engineering Service	-	-	-	-	-
001.408.331.001 Travel Expense	80	-	-	-	-
001.408.354.001 Workers Compensation	1,941	1,565	1,643	1,643	1,725
001.408.355.001 Vehicle Insurance	650	326	342	322	338
001.408.374.001 Maintenance - Equipment	-	-	-	-	-
001.408.420.002 Memberships/Dues/Education	105	-	-	470	500
001.408.450.001 Inspection/Testing	1,531	1,380	1,250	1,000	1,200
001.408.480.001 Misc. Expenses/Supplies	-	183	150	1,150	500
TOTAL Engineering	61,752	81,539	67,387	64,682	70,510

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Community Development
Activity: Code Enforcement



Program Description:

This program encompasses the administration and enforcement of building, fire, mechanical, electrical and other codes as regulated by state Act 45 of 2004, zoning regulations, and various nuisance ordinances. Implementation of Act 45 in 2004 placed mandates on municipalities for the enforcement and oversight of Accessibility and Energy requirements.

These activities are directed toward assisting private developers and the general public in permitted land use, safe and legal construction of buildings, and in protecting the health, safety and welfare of the general public.

Program Standards and Goals:

- Applications for building permits will be processed within the time frame set forth in the regulations of Act 45 of 2004 and subsequent amendments. The Building Code Official designated by state law will ensure that all required information be submitted prior to processing an application for a building permit.
- Code enforcement will continue to be performed to correct violations when observed. Complaints about property maintenance violations will be responded to promptly. On-site inspections will be made to evaluate violations and official enforcement notices will be issued when deemed necessary. If compliance is not obtained, additional enforcement action will be initiated as prescribed by law.
- Buildings under construction in the Township will be inspected. Allegheny County and the Township sewer inspector perform plumbing inspections. Copies of the Allegheny County reports must be provided to the Township.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Code Enforcement and Building Inspection (Continued)

Program Standards and Goals (Continued)

Inspection is to occur in a timely manner in order to minimize difficulties with contractors, and to ensure safe buildings in the community. The UCC inspections currently conducted by the Township are:

1. Footer;
 2. Foundation (reinforcement);
 3. Foundation/Outside Foundation Insulation; Backfill; Waterproofing;
 4. Mechanical; HVAC; Electrical (rough and final);
 5. Framing;
 6. Insulation/Energy Compliance;
 7. Wall Board;
 8. Rain Conductors; Storm Water Connections and Sumps (local);
 9. Fire Alarm;
 10. Fire Suppression;
 11. Energy;
 12. Accessibility;
 13. Sewer Lateral;
 14. Final Inspection Prior to Occupancy
- Other intermediate inspections may be required at the discretion of the Building Official and/or Code Enforcement Officer in order to determine compliance with the Building Code. Plumbing inspections are performed by the Allegheny County Health Department - Plumbing Division and the Township.
 - Rental Unit Inspection Program
 - Fire Inspection Program
 - Code Enforcement – Complaints – Nuisance Ordinance
 - Zoning Enforcement

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

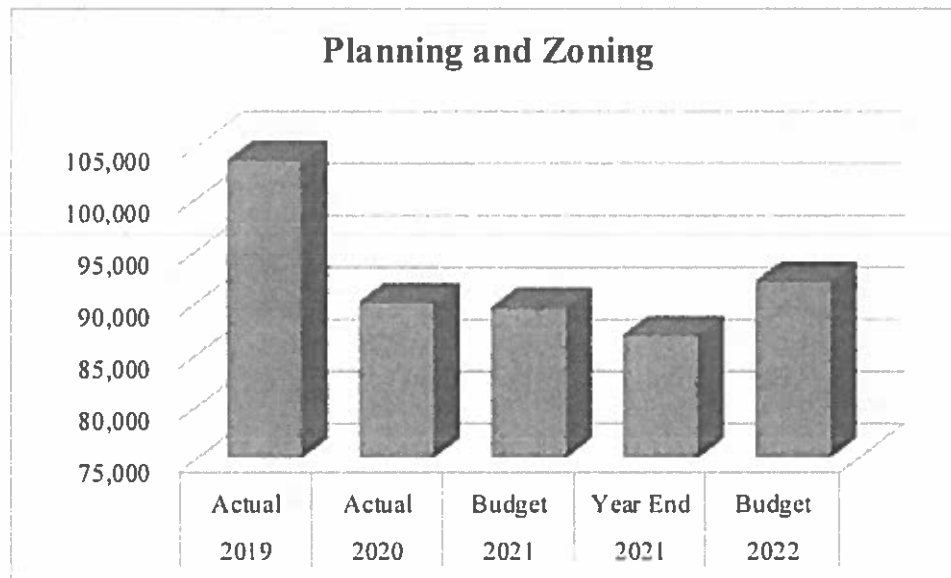
Activity: Code Enforcement (Continued)

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Code Enforcement					
001.413.120.001 Wages and Salaries	15,588	16,308	35,150	33,066	37,030
001.413.120.002 Overtime	252	171	200	450	450
001.413.192.001 FICA	1,199	1,260	2,704	2,564	2,867
001.413.196.001 Employee Health & Welfare	8,203	8,410	15,550	14,963	15,708
001.413.197.001 Pension	-	-	-	-	-
001.413.200.004 Software Maintenance	-	-	2,500	-	2,000
001.413.210.001 Office Supplies	564	1,408	1,250	750	1,000
001.413.219.001 Books/Subscription	-	-	-	-	-
001.413.300.001 Small Tools and Equipment	508	482	1,000	500	750
001.413.310.001 Consulting Engineer	-	-	-	-	-
001.413.312.001 Consulting Service	171,204	157,889	128,000	128,000	133,000
001.413.331.001 Travel Expense	-	-	-	-	-
001.413.354.001 Workers Compensation	1,422	1,290	1,680	1,680	1,764
001.413.355.001 Vehicle Insurance	243	502	527	495	520
001.413.374.001 Maintenance - Equipment	-	-	-	-	-
001.413.420.002 Memberships/Dues/Education	135	280	150	900	500
001.413.480.001 Misc. Expenses/Supplies	-	23	-	75	-
TOTAL Code Enforcement	<u>199,318</u>	<u>188,023</u>	<u>188,711</u>	<u>183,442</u>	<u>195,589</u>

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Community Development

Activity: Planning and Zoning



Program Description:

The planning area provides support for operational staff as well as the Planning Commission and other Township planning activities. The Planning Commission is responsible for the orderly, physical growth and development of the Township by reviewing development plans and making recommendations to the Township Council.

The Township appoints a Zoning Officer. The Zoning Officer also serves as the Township's Building Inspector and Fire Inspector.

Program Standards and Goals:

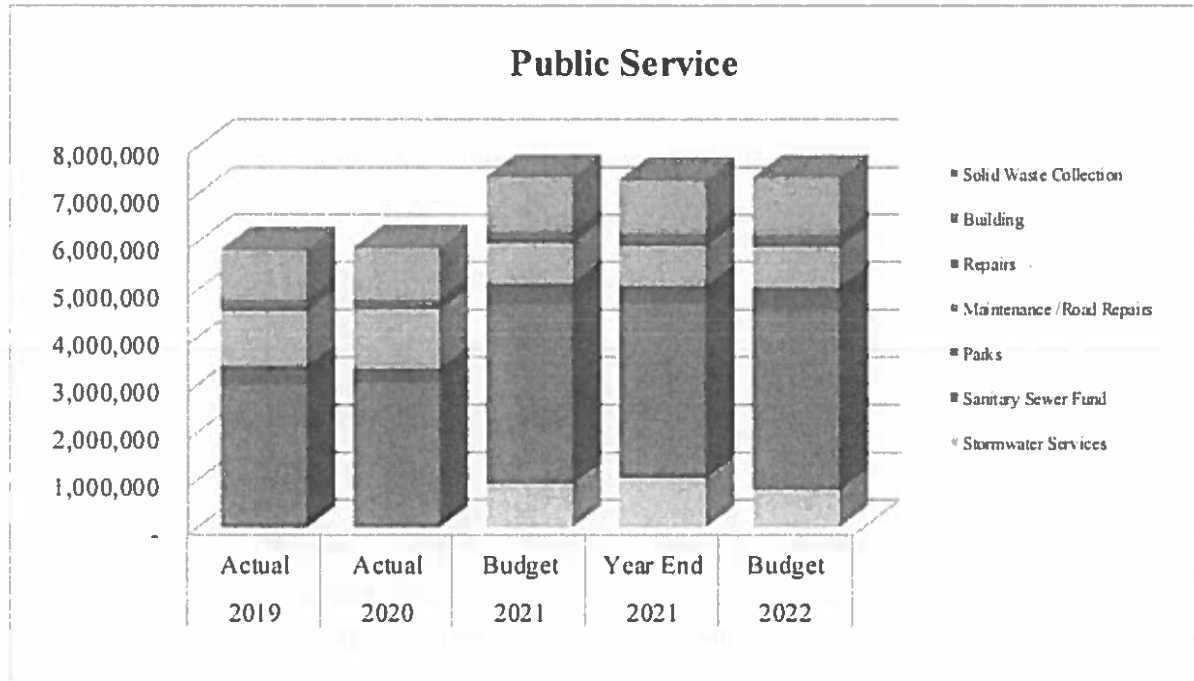
- The Zoning Officer will provide necessary support to the Planning Commission and the Zoning Hearing Board.
- Professional stenographic services will be provided for all hearings before the Zoning Hearing Board as required by law. A solicitor will assist the Board when necessary.
- The Municipalities Planning Code (Act 247, as amended), the Township's comprehensive plan, zoning ordinance, and other land development ordinances will be used to guide planning and zoning decisions rendered by Council, the Planning Commission, and the Zoning Hearing Board.
- Fees are required for the issuance of various permits such as building, grading and filling, subdivisions, street openings, and zoning and Planning Commission reviews. The fee schedule will be reviewed on an annual basis.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Planning and Zoning (Continued)

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Planning and Zoning					
001.414.120.001 Wages and Salaries	55,856	57,783	52,800	50,302	54,560
001.414.120.002 Overtime	929	750	850	850	850
001.414.192.001 FICA	4,210	4,391	4,104	3,913	4,239
001.414.196.001 Employee Health & Welfare	14,769	12,718	15,600	15,232	15,347
001.414.197.001 Pension	2,273	2,432	2,100	2,100	2,100
001.414.210.001 Office Supplies	559	213	500	400	550
001.414.219.001 Books/Subscription	-	-	-	-	-
001.414.300.001 Small Tools and Equipment	-	415	500	-	500
001.414.310.001 Consulting Engineer	-	-	-	-	-
001.414.312.001 Consulting	4,867	3,415	2,500	3,500	3,250
001.414.314.001 Legal Service - Special	17,657	5,907	8,500	8,500	8,500
001.414.331.001 Travel Expense	-	-	-	-	-
001.414.354.001 Workers Compensation	2,561	1,932	2,029	2,029	2,130
001.414.420.002 Memberships/Dues/Education	-	-	-	-	-
001.414.480.001 Misc. Expenses/Supplies	-	23	-	-	-
TOTAL Planning and Zoning	<u>103,681</u>	<u>89,979</u>	<u>89,483</u>	<u>86,826</u>	<u>92,026</u>

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED



The Department of Public Service budget is the largest of all the Township's departments. Services provided by this department include the following areas:

Solid Waste Collection, Disposal and Recycling - includes the Township's contracted garbage collection and recycling, as well as Township brush and leaf pick-up service provided by Township employees.

Municipal Building - includes the building that houses the Township offices, meeting room, police station, garage and several storage facilities. Items budgeted under this category provide for the operation and maintenance of these facilities.

Repairs - costs related to the operation of Township vehicles and equipment are budgeted within this department.

Road Maintenance - the Public Service Superintendent directs the operation of this area. The Township's public service personnel are responsible for operating and maintaining these facilities.

Parks and Recreation - the maintenance of the Township's park system and open space, contracted grass-cutting services, as well as summer entertainment programs are included in this program. The annual subsidy to the Lauri Ann West Community Center is also included in this budget category.

Sanitary Sewer Services - the Public Service Superintendent directs the operation of this area. The Township's public service personnel are responsible for operating and maintaining these facilities.

Stormwater Services - the Public Service Superintendent directs the operation of this area. The Township's public service personnel are responsible for operating and maintaining these facilities.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Public Service

Activity: Solid Waste Collection and Disposal/Recycling



Program Description:

The collection of household garbage, trash, and recyclable materials is provided to approximately 3,500 residential dwellings in O’Hara Township. In addition to the garbage collection services, the Township’s recycling program will continue in 2022. Residents recycle glass, plastic, newsprint, magazines, metal containers and cardboard. Commercial establishments are required to recycle high-grade office paper, corrugated paper, glass and aluminum cans.

The Township’s glass recycling bin will continue in 2022.

The spring and fall leaf and brush collection services will continue in 2022. Also in 2022 the monthly call-in brush collection service provided by Waste Management, the Township trash hauler, will continue. This service will be offered April-September.

Waste Management’s “At Your Door Service” for household hazardous waste will continue in 2022.

Program Standards:

- The collection of solid waste and recyclable materials from single-family residences and multi-family dwellings that are primarily composed of individually-owned units will occur on a weekly basis and will be provided by an outside contractor.
- Between January 2 and January 31, all Christmas trees in the Township will be collected.
- At least once each day that garbage collection occurs, a representative from the contractor will stop at the municipal building to gather complaints and questions from residents.
- Township crews will collect leaf waste from residential properties in April and October. Residents who rake leaves up to the curb will have the material picked up by the Township.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

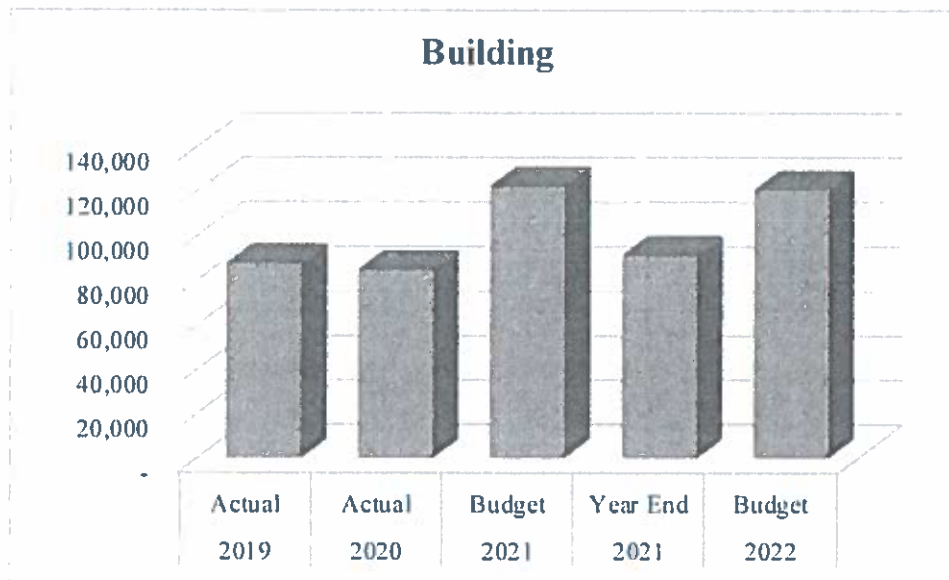
Activity: Solid Waste Collection and Disposal/Recycling (Continued)
Program Standards (Continued)

- Brush will also be collected in March and October. This collection is limited to one truckload per household for each collection.
- Brush and leaf waste will continue to be collected and deposited at a DEP approved composting site.

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Solid Waste Collection					
001.427.120.001 Wages and Salaries	64,725	83,340	69,000	65,000	75,565
001.427.120.002 Overtime	104	320	4,800	2,000	3,000
001.427.192.001 FICA	4,918	6,326	5,646	5,126	6,010
001.427.196.001 Employee Health & Welfare	20,269	20,837	15,500	20,216	13,700
001.427.197.001 Pension	2,522	2,818	2,959	2,900	3,000
001.427.354.001 Workers Compensation	3,283	3,047	3,199	3,199	3,359
001.427.367.001 Solid Waste Collection	<u>866,020</u>	<u>892,060</u>	<u>925,000</u>	<u>925,000</u>	<u>967,500</u>
TOTAL Solid Waste Collection	961,841	1,008,748	1,026,104	1,023,441	1,072,134

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Public Service
Activity: Municipal Building



Program Description:

This annual allocation supports expenditures associated with the operation and maintenance of the Township's municipal building and facilities. Custodial services, window washing, and rug placement services for the building are provided through outside contractors. Other costs included in this area are utilities and the purchase of maintenance and materials. Costs incurred for additional COVID-19 sanitation are included in the 499 accounts.

Program Standards:

This program area involves the operation and general maintenance of the Township's municipal building to provide:

- The Municipal building will be a public meeting facility for Township Council and Township boards and commissions.
- The Municipal building will be a safe work environment for Township employees.
- The Municipal building will be a site for the public to interact regarding Township services.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

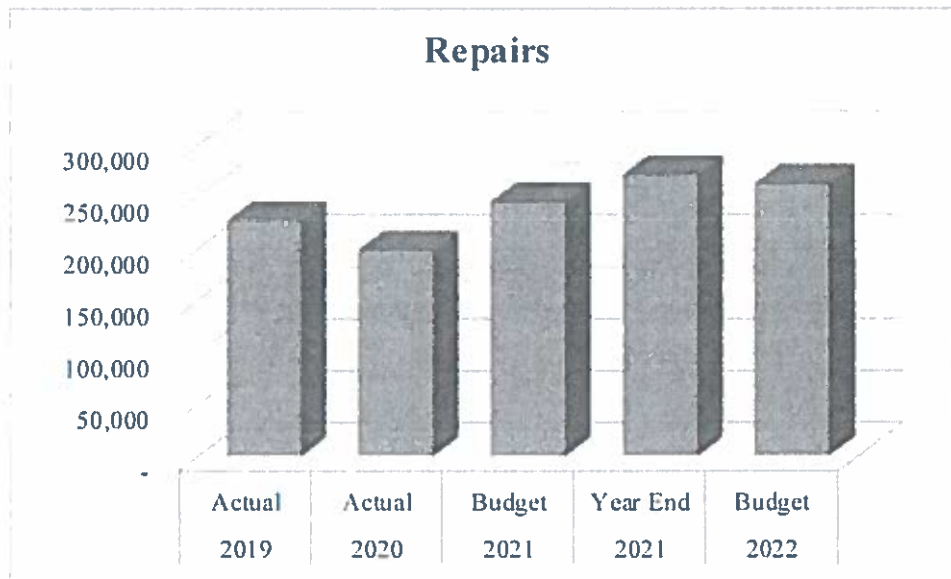
Activity: Municipal Building (Continued)

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Building					
001.430.120.001 Wages and Salaries	8,714	1,954	15,700	2,000	17,116
001.430.120.002 Overtime	-	-	200	-	1,500
001.430.192.001 FICA	674	147	1,216	153	1,424
001.430.196.001 Employee Health & Welfare	4,217	4,381	3,600	4,195	3,000
001.430.197.001 Pension	375	99	425	75	150
001.430.236.001 Supplies	2,683	1,948	2,250	1,850	2,250
001.430.300.001 Small Tools and Equipment	1,724	16	-	-	-
001.430.300.002 Building Equipment	96	-	-	-	-
001.430.312.001 Consulting	176	-	-	-	-
001.430.318.001 Contracted Service	-	15,773	13,000	11,896	13,000
001.430.321.001 Telephone	10,456	10,656	13,200	11,000	12,000
001.430.325.001 Maintenance - Custodial	18,529	16,695	22,000	18,500	21,000
001.430.361.001 Electric Services	15,785	14,922	17,100	15,200	17,100
001.430.362.001 Natural Gas/Heating	7,947	7,351	11,500	8,500	11,000
001.430.366.001 Water Service	1,213	1,210	1,600	1,300	1,600
001.430.374.001 Maintenance - Equipment	9,742	6,236	9,000	9,000	9,000
001.430.480.001 Misc. Expenses/Supplies	5,718	3,781	12,000	8,000	11,000
TOTAL Building	88,049	85,169	122,791	91,669	121,140

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Public Service

Activity: Repairs



Program Description:

This program encompasses all expenditures/expenses for Township vehicles and equipment.

The distribution of costs associated with vehicle and equipment maintenance and operation on a functional basis is included in the 2022 budget.

Program Standards:

- Vehicles and equipment are maintained properly to insure their safe operation. Vehicles will be serviced as recommended by the manufacturer.
- Detailed maintenance records will be maintained in the JPRO system.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

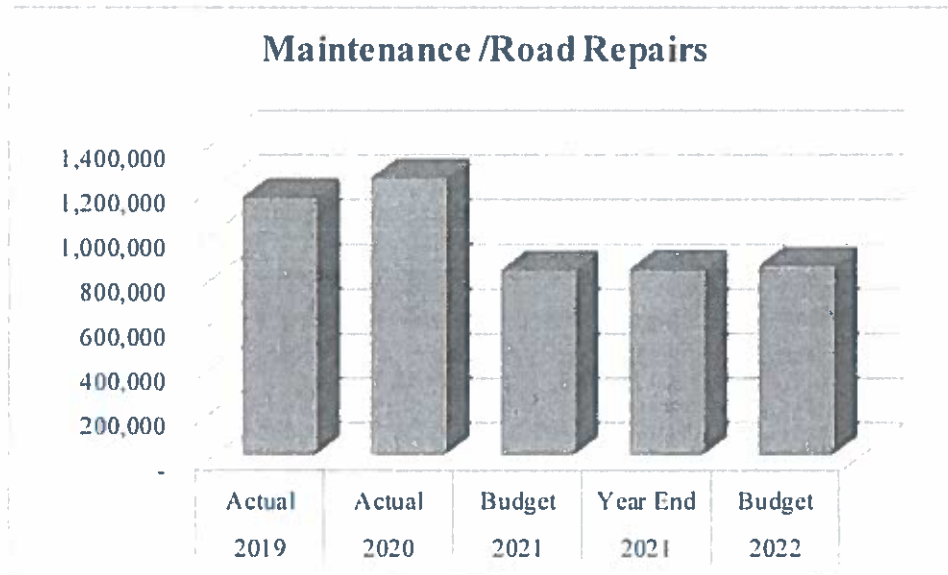
Activity: Repairs (Continued)

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Repairs					
001.437.120.001 Wages and Salaries	73,332	76,185	72,500	73,666	87,360
001.437.120.002 Overtime	63	200	550	200	500
001.437.192.001 FICA	5,532	5,812	5,588	5,651	6,721
001.437.196.001 Employee Health & Welfare	21,986	23,712	16,500	34,403	14,550
001.437.197.001 Pension	-	-	-	-	-
001.437.231.001 Gasoline/Fuel - Public Servi	44,349	30,606	45,000	45,000	47,500
001.437.231.002 Gasoline/Fuel - Police	30,972	23,422	33,000	33,000	35,000
001.437.231.003 Gasoline/Fuel - Zoning	24	-	-	-	-
001.437.231.004 Gasoline/Fuel - Engineer	-	-	-	-	-
001.437.231.005 Gasoline/Fuel - Administrati	967	454	1,100	1,000	1,100
001.437.250.001 Outside Repairs - PS Vehicle	6,560	5,832	16,000	12,500	14,000
001.437.250.002 Outside Repairs - PS Equip	911	1,016	5,000	20,000	5,000
001.437.250.003 Outside Repairs - Police	1,213	3,096	4,500	2,550	4,000
001.437.250.004 Outside Repairs - Zoning	-	-	-	-	-
001.437.250.005 Outside Repairs - Engineer	-	-	-	-	-
001.437.250.006 Outside Repairs - Administra	200	77	550	-	550
001.437.251.001 Parts for PS Vehicles/Equip	31,426	20,555	35,000	32,000	35,000
001.437.251.002 Parts for Police Vehicles	6,197	4,487	6,250	6,000	6,250
001.437.251.003 Parts for Zoning Car	-	-	-	750	750
001.437.251.004 Parts for Engineer Car	-	-	-	-	-
001.437.251.005 Parts for Administrative Car	208	182	400	1,250	750
001.437.354.001 Workers Compensation	3,488	3,238	3,400	3,428	3,599
TOTAL Repairs	227,428	198,874	245,338	271,397	262,631

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Public Service

Activity: Maintenance/Road Repairs



Program Description:

This activity provides for the maintenance and repair of all Township roads, drainage, and related facilities. Public Service personnel are responsible for maintaining approximately 45 miles of Township roads including patching, sweeping, and snow and ice control operations. Also included in this activity are the installation and repair of drainage facilities.

The road maintenance area makes up a significant part of this program area. Before the contracted work is started on the annual road-resurfacing program, Township personnel perform drainage improvements to the roads by installing new catch basins and storm sewer lines. Pothole patching is performed on a regular basis, as well as the mowing of road berm areas. Winter snow removal and ice control is conducted as needed.

The 2022 budget reflects the expenditures necessary to continue with the annual maintenance of the Township's road system. Principal expenditures exclusive of personnel and insurance include electricity costs for streetlights; salt and asphalt supplies; and the purchase of catch basins, grates and frames, and storm sewer pipe for drainage improvements.

Program Standards:

- A monthly report of significant activities and accomplishments will be prepared by the Public Service Superintendent for review by the Township Manager and Council.
- A Township-wide road-sweeping program will take place.
- Annual pothole patching and storm drain inspection and replacement programs will continue.
- The Public Service Superintendent will work with the Township Engineer to plan/ implement work performed by Township employees on the Township Road Improvement Plan.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Road Maintenance (Continued)

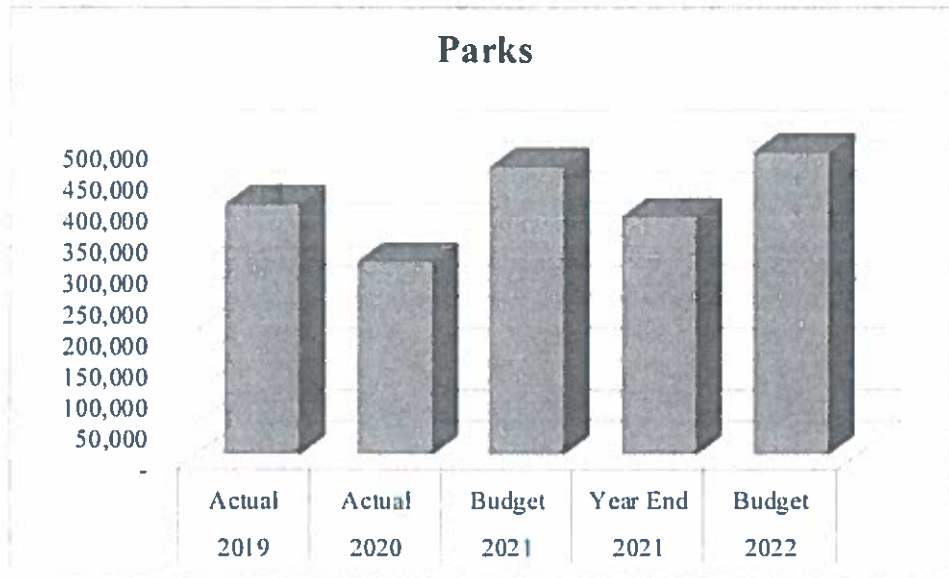
Program Standards (Continued)

- Factors such as the type of snow, humidity and temperature will determine the manner of snow and ice removal.
- Highway mowing will occur at least four (4) times during the year, close to the following dates: Memorial Day, July 4th, Labor Day and November 1st. Township owned retention basins will be inspected and mowed as needed.
- Brush and leaf removal will occur in the spring and fall.

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Maintenance /Road Repairs					
001.438.120.001 Wages and Salaries	629,093	653,984	520,150	520,150	539,290
001.438.120.002 Overtime	48,699	48,992	46,000	46,000	50,000
001.438.187.001 Unemployment	-	2,554	-	-	-
001.438.192.001 FICA	51,182	53,834	43,310	43,310	45,081
001.438.196.001 Employee Health & Welfare	179,836	190,973	119,050	119,050	104,807
001.438.197.001 Pension	13,522	14,989	11,000	16,000	13,000
001.438.210.001 Office Supplies	229	269	500	250	300
001.438.219.001 Books/Subscription	-	-	-	-	-
001.438.238.001 Uniform	12,354	11,663	13,250	12,200	15,000
001.438.242.001 Signs and Signals	22,682	8,145	10,500	9,000	10,500
001.438.245.001 Salt, Snow/Ice Control	-	48,403	-	-	-
001.438.246.001 Asphalt Supplies	9,091	14,583	10,000	9,500	10,000
001.438.249.001 Storm Drain Improvement	139,339	150,047	-	-	-
001.438.300.001 Small Tools and Equipment	6,061	3,941	5,000	5,000	5,000
001.438.312.001 Consulting	221	545	-	-	-
001.438.331.001 Travel Expense	32	9	100	-	100
001.438.354.001 Workers Compensation	29,433	28,439	34,650	34,650	36,383
001.438.355.001 Vehicle Insurance	14,574	14,627	15,358	14,748	15,485
001.438.374.001 Maintenance - Equipment	-	-	-	-	-
001.438.384.001 Equipment Rental	665	429	800	250	800
001.438.420.002 Memberships/Dues/Education	784	598	1,400	650	1,000
001.438.480.001 Misc. Expenses/Supplies	2,023	1,767	5,500	9,500	8,000
TOTAL Maintenance /Road Repairs	1,159,820	1,248,791	836,568	840,258	854,746

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Public Service
Activity: Parks



Program Description:

This activity provides for maintenance of all Township parks, facilities, equipment and open space.

The Township park system consists of over 200 acres of developed and undeveloped land. There are six developed parks that may contain picnic shelters, basketball courts, tennis courts, baseball fields, and/or other park facilities. They are:

O'Hara Township Community Park	20.95 acres
Meadow Park	17.37 acres
Woodland Park	14.46 acres
Raymond A. Schafer Memorial Park	12.26 acres
Beulah Frey Park	9.63 acres
George J. Sacco, Jr. Park	4.64 acres

The Township also owns 17 plots of undeveloped or passive open spaces throughout the Township including a 4-acre island located in the Allegheny River.

Park equipment and facilities are as follows:

Beulah Frey Park (Lauri Ann West Community Center) - Powers Run Road: soccer field, playground equipment and flex court

Raymond A. Schafer Memorial Park - Central Avenue: ballfield, basketball court, playground equipment and restrooms

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Parks and Recreation (Continued)

Program Description (Continued)

Slim Jim Parklet - Lower Road: small playground equipment

Woodland Park - Villa Drive: ballfield, playground equipment, basketball court, restrooms, a shelter with picnic tables and an edible trail

George J. Sacco, Jr. Park - Kirkwood Drive: flex court, flex field, playground equipment, shelter with picnic tables and restrooms

Meadow Park - Harding Road and Grove Street: basketball, tennis and pickleball courts, two ballfields, picnic shelter, playground equipment, a bocce court and restrooms

O'Hara Township Community Park - Fox Chapel Road: two picnic shelters, a gazebo, two ballfields, sand volleyball, basketball and tennis courts, playground equipment, an adaptive playground and an EV car charging station

A large portion of the property maintenance funding is a grass-cutting contract. An outside contractor cuts grass in the Township's active park areas and along the roadsides in RIDC Park.

The appropriation for civic functions is for the payment of activities for the entertainment of Township residents and staff.

Program Standards:

- Grass mowing by Township crews will occur 15 to 20 times per year, and blade length will be kept below 4", at the following locations:
 - Raymond A. Schafer Memorial Park
 - George J. Sacco, Jr. Park
 - Slim Jim Parklet
 - Chipmunk Parklet
- Herbicides will be applied to the Township parks to limit undesirable vegetation.
- Litter and recycling will be collected from Township parks every Monday, Wednesday and Friday during the outdoor recreation and picnic season (May 1 to November 15) by the Township's solid waste collector. Township personnel will collect litter over the weekends during the outdoor recreation and picnic season.
- An inspection of Township parks by the Parks and Recreation Commission will occur early in the season to ensure that facilities are safe and operable. Maintenance requests and recommendations regarding park equipment and facilities will then be compiled for review.
- Park facilities and equipment will be maintained in a functional and safe condition. Any hazardous situations will be rectified immediately upon notice.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Parks and Recreation (Continued)
Program Standards (Continued)

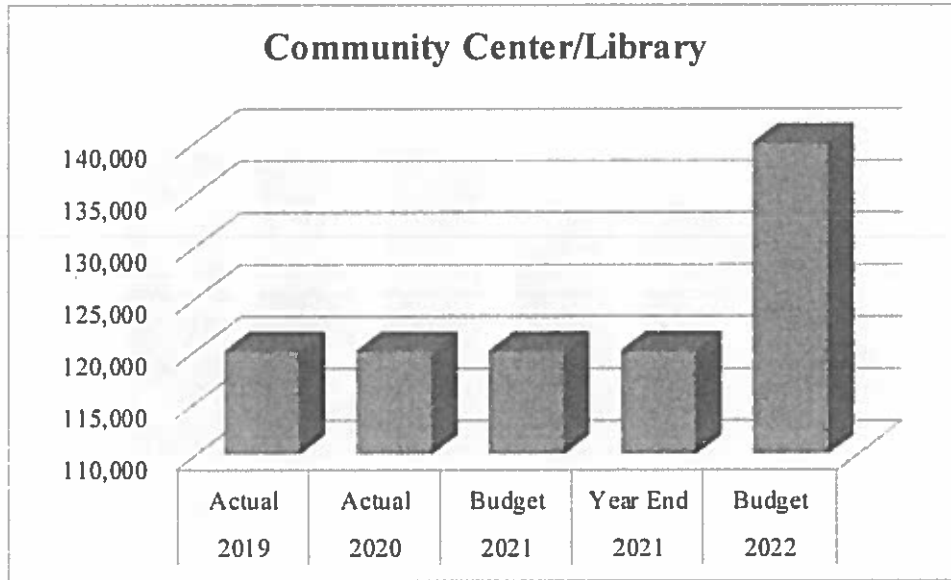
- One individual from the Department of Public Service will be assigned to the inspection and maintenance of park facilities and equipment during the outdoor picnic and recreation season.
- The Township Manager is the staff liaison for the Parks and Recreation Commission.
- Township residents and businesses may reserve park shelters up to one year in advance of their event. Non-Township residents and businesses are permitted to apply for shelters after the first Monday in April of each year.

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Parks					
001.454.120.001 Wages and Salaries	135,717	107,695	203,454	131,591	224,735
001.454.120.002 Overtime	11,610	2,033	12,000	15,000	12,000
001.454.192.001 FICA	11,228	8,428	16,482	11,214	18,110
001.454.196.001 Employee Health & Welfare	64,403	64,045	54,650	60,376	55,230
001.454.197.001 Pension	626	447	1,500	2,500	2,000
001.454.210.001 Office Supplies	711	846	750	350	750
001.454.242.001 Signs and Signals	246	4,663	6,300	4,500	6,000
001.454.246.001 Park Supplies	(12,053)	1,300	20,000	28,500	22,000
001.454.248.001 Civic Function	19,313	4,401	20,000	11,000	20,000
001.454.300.001 Small Tools and Equipment	49,836	7,910	18,000	3,200	15,000
001.454.354.001 Workers Compensation	10,866	9,670	10,154	10,154	10,662
001.454.361.001 Electricity - Park	6,195	8,305	7,750	7,000	8,500
001.454.366.001 Water - Park	2,834	1,263	2,500	2,500	2,500
001.454.368.001 Grasscutting Service	71,820	75,411	72,500	72,500	74,000
001.454.374.001 Maintenance - Equipment	1,723	-	-	-	-
001.454.384.001 Equipment Rental	1,779	444	1,800	-	-
001.454.420.002 Memberships/Dues/Education	100	100	325	100	100
001.454.480.001 Misc. Expenses/Supplies	26,874	14,372	15,000	22,000	16,000
TOTAL Parks	403,828	311,333	463,165	382,485	487,587

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Public Service

Activity: Lauri Ann West Community Center



Program Description:

The Community Center, since its inception in 1983, has received a Township subsidy on an annual basis to support its general operation and maintenance activities. In addition to its annual subsidy, the Township provides other services including grass cutting on the property, tree trimming, garbage/recycling collection and maintenance of the park equipment and parking lot.

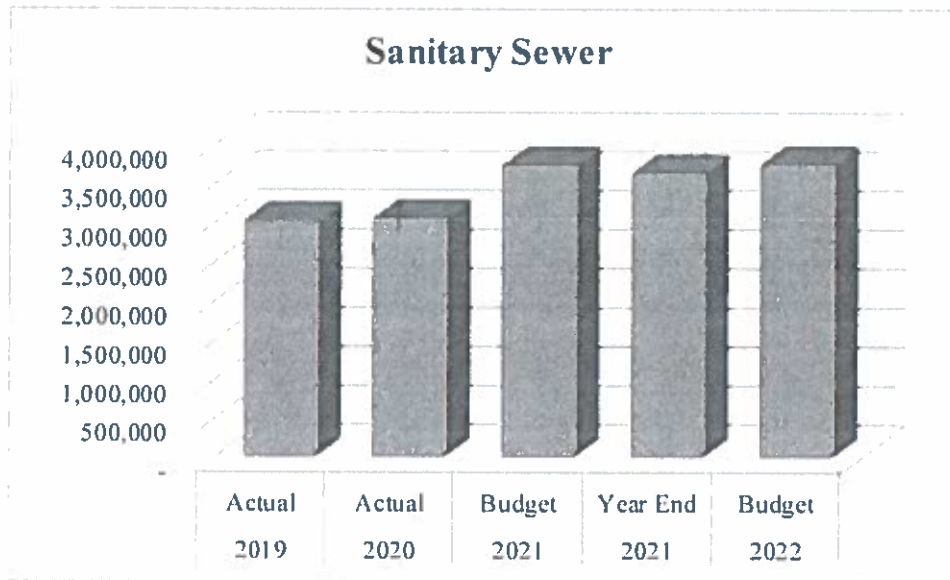
Program Standards:

- The annual subsidy for the Community Center is \$120,000.

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Community Center/Library					
001.456.540.001 Municipal Subsidy - Communit	120,000	120,000	120,000	120,000	140,000
TOTAL Community Center	120,000	120,000	120,000	120,000	140,000

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Public Service
Activity: Sanitary Sewer



Program Description:

The sanitary sewer fund provides allocations for the operation and maintenance of the Township's publicly owned sewer lines and related facilities, and the sewage treatment services provided by the Allegheny County Sanitary Authority (ALCOSAN). In addition, the cost of billing and collection services provided by outside contractors are shown in this program.

The personnel services in this area reflect the allocation of manpower and administrative time to operate and maintain the Township's sanitary sewer system. Overtime consists of time for occasional overflows, backups, and pump breakdowns. Also included is the amount paid to ALCOSAN for sanitary sewer treatment. The budget allocation for sewage treatment in 2022 is \$2,350,000.

Program Standards:

- Fees for sanitary sewage treatment services will be billed and collected on a rotating basis by Fox Chapel Water Authority and Hampton Township Municipal Authority on behalf of the Township.
- Rehabilitation of the Township's sewer system and manholes shall be implemented on a multi-year basis.
- The sanitary sewer system pump station computerized monitoring system will be maintained to alert the Public Service Department of pump operation failures.
- The Public Service Department continues to utilize a vactor to maintain sanitary sewer lines.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Sanitary Sewer (Continued)
Program Standards (Continued)

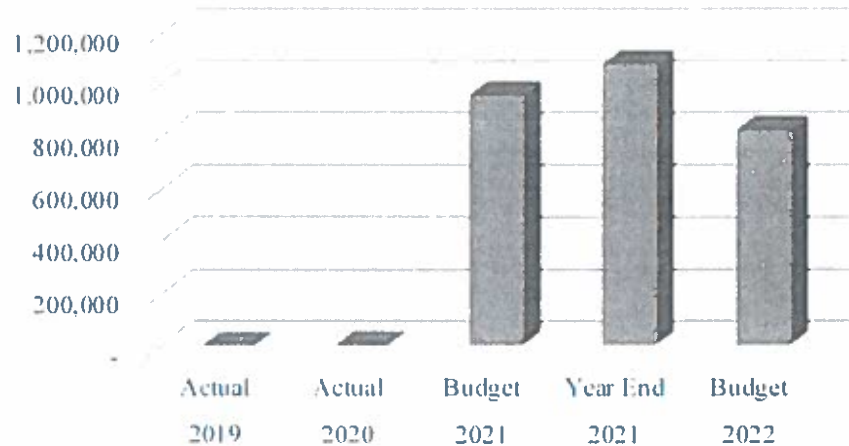
- The Public Service Department will utilize camera equipment to evaluate the condition of Township sewers.
- The Public Service Department will continue to perform repairs and reconstruction work to the sanitary sewer system.

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
008.429.120.001 Wages and Salaries	144,759	146,949	177,500	159,116	183,236
008.429.120.002 Overtime	2,023	1,130	2,750	2,000	2,000
008.429.120.011 Wages Pump Stations	64,140	61,678	60,000	42,366	60,000
008.429.120.012 Overtime Pump Stations	26	294	1,000	750	1,000
008.429.192.001 FICA	15,952	15,976	18,456	15,624	18,837
008.429.196.001 Employee Health & Welfare	72,448	72,485	70,800	61,289	70,285
008.429.197.001 Pension	5,505	5,419	5,500	4,300	5,500
008.429.210.001 Office Supplies	2,915	3,794	3,000	4,150	3,000
008.429.225.001 Inspection and Testing	-	-	-	-	-
008.429.252.001 Parts for Equipment	382	1,516	4,000	1,500	3,000
008.429.260.001 Small Tools and Equipment	7,910	5,830	7,000	5,750	6,000
008.429.280.001 Debt Interest	232,360	82,440	82,400	244,760	246,936
008.429.310.001 Legal Service	13,874	17,209	7,000	7,000	7,000
008.429.310.002 KLIH Sewer Services	-	-	7,500	-	-
008.429.311.001 Auditing	-	-	8,500	8,500	8,500
008.429.312.001 Collection Services	50,924	51,725	48,750	48,750	50,000
008.429.316.001 Maintenance Agreement	1,943	2,099	2,000	12,000	12,000
008.429.341.001 Legal Advertising	-	-	-	-	-
008.429.351.001 General Liability Insurance	15,815	15,747	16,534	16,667	17,500
008.429.354.001 Workers Compensation	12,308	10,988	14,175	14,175	14,884
008.429.355.001 Vehicle Insurance	7,023	6,948	7,295	7,012	7,363
008.429.361.001 Electricity	20,627	19,163	22,000	20,000	20,000
008.429.369.001 Alcosan Treatment	2,264,000	2,288,584	2,310,000	2,310,000	2,350,000
008.429.385.001 Sanitary Sewer Line Rent	48,007	53,624	48,000	50,000	50,000
008.429.391.001 Filing Fee	-	-	-	-	-
008.429.480.001 Misc. Expense/Supplies	4,079	3,111	2,500	10,000	4,500
008.429.720.001 Sanitary Sewer Line	5,864	173,915	650,000	450,000	550,000
008.429.740.001 Equipment	18,290	4,549	116,345	100,000	16,485
008.429.740.002 Sewer Pump Stations	-	-	-	-	-
008.429.840.001 Depreciation	23,993	21,548	35,000	35,000	35,000
TOTAL Sewer	3,035,167	3,066,721	3,728,005	3,630,708	3,743,025
Perm. Transfers					
008.492.000.001 Transfers to Other Funds	-	-	25,000	25,000	25,000
TOTAL Perm. Transfers	-	-	25,000	25,000	25,000
TOTAL EXPENSES	<u>3,035,167</u>	<u>3,066,721</u>	<u>3,753,005</u>	<u>3,655,708</u>	<u>3,768,025</u>

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Department: Public Service
Activity: Stormwater Services

Stormwater Fund



Program Description:

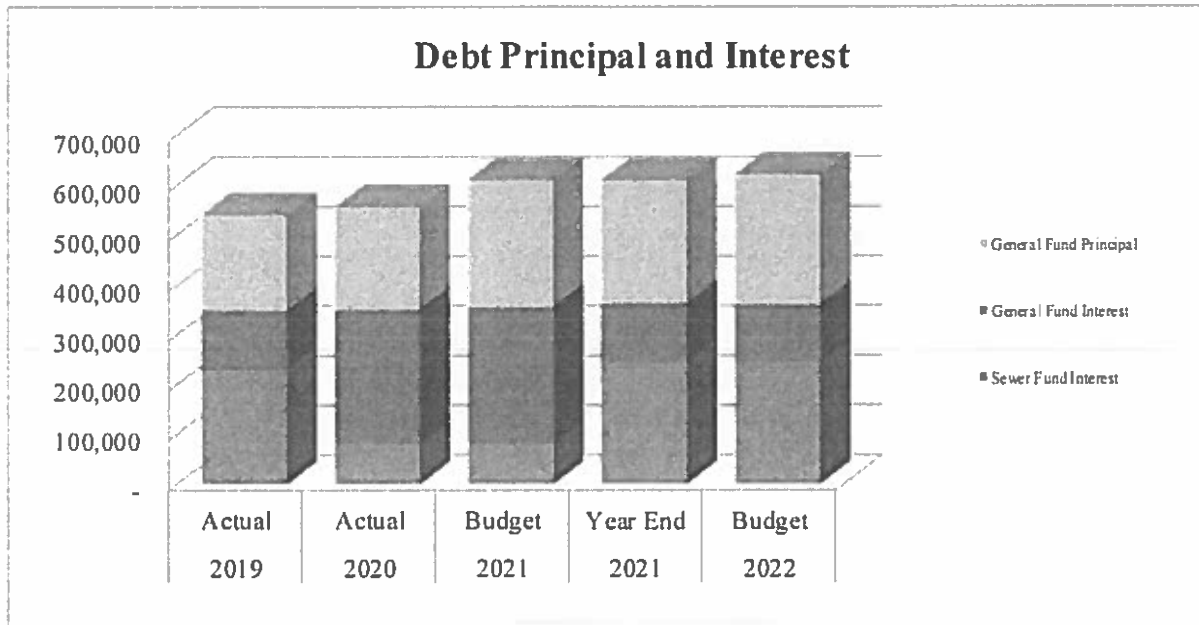
The Stormwater Fund provides allocations for capital projects, improvements and ongoing maintenance for the Township’s stormwater infrastructure.

Program Standards:

- Fees for stormwater services will be billed quarterly by Jordan Tax Service.
- The Township will use Township staff and outside contractors as needed for stormwater projects/maintenance.

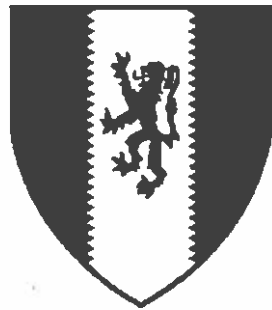
Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
EXPENSES					
009.403.317.002 Collector Commissions	-	2,278	-	25,000	25,000
009.438.120.001 Wages and Salaries	-	-	164,450	152,000	184,925
009.438.120.002 Overtime	-	-	5,000	3,000	500
009.438.192.001 FICA	-	-	12,963	11,858	14,185
009.438.196.001 Employee Health & Welfare	-	666	47,500	45,665	70,191
009.438.197.001 Pension	-	-	1,500	1,600	1,750
009.438.210.000 Office Supplies	-	-	-	200	500
009.438.249.001 Storm Drain Improvements	-	-	70,000	82,000	70,000
009.438.312.001 Contracted Services	-	-	25,000	75,000	55,000
009.438.354.001 Workers Compensation	-	-	-	3,000	3,250
009.438.420.002 Membership/Dues/Education	-	-	-	1,000	1,500
009.438.480.001 Misc. Expense /Supplies	-	-	-	850	500
009.485.001.001 Capital Projects	-	-	635,000	680,000	400,000
009.485.740.001 Capital Acquisition	-	-	-	500	-
TOTAL EXPENSES	-	2,944	961,413	1,081,673	827,301

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

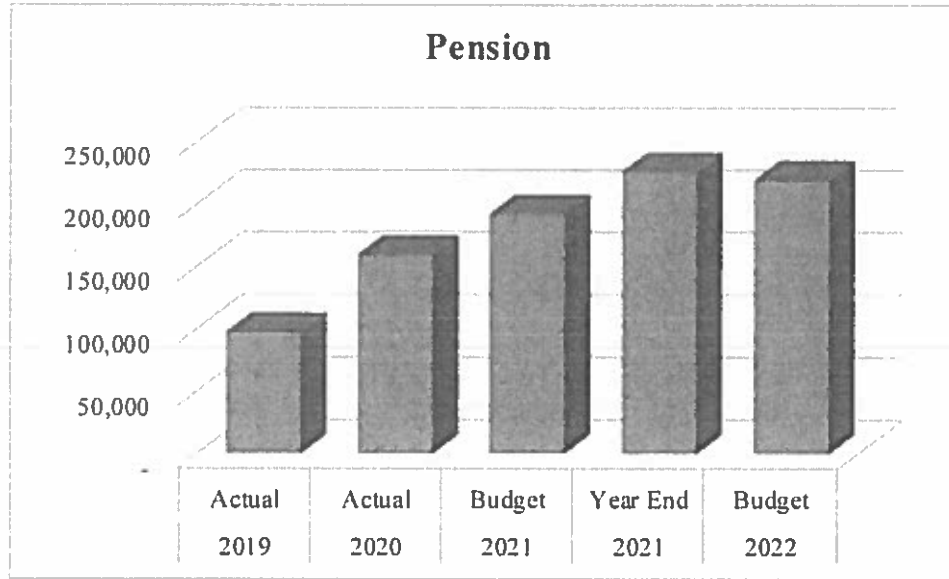


This area represents the Township's annual obligation for the payment of interest and principal on long-term debt.

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
GENERAL FUND					
Debt Principal					
001.471.280.002 Principal - Bond Issue	191,150	205,200	255,800	247,000	259,550
001.471.280.004 Debt Issuance	-	-	-	-	-
TOTAL Debt Principal	<u>191,150</u>	<u>205,200</u>	<u>255,800</u>	<u>247,000</u>	<u>259,550</u>
Debt Interest					
001.472.280.001 Interest - Bond Issue	<u>118,464</u>	<u>270,399</u>	<u>274,595</u>	<u>119,950</u>	<u>116,123</u>
TOTAL Debt Interest	<u>118,464</u>	<u>270,399</u>	<u>274,595</u>	<u>119,950</u>	<u>116,123</u>
SEWER FUND					
Debt Interest					
008.429.280.001 Debt Interest	<u>232,360</u>	<u>82,440</u>	<u>82,400</u>	<u>244,760</u>	<u>246,936</u>
TOTAL Debt Interest	<u>232,360</u>	<u>82,440</u>	<u>82,400</u>	<u>244,760</u>	<u>246,936</u>



TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

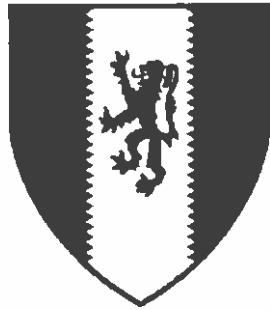


Act 205 mandates that the Township develop budgets for funding police and municipal employee pension funds on an annual basis. Council adopts these plans each year by resolution adopting the Minimum Municipal Obligation (MMO) for the upcoming year. Depending on the funding status of the police and municipal employees' pension plans, the Township is eligible to receive funding from the Commonwealth. Those funds, when received, are recorded as Intergovernmental Revenue. They are distributed from the General Fund to the Pension Funds.

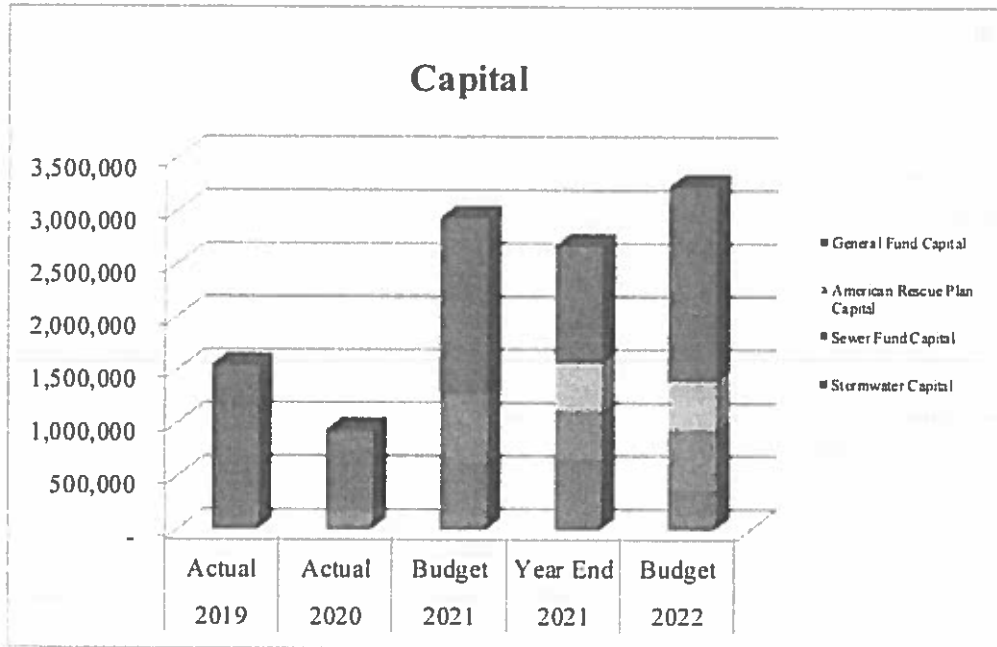
If the funding requirements of the pension plans exceed the state grant, the additional expenditure of Township operating funds would appear in this program area. Additionally, pension related activities not charged to the Pension Fund, but paid by the General Fund are shown here. No annual budget is adopted for the Pension Fund, as its activities are determined by the pension plan provisions and Trust agreement. Annual disclosure regarding the operations of the Pension Fund appears in the Comprehensive Annual Financial Report.

It is anticipated the majority of pension expenditures for 2022 will be paid from state aid and General Fund revenues estimated in the amount of \$219,812.

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Pension					
001.483.850.001 Pension	97,952	159,889	192,409	226,433	219,812
001.483.850.002 Pension Consultant	-	-	-	-	-
TOTAL Pension	97,952	159,889	192,409	226,433	219,812



TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED



The Township dedicates a portion of its annual budget for the purpose of funding capital improvements. Capital improvements are defined as those non-recurring expenditures for items and services costing \$5,000 or more and with a useful life of at least 5 years.

Each year, Township Council reviews and prioritizes a 10-Year Capital Improvements Plan. Based on the discussions of that plan, the Capital Improvements Budget for the coming year is developed.

The 2022 capital budget of \$3,321,696 is presented herein. A review of the 2021 capital projects is also provided. Allocations by program area for 2022 are as follows:

Program Area	2022 Capital Expenditures	Percent of Capital Expenditures
Parks and Recreation	\$168,000	4.88%
Roads	1,185,000	34.43%
Stormwater Management	930,000	27.02%
Sanitary Sewers	555,500	16.14%
Vehicles/Equipment	242,696	7.05%
Public Safety	237,000	6.89%
Municipal Building	85,000	2.47%
General Government	30,000	0.87%
Planning and Zoning	8,500	0.25%
SubTotal	<u>\$3,441,696</u>	<u>100.00%</u>
Less Balance Sheet Transfers	(120,000)	
TOTAL	<u><u>\$3,321,696</u></u>	

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

Activity: Capital Improvements (Continued)

Capital Budget Funding

Funding for the capital budget is made up of the use of appropriate Fund Balance/Net Position and Current Revenues.

<u>Source</u>	<u>Amount</u>	<u>Percent of Funding</u>
General Fund	\$1,825,211	55%
American Rescue Plan Fund	460,000	14%
Sewer Fund	566,485	17%
Stormwater Fund	470,000	14%
TOTAL	<u>\$3,321,696</u>	<u>100%</u>

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED
2022 - 2031 Capital Improvements Plan
2021 Capital Projects Progress Review

PROGRAM	2021 BUDGET	2021 YEAR-END ESTIMATE	COMMENTS
PARKS AND RECREATION			
O'Hara Community Park Trail Stabilization	\$ 100,000	\$ -	Deferred until 2022.
Park Court Resurfacing	20,000	15,000	Work is complete.
Ballfield Refurbishing	8,000	-	Work will be deferred.
TOTAL	\$ 128,000	\$ 15,000	
ROADS			
Comprehensive Road Improvements	\$ 1,100,000	\$ 725,000	Work to be complete by year end.
TOTAL	\$ 1,100,000	\$ 725,000	
STORMWATER MANAGEMENT			
Epsilon Drive Stormwater Facility	\$ 300,000	\$ 35,000	Cost for design in 2021. Construction will occur in 2022.
Powers Run Stream Realignment	150,000	15,000	Cost for design in 2021. Construction will occur in 2022.
Gamma Drive Stormwater Facility	100,000	280,000	Work to be complete by year end.
Delafield Road Stormwater Removal	100,000	-	Postponed until 2022.
Ravine Street Stormwater Removal	85,000	100,000	Possible additional \$85,000 in 2022.
MS4 Stormwater Management Program	70,000	70,000	Routine maintenance to be complete by year end.
TOTAL	\$ 805,000	\$ 500,000	
SANITARY SEWERS			
Monitoring & Improvements	\$ 350,000	200,000	Routine maintenance to be complete by year end.
Powers Run Sewer Upgrade	300,000	10,000	Cost for design and permitting done in 2021. Construction will occur in 2022.
Sanitary Sewer Tractor Camera	60,000	68,215	An I BAK Rapidview Mainlite camera has been received and is in service.
TOTAL	\$ 710,000	\$ 278,215	
VEHICLES AND EQUIPMENT			
Truck & Major Equipment Replacement	\$ 225,378	\$ 164,195	Unit #7, a Ford F-250 Crew cab w/utility body, Unit #8, a Ford F250 4x4 pick-up w/plow and Unit #21, a Case Backhoe, w/a 3 in 1 bucket have been replaced. The new vehicles/equipment are currently in service.
TOTAL	\$ 225,378	\$ 164,195	

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED
2022 - 2031 Capital Improvements Plan
2021 Capital Projects Progress Review

PUBLIC SAFETY			
Emergency Equipment Assigned Fund Balance	\$ 110,000	\$ 110,000	Transfer will be made by year end.
Police Response Vehicles	92,000	41,935	A Ford Interceptor has been received, outfitted and is in service. The Ford F-150 has not been delivered due a computer processor shortage.
Cameras	25,000	33,289	Cameras have been purchased and are being installed.
TOTAL	\$ 227,000	\$ 185,224	
MUNICIPAL BUILDING			
Yard Gate and Fence Replacement	\$ 35,000	\$ 25,000	Work to complete by year end.
Municipal Building Assigned Fund Balance	10,000	10,000	Transfer will be made by year end.
TOTAL	\$ 45,000	\$ 35,000	
GENERAL GOVERNMENT			
Long Range Plan	\$ 50,000	\$ 20,000	\$20,000 will be spent in 2021 with the remainder in 2022.
Equipment Purchases	40,000	25,000	Server has been ordered and is expected to be installed in September.
Website	15,000	15,000	The new website is up and running.
TOTAL	\$ 105,000	\$ 60,000	
PLANNING AND ZONING			
Digital Mapping/GIS	\$ 5,000	\$ 5,000	Work to be done by year end.
TOTAL	\$ 5,000	\$ 5,000	
TOTAL ALL PROJECTS	\$ 3,350,378	\$ 1,967,634	

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED
2022 - 2031 Capital Improvements Plan
Summary by Program Area

Capital Project by Program Area	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Parks and Recreation	\$ 168,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ -	\$ -	\$ 10,000	\$ 15,000	\$ -	\$ 70,000	\$ 303,000
Roads	1,185,000	1,765,000	1,200,000	1,250,000	1,250,000	1,300,000	1,300,000	1,350,000	1,400,000	1,450,000	13,450,000
Stormwater Management	930,000	805,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	100,000	2,325,000
Sanitary Sewers	555,500	350,000	400,000	400,000	400,000	400,000	400,000	400,000	450,000	350,000	4,105,500
Vehicles and Equipment	242,696	180,000	264,000	356,500	922,000	561,000	498,000	377,000	55,000	-	3,456,196
Public Safety	237,000	231,600	1,487,000	1,245,000	2,018,100	487,800	255,600	238,400	282,500	210,000	6,693,000
Municipal Building	85,000	210,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	375,000
General Government	30,000	-	-	-	-	42,000	-	-	-	-	72,000
Planning and Zoning	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	85,000
TOTAL ALL PROJECTS	\$ 3,441,696	\$ 3,560,100	\$ 3,449,500	\$ 3,360,000	\$ 4,678,600	\$ 2,879,300	\$ 2,552,100	\$ 2,468,900	\$ 2,276,000	\$ 2,198,500	\$ 30,864,696

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED
2022 - 2031 Capital Improvements Plan
Summary by Project within Program Area

Capital Projects by Program Area	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
PARKS AND RECREATION											
O'Hara Twp Comm Park	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Trail Stabilization	35,000	-	-	-	-	-	-	-	-	50,000	85,000
Bituminous Surface Treatment	18,000	10,000	10,000	20,000	-	-	10,000	15,000	-	20,000	103,000
Park Court Resurfacing	-	-	-	-	-	-	-	-	-	-	-
O'Hara Twp Comm Park	15,000	-	-	-	-	-	-	-	-	-	15,000
Gazebo Repairs	168,000	10,000	10,000	20,000	\$ -	\$ -	\$ 10,000	\$ 15,000	\$ -	\$ 70,000	\$ 303,000
TOTAL	\$ 1,150,000	\$ 1,200,000	\$ 1,200,000	\$ 1,250,000	\$ 1,250,000	\$ 1,300,000	\$ 1,300,000	\$ 1,350,000	\$ 1,400,000	\$ 1,450,000	\$ 12,850,000
ROADS											
Comprehensive Road Improvements	35,000	-	-	-	-	-	-	-	-	-	35,000
Fox Chapel/Freepoint Intersection Upgrade	-	390,000	-	-	-	-	-	-	-	-	390,000
O'Hara Twp Comm Park Retaining Wall	-	175,000	-	-	-	-	-	-	-	-	175,000
Mary Street Retaining Wall	1,185,000	\$ 1,765,000	\$ 1,200,000	\$ 1,250,000	\$ 1,250,000	\$ 1,300,000	\$ 1,300,000	\$ 1,350,000	\$ 1,400,000	\$ 1,450,000	\$ 13,450,000
TOTAL	\$ 1,185,000	\$ 1,765,000	\$ 1,200,000	\$ 1,250,000	\$ 1,250,000	\$ 1,300,000	\$ 1,300,000	\$ 1,350,000	\$ 1,400,000	\$ 1,450,000	\$ 13,450,000
STORMWATER MANAGEMENT											
Epsilon Drive Stormwater Facility	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Greenwood 1 Stormwater Facility	375,000	-	-	-	-	-	-	-	-	-	375,000
Ravine Street Stormwater Removal	85,000	-	-	-	-	-	-	-	-	-	85,000
MS4 Stormwater Management Program	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	100,000	730,000
Greenwood 2 Stormwater Facility	-	300,000	-	-	-	-	-	-	-	-	300,000
Delafield Road Stormwater Removal	-	250,000	-	-	-	-	-	-	-	-	250,000
Coxtown Run Stream Restoration	-	135,000	-	-	-	-	-	-	-	-	135,000
Mary Street Stormwater Pipe	-	50,000	-	-	-	-	-	-	-	-	50,000
TOTAL	\$ 930,000	\$ 805,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 100,000	\$ 2,325,000

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED
2022 - 2031 Capital Improvements Plan
Summary by Project within Program Area

Capital Projects by Program Area	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
SANITARY SEWERS											
Powers Run Sanitary Sewer Upgrade	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Assessments, Monitoring & Improvements	250,000	350,000	400,000	400,000	400,000	400,000	400,000	400,000	450,000	350,000	3,800,000
Sanitary Sewer Push Camera	5,500	-	-	-	-	-	-	-	-	-	5,500
TOTAL	\$ 555,500	\$ 350,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 450,000	\$ 350,000	\$ 4,105,500
VEHICLES AND EQUIPMENT											
Truck & Major Equipment Replacement	\$ 242,696	\$ 180,000	\$ 264,000	\$ 356,500	\$ 922,000	\$ 561,000	\$ 498,000	\$ 377,000	\$ 55,000	\$ -	\$ 3,456,196
TOTAL	\$ 242,696	\$ 180,000	\$ 264,000	\$ 356,500	\$ 922,000	\$ 561,000	\$ 498,000	\$ 377,000	\$ 55,000	\$ -	\$ 3,456,196
PUBLIC SAFETY											
Emergency Equipment	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 1,100,000
Assigned Fund Balance	80,000	100,000	85,000	144,000	90,100	92,800	95,600	98,400	150,000	100,000	1,035,900
Police Response Vehicles	-	-	-	-	-	-	-	-	-	-	-
Self-contained Breathing Apparatus	37,000	-	-	-	-	-	-	-	-	-	37,000
Drone Purchase	10,000	-	-	-	-	-	-	-	-	-	10,000
Handgun Replacement	-	21,600	-	-	-	-	-	-	-	-	21,600
Fire Truck Replacement	-	-	1,000,000	980,000	1,800,000	-	-	-	-	-	3,780,000
Ambulance Replacement	-	-	275,000	-	-	285,000	-	-	-	-	560,000
Rifles	-	-	17,000	-	-	-	-	-	-	-	17,000
E-Ticket	-	-	-	11,000	18,000	-	-	-	-	-	11,000
Software/Hardware	-	-	-	-	-	-	-	-	-	-	18,000
Taser Replacement	-	-	-	-	-	-	-	-	-	-	-
Body Worn Video	-	-	-	-	-	-	50,000	-	-	-	50,000
Cameras	-	-	-	-	-	-	-	30,000	-	-	30,000
In-vehicle Video Cameras	-	-	-	-	-	-	-	-	-	-	-
Portable Radios	-	-	-	-	-	-	-	-	22,500	-	22,500
TOTAL	\$ 237,000	\$ 231,600	\$ 1,487,000	\$ 1,245,000	\$ 2,018,100	\$ 487,800	\$ 255,600	\$ 238,400	\$ 282,500	\$ 210,000	\$ 6,693,000

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED
2022 - 2031 Capital Improvements Plan
Summary by Project within Program Area

Capital Projects by Program Area	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
MUNICIPAL BUILDING											
Municipal Building Entry	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Doors	-	-	-	-	-	-	-	-	-	-	-
Design Control Point System	15,000	-	-	-	-	-	-	-	-	-	15,000
Municipal Building Assigned Fund Balance	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	100,000
Public Service Storage Building	-	200,000	-	-	-	-	-	-	-	-	200,000
TOTAL	\$ 85,000	\$ 210,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 375,000
GENERAL GOVERNMENT											
Long Range Plan	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Equipment Purchases	-	-	-	-	-	42,000	-	-	-	-	42,000
TOTAL	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ 72,000
PLANNING AND ZONING											
Digital Mapping/GIS	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 85,000
TOTAL	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 8,500	\$ 85,000
TOTAL ALL PROJECTS	\$ 3,441,696	\$ 3,560,100	\$ 3,449,500	\$ 3,360,000	\$ 4,678,600	\$ 2,879,300	\$ 2,552,100	\$ 2,468,900	\$ 2,276,000	\$ 2,198,500	\$ 30,864,696

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: O'Hara Township Community Park
Trail Stabilization

Department: Public Service
Program Area: Parks and Recreation

Project Description:

Remove failed gabion wall along the creek in O'Hara Township Community Park. Replace with a new wall and restore the trail. A Grant application has been filed for this project.

**Impact on
Operating Expenditures:**

None

**Source(s)
of Funding:**

Grant and/or General Fund Revenue

**2022
Proposal:**

An allocation \$100,000 is recommended in 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
O'Hara Twp Comm Park Trail Stabilization	\$ 100,000	-	-	-	-	-	-	-	-	-	\$ 100,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Parks Parking Lot
Bituminous Surface Treatment

Department: Public Service
Program Area: Parks and Recreation

Project Description:

The driveways and parking lots in Woodland and Meadow Parks were improved in 2012 with a bituminous surface treatment. This consisted of two applications of bituminous material each followed by an application of coarse aggregate. It is necessary to maintain these surfaces with additional bituminous surface treatments.

**Impact on
Operating Expenditures:**

None

**Source(s)
of Funding:**

General Fund Revenue

**2022
Proposal:**

An allocation of \$35,000 is recommended in 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Bituminous Surface Treatment	\$ 35,000	-	-	-	-	-	-	-	-	50,000	\$ 85,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Park Court Resurfacing

Department: Public Service
Program Area: Parks and Recreation

Project Description:

The Parks and Recreation Commission has recommended that the repair and/or resurfacing of the paved playing areas within various Township parks be undertaken. The tennis, basketball and flex courts as shown below would be included:

Meadow Park - Reseal tennis court in 2022

Woodland Park - Seal basketball court with acrylic surface in 2023

O'Hara Twp Community Park - Reseal tennis court every sixth year (2025, 2031, 2037)

Raymond A Schafer Memorial Park - Seal basketball court with acrylic surface in 2022

George J Sacco Park - Resurface flex court in 2024

Beulah Frey Park - Seal flex court in 2023

**Impact on
Operating Expenditures:**

None

**Source(s)
of Funding:**

General Fund Revenue

**2022
Proposal:**

An allocation of \$18,000 is recommended in 2022 to seal the basketball court at Raymond A Schafer Park and the tennis court at Meadow Park with an acrylic surface.

Activity	Estimated Expenditure/Expense by Fiscal Year										Ten Year Total
	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
Park Court Resurfacing	\$ 18,000	10,000	10,000	20,000	-	-	10,000	15,000	-	20,000	\$ 103,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: O'Hara Twp Community Park
Gazebo Repairs

Department: Public Service
Program Area: Parks and Recreation

Project Description:

Replacement of the eight wood columns on the Gazebo with new fiberglass columns.

**Impact on
Operating Expenditures:**

None

**Source(s)
of Funding:**

General Fund Revenue

**2022
Proposal:**

An allocation of \$15,000 is recommended in 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
O'Hara Twp Comm Park Gazebo Repairs	\$ 15,000	-	-	-	-	-	-	-	-	-	\$ 15,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Comprehensive Road Improvement Program

Department: Public Service
Program Area: Roads

Project Description:

Since 1986, the Township has undertaken a tri-annual comprehensive road improvement program analysis project. The initial work to develop a system of evaluation resulted in the adoption by Council in September, 1986 of a method by which all Township roads were to be evaluated and ranked for inclusion in future road maintenance activities. During the spring of 1987, a database for road maintenance purposes was created and updated annually thereafter. It is again being used to propose improvements from 2022 - 2031. The program would include improvements to Township roads consisting of milling and resurfacing.

NOTE: The estimated expenditure for each year is planned to include approximately 2-½ miles of a combination of milling and resurfacing or leveling and resurfacing.

Guiderail replacement in the amount of \$5,000 has been included in this category.

Impact on Operating Expenditures:

Public Service personnel play a key role in implementing the annual road improvement program. Their work is critical to the successful completion of the program. Allocations for personnel services and material costs are contained in the operating portion of the annual budget.

Source(s) of Funding:

General Fund Revenue

2022 Proposal:

Continuation of the annual road improvement program based on the comprehensive road management system that has been in effect since 1987 is recommended.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Comprehensive Road Improvements	\$1,150,000	1,200,000	1,200,000	1,250,000	1,250,000	1,300,000	1,300,000	1,350,000	1,400,000	1,450,000	\$12,850,000

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan

Project: Fox Chapel Road/Freeport Road
 Intersection Upgrades

Department: Public Service
Program Area: Roads

Project Description:

Upgrade the pedestrian and handicapped ramps at the intersection of Fox Chapel Road, Freeport Road and Old Freeport Roads.

**Impact on
 Operating Expenditures:**

None

**Source(s)
 of Funding:**

General Fund Revenue, possible participation of PennDOT and Allegheny County.

**2022
 Proposal:**

An allocation of \$35,000 is recommended in 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Fox Chapel/Freeport Intersection Upgrade	\$ 35,000	-	-	-	-	-	-	-	-	-	\$ 35,000

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan

Project: Epsilon Drive Stormwater Facility

Department: Public Service
Program Area: Stormwater Management

Project Description:

Acquire easements to construct a new stormwater facility (detention pond) between Epsilon and Alpha Drives. The detention of stormwater from the RIDC will help alleviate flooding issues and allow the Township to meet its goals in reducing sediment in the creek that runs through O'Hara Township Community Park.

Impact on Operating Expenditures:

None

Source(s) of Funding:

Stormwater Fund/General Fund/possible Grants

2022 Proposal:

An allocation of \$400,000 is recommended in 2022 for design, acquisition of easements and construction. All work will be done in 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Epsilon Drive Stormwater Facility	\$ 400,000	-	-	-	-	-	-	-	-	-	\$ 400,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Greenwood 1 Stormwater Facility

Department: Public Service

Program Area: Stormwater Management

Project Description:

Acquire easements to construct a new stormwater facility (detention pond) on property between Kittanning Pike and Greenwood Cemetery. The detention of stormwater in this location will help alleviate flooding issues along Kittanning Pike and downstream in Sharpsburg and improve water quality by sediment reduction.

**Impact on
Operating Expenditures:**

None

**Source(s)
of Funding:**

Stormwater Fund/General Fund/Grant for \$125,000

**2022
Proposal:**

An allocation of \$375,000 along with \$125,000 in grant money is recommended in 2022 for design, acquisition of easements and construction. All work will be done in 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Greenwood 1 Stormwater Facility	\$ 375,000	-	-	-	-	-	-	-	-	-	\$ 375,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Delafield Road Stormwater Removal

Department: Public Service

Program Area: Stormwater Management

Project Description:

Contribution to regional project to remove stormwater from Alcosan interceptor.

**Impact on
Operating Expenditures:**

None

**Source(s)
of Funding:**

Stormwater Fund/General Fund/possible Grants

**2022
Proposal:**

An allocation of \$250,000 is recommended for 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Delafield Road Stormwater Removal	\$ 250,000	-	-	-	-	-	-	-	-	-	\$ 250,000

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan

Project: Ravine Street Stormwater Removal

Department: Public Service

Program Area: Stormwater Management

Project Description:

Contribution to regional project to remove stormwater from Alcosan interceptor. Construction began in 2021 with completion expected in 2022. \$100,000 was sent to Alcosan in 2021. Another possible \$85,000 may be needed in 2022.

**Impact on
Operating Expenditures:**

None

**Source(s)
of Funding:**

Stormwater Fund/General Fund/possible Grants

**2022
Proposal:**

An allocation of \$85,000 is recommended in 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Ravine Street Stormwater Removal	\$ 85,000	-	-	-	-	-	-	-	-	-	\$ 85,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: MS4 Stormwater Management Program

Department: Public Service

Program Area: Stormwater Management

Project Description:

Continuation of the Stormwater Management Program (SWMP) to reduce the contamination of stormwater runoff and prohibit illicit discharges.

**Impact on
Operating Expenditures:**

Ongoing maintenance

**Source(s)
of Funding:**

Stormwater Fund and possible Grants

**2022
Proposal:**

An allocation of \$70,000 is recommended in 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
MS4 Stormwater Management Program	\$ 70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000	100,000	\$ 730,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Sanitary Sewer Assessments,
Monitoring and Improvements

Department: Public Service
Program Area: Sanitary Sewers

Project Description:

The Township of O'Hara, along with 83 other communities that are tributary to the ALCOSAN service area, has executed an Administrative Consent Order with Allegheny County Health Dept., ALCOSAN, the Environmental Protection Agency, the Pennsylvania Department of Environmental Protection and others. This Consent Order expired in March 2015 and a new order was negotiated and signed in 2016. The Consent Orders are to provide for an assessment and evaluation of the Township's sanitary sewer system. The tasks will include, at a minimum:

- Sewer system mapping
- Sewer system dye testing/enforcement
- Sewer system deficiency corrections
- Hydraulic design capacity evaluation
- SSO response plan
- Flow monitoring
- Preparation O&M plan
- Feasibility study

Costs for repairs are rough estimates only. The lack of hard costs does not mean that the Township will not be obligated to perform additional repairs as part of the new Consent Order.

**Impact on
Operating Expenses:**

Operating Expenses will increase to meet the requirements of the Administrative Consent Order

**Source(s)
of Funding:**

Sanitary Sewer Fees

**2022
Proposal:**

An allocation of \$250,000 is recommended in 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Assessments, Monitoring & Improvements	\$ 250,000	350,000	400,000	400,000	400,000	400,000	400,000	400,000	450,000	350,000	\$ 3,800,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Powers Run Sanitary
Sewer Upgrade

Department: Public Service
Program Area: Sanitary Sewers

Project Description:

This project was identified in our feasibility study submission to ALCOSAN. The project would reduce surcharging in the Township's sanitary sewer line.

**Impact on
Operating Expenses:**

Ongoing maintenance as part of Township-wide sanitary sewer system maintenance

**Source(s)
of Funding:**

Sewer Fund Revenue and a Grant for \$100,000

**2022
Proposal:**

An allocation of \$300,000 (includes \$100,000 Grant) is recommended in 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Powers Run Sanitary Sewer Upgrade	\$ 300,000	-	-	-	-	-	-	-	-	-	\$ 300,000

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan

Project: Sanitary Sewer
 Push Camera Replacement

Department: Public Service
Program Area: Sanitary Sewers

Project Description:

Replacement of the Rigid push camera used for sewer inspections is recommended.

**Impact on
 Operating Expenses:**

Ongoing maintenance

**Source(s)
 of Funding:**

Sewer Fund Revenue

**2022
 Proposal:**

An allocation of \$5,500 is recommended in 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Sanitary Sewer Push Camera	\$ 5,500	-	-	-	-	-	-	-	-	-	\$ 5,500

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan

Project: Truck and Major
 Equipment Replacement

Department: Public Service
Program Area: Vehicles and Equipment

Project Description:

The Township adheres to the Pennsylvania Department of Transportation's (PA DOT) recommended schedule for the replacement of Township vehicles. However, it is recognized that the Township may be able to extend the useful life of its vehicles beyond those guidelines. This practice of extending the useful life of equipment is referred to as the Extended Life Program (ELP).

The vehicles currently in the ELP are as follows:

<u>PA DOT Vehicle</u>	<u>Replacement Schedule</u>	<u>Est. Cost When Placed in ELP</u>
Unit 30, 1984 Ingersoll Rand Compressor	1999	\$14,000
Unit 41, 2002 Skid Steer	2012	44,600
Unit 40, 1999 CAT Payloader	2014	123,000
Unit 20, 2004 Vactor	2014	372,500
Unit 26, 1999 CAT Track Loader	2029	200,000
Unit 33, 2005 Viking 20 Ton Trailer	2015	37,000
Unit 25, 2006 Bobcat Excavator/Backhoe	2016	57,200
Unit 45, 2011 Walk-behind Loader	2020	40,000
Unit 46, 2011 Case 580 Backhoe	2020	140,000
Unit 29, 2015 Lawn tractor trailer	2022	<u>5,500</u>
	TOTAL	<u>\$1,033,800</u>

Review of 2021 Purchases

Unit #7, a 2016 Ford Crew cab with utility body and Unit #9, a 2015 Ford F250 4x4 pick-up truck were replaced in 2021. Replacement of Unit #21, a 1998 Case Backhoe, w/bucket and extendable hoe, postponed from 2020 also occurred in 2021.

2022 Replacement Request

Replacement of Unit #35 and #36, Dinkmar Leaf Loaders with Titan Pro Plus units, Unit #70, a 2008 John Deere Lawn Tractor and Unit 8, a 2015 Ford F-250 Quad Cab 4x4 Pick-up w/plow are recommended for 2022. Replacement of Unit #29, a 2015 Lawn Tractor Trailer scheduled for 2022 will be postponed until 2025.

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan

Project: Truck and Major
 Equipment Replacement (Continued)

Department: Public Service
Program Area: Vehicles and Equipment

<u>YEAR</u>	<u>VEHICLE</u>	<u>DESCRIPTION</u>	<u>ESTIMATED COST</u>
2022	35	2012 Dinkmar Leaf Loader	\$88,878
	36	2012 Dinkmar Leaf Loader	88,878
	70	2008 John Deere Lawn Tractor	21,000
	8	2015 Ford F-250 Quad Cab 4x4 Pick-up w/plow	43,940
		Total	<u>\$242,696</u>

**Impact on
 Operating Expenditures:**

No significant impact except for routine maintenance and repair

**Source(s)
 of Funding:**

General Fund Revenue and Sewer Fund Revenue

**2022
 Proposal:**

An allocation of \$242,696 is recommended in 2022 with \$231,711 being charged to the General Fund and \$10,985 being charged to the Sewer Fund.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Truck & Major Equipment	\$ 242,696	180,000	264,000	350,000	922,000	561,000	448,000	377,000	55,000	-	\$ 3,399,696

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan

Project: Truck and Major
 Equipment Replacement (Continued)

Department: Public Service
Program Area: Vehicles and Equipment

Truck and Major Equipment Replacement Schedule 2023 - 2031

<u>YEAR</u>	<u>VEHICLE</u>	<u>DESCRIPTION</u>	<u>ESTIMATED COST</u>
2023	45	2011 Walk Behind Loader	\$40,000
	46	2011 Case 580 Backhoe w/3-way Bucket	<u>140,000</u>
		Total	<u>\$180,000</u>
2024	18	2014 International 10-Ton Dump/Plow/Spreader	\$154,000
	14	2017 Ford F-550 4x4 Dump/Plow/Spreader	<u>110,000</u>
		Total	<u>\$264,000</u>
2025	29	2015 Lawn Tractor Trailer	6,500
	17	2015 International 10-Ton Dump/Plow/Spreader	\$175,000
	19	2015 International 10-Ton Dump/Plow/Spreader	<u>\$175,000</u>
	Total	<u>\$356,500</u>	
2026	12	2018 International Crane Truck	\$238,000
	43	2003 ODB Leaf Vacuum	52,000
	13	2019 Ford F550 Dump/Plow/Spreader	145,000
	33	2005 Viking 20 Ton Trailer	40,000
	20	2004 Vactor	<u>447,000</u>
	Total	<u>\$922,000</u>	
2027	11	2021 Ford F-550 w/Plow/Spreader	\$157,000
	17	2017 International 10-Ton Dump/Plow/Spreader	202,000
	19	2017 International 10-Ton Dump/Plow/Spreader	<u>202,000</u>
	Total	<u>\$561,000</u>	
2028	8	2015 Ford F-250 Quad Cab 4x4 Pick-up w/Plow	\$50,000
	10	2018 International 10-Ton Dump/Plow/Spreader	238,000
	12	2018 International Crane Truck	<u>210,000</u>
	Total	<u>\$498,000</u>	
2029	26	1999 CAT 931 Track Loader	\$199,000
	40	1999 CAT 924 Payloader	<u>178,000</u>
			<u>\$377,000</u>

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Truck and Major
Equipment Replacement (Continued)

Department: Public Service
Program Area: Vehicles and Equipment

Truck and Major Equipment Replacement Schedule 2023 – 2031 (cont'd.)

<u>YEAR</u>	<u>VEHICLE</u>	<u>DESCRIPTION</u>	<u>ESTIMATED COST</u>
2030	8	2015 Ford F-250 4x4 Pick-up w/plow	<u>\$55,000</u>
		Total	<u>\$55,000</u>
2031			<u>\$0</u>
		Total	<u>\$0</u>
		GRAND TOTAL	<u>\$3,213,500</u>

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Emergency Equipment
Assigned Fund Balance

Department: Fire Protection/Ambulance
Program Area: Public Safety

Project Description:

In 2000, the Township initiated a policy of funding future emergency equipment purchases by establishing an assigned fund balance.

**Impact on
Operating Expenditures:**

Allocation of funds for special purposes reduces resources available for general operations

**Source(s)
of Funding:**

General Fund Revenue

2022

Proposal:

It is recommended that the Township continue the allocation of monies for the assigned fund balance in 2022 at a level of \$110,000. This transfer will affect the balance sheet only due to GASB Statement 54.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Emergency Equipment Assigned Fund Balance	\$ 110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	110,000	\$ 1,100,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Police Response Vehicles

Department: Police
Program Area: Public Safety

Project Description:

Annual replacement of two (2) marked Police response vehicles and periodic replacement of an unmarked vehicle. In 2023 hold one vehicle back from trade-in. This would increase the fleet from five to six vehicles. We would add a larger SUV such as a Chevrolet Tahoe. This would provide additional space for officers and equipment and flexibility to the fleet. It would decrease dependence on an all Ford fleet. This would keep us with five operable cars while any given vehicle is out for maintenance or repairs.

**Impact on
Operating Expenditures:**

Expense for gas, oil, tires & maintenance

**Source(s)
of Funding:**

General Fund Revenue

**2022
Proposal:**

An allocation of \$80,000 is recommended in 2022 for the purchase of two Ford Interceptors and the transfer of all equipment.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Police Response Vehicles	\$ 80,000	100,000	\$5,000	144,000	90,100	92,800	95,600	98,400	150,000	100,000	\$ 1,035,900

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan

Project: Self-contained Breathing Apparatus

Department: Police
Program Area: Public Safety

Project Description:

Purchase of 5 self-contained breathing apparatus for use by the Blawnox Volunteer Fire Company to be placed on the aerial ladder truck. The SCBA's would remain the property of the Township.

**Impact on
Operating Expenditures:**

Expense for ongoing maintenance

**Source(s)
of Funding:**

General Fund Revenue

**2022
Proposal:**

An allocation of \$37,000 is recommended for 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Self-contained Breathing Apparatus	\$ 37,000	-	-	-	-	-	-	-	-	-	\$ 37,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Drone Purchase

Department: Police
Program Area: Public Safety

Project Description:

Purchase a drone with a thermal imaging camera. A trained officer will operate the drone to access disasters such as flooding and landslides, search for missing persons and monitor river rescue emergencies.

**Impact on
Operating Expenditures:**

Expense for ongoing maintenance

**Source(s)
of Funding:**

General Fund Revenue

**2022
Proposal:**

An allocation of \$10,000 is recommended for 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Drone Purchase	\$ 10,000	-	-	-	-	-	-	-	-	-	\$ 10,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Municipal Building Entry Doors

Department: Public Service
Program Area: Municipal Building

Project Description

Replace Municipal building entry doors with automatic doors for ADA compliance. In addition, an air curtain system will be installed to prevent hot or cold outside air from entering the lobby.

**Impact on
Operating Expenditures:**

None

**Source(s)
of Funding:**

General Fund Revenue

**2022
Proposal:**

An allocation of \$60,000 is recommended in 2022 for replacement of the Municipal building entry doors with an ADA compliant door system.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Municipal Building Entry Doors	\$ 60,000	-	-	-	-	-	-	-	-	-	\$ 60,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: HVAC Designo Control Point

Department: Public Service
Program Area: Municipal Building

Project Description

New HVAC Designo control point webserver workstation. The new touch panel will connect to existing BAS webserver for state-of-the-art building automation. The old system is no longer being serviced by Orical.

**Impact on
Operating Expenditures:**

None

**Source(s)
of Funding:**

General Fund Revenue

**2022
Proposal:**

An allocation of \$15,000 is recommended in 2022 for replacement of the HVAC control system.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Design Control Point System	\$ 15,000	-	-	-	-	-	-	-	-	-	\$ 15,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Municipal Building
Assigned Fund Balance

Department: Public Service
Program Area: Municipal Building

Project Description

The designation of funds for future capital improvements to the municipal building has been made annually since the construction of the building in 1995.

**Impact on
Operating Expenditures:**

None

**Source(s)
of Funding:**

General Fund Revenue

**2022
Proposal:**

It is recommended that the Township continue the allocation of monies for the assigned fund balance in 2022 at the established level of \$10,000. This transfer will affect the balance sheet only due to GASB Statement 54.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Municipal Building Assigned Fund Balance	\$ 10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	\$ 100,000

**TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan**

Project: Long Range Plan

Department: Administration
Program Area: General Government

Project Description:

Update the Township's Comprehensive Long Range Plan.

**Impact on
Operating Expenditures:**

None

**Source(s)
of Funding:**

General Fund

**2021
Proposal:**

An allocation of \$30,000 for is recommended for completion of the plan in 2022.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Long Range Plan	\$ 30,000	-	-	-	-	-	-	-	-	-	\$ 30,000

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED
2022 - 2031 Capital Improvements Plan

Project: Digital Mapping/GIS

Department: Community Development
Program Area: Planning and Zoning

Project Description:

Lennon, Smith, Souleret Engineers have been providing digital mapping and web-based GIS related services to the Township. The map layers include but are not limited to base mapping, zoning, landslide hazards, storm and sanitary sewers, waterlines, other utilities, floodplains, land use and other layers as needed. Computer hardware and ARC GIS Online were purchased in 1996 and upgraded in 2011. Digital layers including storm sewers, landslide hazards, ward maps, and official map coverage were added in 1999 and 2000.

Surveying and updates to existing data is to continue in 2022. New information will include all new developments within the Township. Updates will also include TRAIRS information.

**Impact on
Operating Expenditures:**

Staff time would be needed to coordinate and provide the necessary information for this project

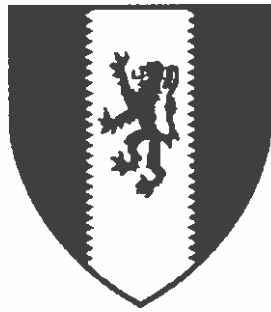
**Source(s)
of Funding:**

General Fund Revenue

**2022
Proposal:**

An allocation of \$8,500 is recommended for 2022 to continue this project.

Estimated Expenditure/Expense by Fiscal Year											
Activity	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Ten Year Total
Digital Mapping/GIS	\$ 8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500	\$ 85,000



TOWNSHIP OF O'HARA BUDGET- 2022 PROPOSED

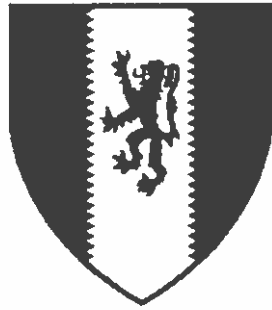
Total Expenditures/Expenses and Other Financing Uses

Total Expenditures/Expenses - All Funds

Total expenditures/expenses are the total of all expenditure/expense categories for all funds. The total for each of the Township funds is as follows:

TOTAL EXPENDITURES/EXPENSES

General Fund	\$ 9,161,273
American Rescue Plan Fund	460,000
Sanitary Sewer Fund	3,768,025
Stormwater Fund	827,301
Highway Aid Fund	268,000
	<u>\$ 14,484,600</u>



TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

GENERAL FUND - REVENUES

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Real Property Taxes					
001.301.010.001 Real Estate Tax	2,306,632	2,562,777	2,555,964	2,578,000	2,611,493
001.301.020.001 Real Estate Tax - Prior Year	-	-	-	-	-
001.301.030.001 Delinquent Real Estate Tax	43,656	53,427	40,000	40,000	40,000
001.301.030.002 Delinquent R E T Penalty	-	109	125	-	-
001.301.050.001 Liened Tax Face	-	-	-	-	-
001.301.050.002 Delinquent Tax Penalty	2,726	3,302	3,000	3,750	3,250
001.301.050.003 Delinquent Tax Costs	14,524	10,307	9,000	14,500	10,000
001.301.050.004 Delinquent Tax Interest	3,109	2,572	2,500	4,200	2,800
001.301.070.001 Payment in Lieu of Taxes	3,744	4,138	4,138	4,138	4,138
TOTAL Real Property Taxes	2,374,391	2,636,632	2,614,727	2,644,588	2,671,681
Local Tax Enabling Act					
001.310.001.001 Current Earned Income Tax	3,732,512	3,422,092	3,558,976	3,665,000	3,665,000
001.310.001.002 Delinquent Earned Income Tax	27,500	146,200	25,000	42,000	30,000
001.310.001.003 EIT Prior Years	-	-	-	-	-
001.310.010.001 Realty Transfer Tax Rev	702,230	626,197	550,000	846,878	600,000
001.310.050.002 Current LST	579,943	584,373	525,000	525,000	525,000
001.310.050.003 Delinquent LST	6,757	86	1,000	250	1,000
001.310.070.002 Current Mechanical Device	600	600	1,400	2,600	2,600
TOTAL Local Tax Enabling Act	5,049,542	4,779,548	4,661,376	5,081,728	4,823,600
Building/Structure					
001.320.001.001 Building Permit	41,359	66,451	50,000	42,000	40,000
001.320.002.001 Street Opening Permit	2,375	4,925	4,000	4,000	4,000
001.320.003.001 Zoning Hearing	2,950	2,125	1,500	2,575	2,000
001.320.004.001 Grading and Filling Permit	1,650	1,500	1,000	1,000	1,000
001.320.005.001 Subdivision Permit	1,000	-	1,000	-	1,000
001.320.006.001 Storm Sewer Permit	2,000	2,750	2,000	3,000	2,000
001.320.007.001 Occupancy Permit	2,500	2,300	2,100	2,600	2,100
001.320.008.001 Park Permit	23,605	(2,120)	24,000	22,000	24,000
001.320.009.001 Solicitation Permit	2,025	605	1,800	3,000	2,000
001.320.010.001 Liquor License	2,400	-	2,600	2,600	2,600
001.320.011.001 Planning Comm. Building	3,780	1,870	2,500	2,750	2,500
001.320.012.001 Home Occupation Perm	700	450	500	725	500
001.320.013.001 Zoning Certification	275	225	100	100	100
001.320.014.001 Electrical Inspection	11,548	14,543	11,750	11,750	11,750
001.320.015.001 Paving Permit	333	-	-	-	-
001.320.016.001 Rental Inspection Fees	10,680	30,360	11,000	12,400	25,000
001.320.017.001 Communication Tower Fee	2,000	-	-	2,050	-
001.320.018.001 Fire Inspection Permit Fees	17,125	16,955	17,250	18,150	17,250
TOTAL Building/Structure	128,305	142,939	133,100	130,700	137,800
Bus. Licenses & Permits					
001.321.001.001 Cable TV Franchise Fee	216,199	230,758	220,000	230,000	220,000
TOTAL Bus. Licenses & Permits	216,199	230,758	220,000	230,000	220,000

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Fines					
001.330.001.001 Vehicle Violations	26,872	29,183	25,000	20,000	25,000
001.330.002.001 Code Violations	-	-	-	-	-
001.330.003.000 Reimbursement - Construction	2,990	7,462	-	10,655	-
TOTAL Fines	29,862	36,645	25,000	30,655	25,000
Interest Earnings					
001.341.001.001 Interest Earnings	722	464	700	1,250	500
001.341.002.001 Interest History Book	-	-	-	-	-
001.341.003.001 Interest Emergency Equip	2,099	371	300	150	250
001.341.004.001 Interest Parkland	238	42	100	50	-
001.341.005.001 Interest Municipal Building	5	19	50	50	75
001.341.009.001 Interest Pub. Serv. Equip.	-	-	-	-	-
001.341.015.001 Interest Capital Projects	-	-	-	-	-
001.341.017.001 Interest Brownhill	1	-	-	-	-
001.341.019.001 Interest Sewer Reserve	-	-	-	-	-
TOTAL Interest Earnings	3,065	896	1,150	1,500	825
Fed Cap & Oper Grants					
001.351.001.001 Bulletproof Vest Grant	2,236	2,628	3,500	3,500	2,500
TOTAL Fed Cap & Oper Grants	2,236	2,628	3,500	3,500	2,500
St Cap & Oper Grants					
001.354.001.001 State Grants	120,659	125,000	33,500	55,165	33,500
001.354.002.001 Misc. Grants	10,000	13,689	-	-	-
TOTAL St Cap & Oper Grants	130,659	138,689	33,500	55,165	33,500
St Shared Rev & Entitle					
001.355.001.001 State Aid PURTA	6,321	7,272	7,272	7,400	7,400
001.355.006.001 Intermunicipal Reimbursement	-	17,672	8,850	6,677	6,000
001.355.007.001 State Aid VFD	72,525	72,792	72,792	63,660	63,660
001.355.008.001 State Snow/Ice Control	32,209	33,081	30,000	30,000	31,000
001.355.009.001 Pension State Aid	121,003	192,409	192,409	219,812	219,812
TOTAL St Shared Rev & Entitle	232,058	323,226	311,323	327,549	327,872
Local Gov Cap & Oper Gr					
001.357.001.001 ARAD Sales	156,313	144,239	150,009	148,000	148,000
TOTAL Local Gov Cap & Oper Gr	156,313	144,239	150,009	148,000	148,000
Charges for Services					
001.360.002.001 Reimbures Exp. History Book	100	225	250	150	100
001.361.001.002 Sale of Township Services	6,592	9,090	6,500	7,000	6,500
001.361.001.003 Sale of Used Equipment	-	-	-	34,000	2,000
001.361.001.004 Police Accident Reports	2,135	1,585	1,750	1,700	1,750
TOTAL Charges for Services	8,827	10,900	8,500	42,850	10,350

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Public Safety					
001.362.020.001 Police & Guard Service	73,612	69,806	68,000	20,000	25,000
TOTAL Public Safety	73,612	69,806	68,000	20,000	25,000
Miscellaneous					
001.363.025.001 Reimbursement-Street Sweeper	-	-	-	-	-
001.363.025.002 Charge/public service work	3,857	4,039	-	3,883	-
001.378.001.000 Liened Utilities	124	-	-	-	-
001.380.001.001 Miscellaneous Revenue	24,211	14,927	10,000	11,000	10,000
001.380.002.001 Donation	26,703	-	-	100	-
001.380.003.001 Insurance Refund	163,632	157,187	155,000	132,156	135,000
001.380.004.001 Debt Reimbursement	31,960	31,960	43,000	33,000	33,000
001.389.001.001 Employee Healthcare Contrib	37,686	38,268	35,000	36,000	38,500
001.392.000.001 Transfers From Other Funds	600,000	59,946	35,000	35,000	25,000
001.393.010.000 Proceeds from Debt	-	-	-	-	-
TOTAL Miscellaneous	888,173	306,327	278,000	251,139	241,500
TOTAL REVENUES	<u>9,293,242</u>	<u>8,823,233</u>	<u>8,508,184</u>	<u>8,967,374</u>	<u>8,667,628</u>

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

GENERAL FUND - EXPENDITURES

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
Governance					
001.401.100.600 Severance	-	-	-	-	-
001.401.120.001 Wages and Salaries	158,363	154,128	137,000	143,100	142,650
001.401.120.002 Overtime	4,310	3,454	4,300	3,250	4,300
001.401.187.001 Unemployment	3,451	-	-	-	-
001.401.192.001 FICA	11,776	11,488	10,809	11,196	11,242
001.401.196.001 Employee Health & Welfare	42,726	41,333	40,550	41,035	39,568
001.401.197.001 Pension	4,150	4,238	600	4,300	4,500
001.401.210.001 Office Supplies	1,655	3,221	2,350	2,900	2,800
001.401.211.001 Office Stationery and Forms	1,518	3,646	1,500	1,000	1,750
001.401.219.001 Books/Subscription	52	181	300	200	300
001.401.300.001 Small Tools and Equipment	3,823	3,820	2,300	1,000	2,300
001.401.312.001 Consulting	7,981	4,770	9,500	6,000	8,500
001.401.316.001 Photocopier Maint and Supplies	5,446	5,278	5,250	5,250	5,500
001.401.325.001 Postage	7,254	3,227	7,000	6,500	6,000
001.401.331.001 Travel Expense	674	126	650	250	550
001.401.341.001 Advertising Legal Notice	4,862	5,561	5,000	4,500	5,000
001.401.342.001 Newsletter Expense	7,073	1,288	8,000	8,000	8,000
001.401.351.001 Gen/Liability/Casualty	47,446	47,241	49,603	50,000	52,500
001.401.351.002 Classified Advertising	-	2,283	4,000	3,000	4,000
001.401.352.001 Professional Liability Ins	29,317	29,295	30,760	26,816	28,157
001.401.354.001 Workers Compensation	8,216	7,343	7,710	7,710	8,096
001.401.355.001 Vehicle Insurance	433	326	342	322	338
001.401.374.001 Equipment Maintenance	5,365	6,067	5,500	5,500	5,500
001.401.420.002 Memberships/Dues/Education	17,289	15,602	15,500	12,500	15,500
001.401.480.001 Misc. Expenses/Supplies	5,477	11,643	6,000	8,250	7,000
TOTAL Governance	378,657	365,559	354,525	352,579	364,050
Finance					
001.402.120.001 Wages and Salaries	107,618	110,981	113,500	110,113	117,280
001.402.120.002 Overtime	1,748	731	1,000	750	1,000
001.402.192.001 FICA	8,048	8,312	8,759	8,481	9,048
001.402.196.001 Employee Health & Welfare	38,122	39,166	38,500	34,531	37,895
001.402.197.001 Pension	1,859	1,927	1,600	1,750	1,850
001.402.200.004 Software Maintenance	14,022	14,723	15,000	17,000	16,800
001.402.210.001 Office Supplies	1,604	667	1,600	850	1,400
001.402.219.001 Books/Subscription	1,122	1,371	1,000	1,100	1,250
001.402.300.001 Small Tools and Equipment	6	1,131	3,500	1,000	3,000
001.402.311.001 Accounting/Auditing	18,185	18,395	20,000	18,215	20,000
001.402.312.001 Consulting	508	139	250	250	250
001.402.331.001 Travel Expense	-	36	-	-	-
001.402.354.001 Workers Compensation	6,894	5,986	6,285	6,285	6,599
001.402.374.001 Equipment Maintenance	252	253	1,250	500	1,000
001.402.420.002 Memberships/Dues/Education	1,055	1,065	1,200	1,070	1,200
001.402.480.001 Misc. Expenses/Supplies	144	1,011	100	1,250	1,000
TOTAL Finance	201,187	205,894	213,545	203,144	219,573

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Taxation					
001.403.120.001 Wages and Salaries	5,266	5,496	5,600	5,294	5,775
001.403.120.002 Overtime	-	-	-	-	-
001.403.192.001 FICA	399	421	428	405	442
001.403.196.001 Employee Health & Welfare	2,347	2,406	2,445	2,119	2,715
001.403.210.001 Office Supplies	-	-	75	-	50
001.403.300.001 Small Tools and Equipment	1,530	-	1,000	1,225	1,250
001.403.317.001 Commissions-Liened RET	5,778	5,591	6,500	6,500	6,500
001.403.317.002 Tax Collection Commissions	23,879	23,077	25,000	25,000	25,000
001.403.317.003 Filing Fees	11,903	11,608	10,000	10,000	12,000
001.403.330.001 Real Estate Tax Refund-curre	10,513	1,892	10,000	6,500	10,000
001.403.330.002 Real Estate Tax Refund-prev.	2,644	2,457	5,000	1,000	2,500
001.403.330.003 Real Estate Tax Refund- prio	-	-	-	-	-
001.403.330.004 Earned Income Tax Refund	-	-	-	-	-
001.403.480.001 Misc. Expenses/Supplies	-	23	-	-	-
TOTAL Taxation	64,259	52,971	66,048	58,042	66,232
Legal					
001.404.310.001 Legal Service	140,042	106,923	95,000	120,000	110,000
001.404.314.001 Legal Service - Special	-	-	2,000	8,000	2,000
TOTAL Legal	140,042	106,923	97,000	128,000	112,000
Engineering					
001.408.120.001 Wages and Salaries	38,137	39,575	41,700	39,612	43,432
001.408.120.002 Overtime	108	73	150	150	150
001.408.192.001 FICA	2,916	3,051	3,202	3,042	3,334
001.408.196.001 Employee Health & Welfare	11,208	10,248	13,900	12,793	14,331
001.408.197.001 Pension	1,558	1,661	1,650	1,600	1,700
001.408.210.001 Office Supplies	622	449	800	500	700
001.408.219.001 Books/Subscription	-	-	-	-	-
001.408.238.001 Uniforms	-	-	-	-	-
001.408.300.001 Small Tools and Equipment	2,675	4,974	2,600	2,300	2,600
001.408.310.001 Consulting Engineer	-	-	-	-	-
001.408.312.001 Consulting	221	18,054	-	100	-
001.408.313.001 Engineering Service	-	-	-	-	-
001.408.331.001 Travel Expense	80	-	-	-	-
001.408.354.001 Workers Compensation	1,941	1,565	1,643	1,643	1,725
001.408.355.001 Vehicle Insurance	650	326	342	322	338
001.408.374.001 Maintenance - Equipment	-	-	-	-	-
001.408.420.002 Memberships/Dues/Education	105	-	-	470	500
001.408.450.001 Inspection/Testing	1,531	1,380	1,250	1,000	1,200
001.408.480.001 Misc. Expenses/Supplies	-	183	150	1,150	500
TOTAL Engineering	61,752	81,539	67,387	64,682	70,510

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Police					
001.410.120.001 Wages and Salaries	1,479,690	1,490,769	1,510,000	1,356,520	1,525,035
001.410.120.002 Overtime	51,351	41,500	52,000	48,000	55,000
001.410.120.010 Special Overtime	13,199	3,746	12,500	4,000	5,000
001.410.120.011 Billed Overtime	9,107	6,063	7,000	13,000	8,500
001.410.187.001 Unemployment	-	-	-	-	-
001.410.192.001 FICA	118,760	118,563	120,985	108,746	121,905
001.410.192.010 FICA	-	-	-	-	-
001.410.196.001 Employee Health & Welfare	333,679	345,513	322,750	317,779	307,892
001.410.210.001 Office Supplies	5,057	4,624	4,750	4,750	4,950
001.410.219.001 Books/Subscription	1,164	695	1,000	1,000	1,000
001.410.238.001 Uniform	12,542	13,602	16,500	14,000	17,000
001.410.239.001 Safety Supplies	9,979	5,474	9,000	6,200	9,000
001.410.242.001 Signs and Signals	3,498	-	5,500	2,500	5,500
001.410.250.001 Outside Repairs to Equip	1,716	1,500	4,000	4,000	4,000
001.410.300.001 Small Tools and Equipment	18,869	16,839	21,000	19,000	20,000
001.410.312.001 Consulting	3,810	1,093	2,500	2,500	2,500
001.410.315.001 Physical Examination	-	-	-	-	-
001.410.317.001 Oxygen. Gas	-	-	-	-	-
001.410.327.001 Radio	-	-	2,000	500	2,000
001.410.331.001 Travel Expense	2,367	405	2,000	750	1,750
001.410.332.001 Court Parking/Mileage	959	551	1,000	250	1,000
001.410.352.001 Professional Liability Ins	22,153	24,042	25,244	26,365	27,683
001.410.354.001 Workers Compensation	57,187	51,843	54,435	54,435	57,157
001.410.355.001 Vehiele Insurance	3,144	3,194	3,354	3,251	3,414
001.410.361.001 Electricity - Traffic Lights	12,709	13,530	12,750	12,750	13,000
001.410.370.001 Employment Expenses	417	1,192	3,000	2,000	3,000
001.410.420.002 Memberships/Dues/Education	5,036	3,510	8,000	3,500	8,000
001.410.450.001 Fire Police Expenses	-	-	-	-	-
001.410.480.001 Misc. Expenses/Supplies	10,184	9,025	9,500	7,000	9,500
TOTAL Police	2,176,577	2,157,273	2,210,768	2,012,796	2,213,786
Fire					
001.411.250.001 Outside Repairs to Equip	-	-	-	-	-
001.411.311.001 Auditing Services	-	-	-	-	-
001.411.331.001 Travel Expense	-	-	-	-	-
001.411.354.001 Workers Compensation	16,840	16,742	20,000	16,900	17,745
001.411.355.001 Vehiele Insurance	27,798	27,597	28,977	27,530	28,907
001.411.363.001 Fire Hydrant Rent	82,120	82,620	82,500	82,620	82,620
001.411.420.002 Memberships/Dues/Education	-	-	-	-	-
001.411.480.001 Misc. Expenses/Supplies	3,193	16,293	10,000	9,500	10,000
001.411.530.001 Municipal Subsidy	75,000	75,000	75,000	75,000	75,000
001.411.530.002 Municipal Subsidy -Parkview	75,000	75,000	75,000	75,000	75,000
001.411.530.003 Municipal Subsidy-Pleasant V	75,000	75,000	75,000	75,000	75,000
001.411.540.001 State Subsidy - Guyasuta	-	-	-	-	-
001.411.540.002 State Subsidy - Parkview	36,262	36,396	36,396	31,830	31,830
001.411.540.003 State Subsidy-Pleasant Valle	36,262	36,396	36,396	31,830	31,830
TOTAL Fire	427,475	441,044	439,269	425,210	427,932

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Ambulance					
001.412.354.001 Workers Compensation	-	-	-	-	-
001.412.355.001 Vehicle Insurance	7,680	7,651	8,034	8,682	8,942
001.412.530.001 Municipal Subsidy-Parkview E	20,000	25,000	25,000	25,000	25,000
TOTAL Ambulance	27,680	32,651	33,034	33,682	33,942
Code Enforcement					
001.413.120.001 Wages and Salaries	15,588	16,308	35,150	33,066	37,030
001.413.120.002 Overtime	252	171	200	450	450
001.413.192.001 FICA	1,199	1,260	2,704	2,564	2,867
001.413.196.001 Employee Health & Welfare	8,203	8,410	15,550	14,963	15,708
001.413.197.001 Pension	-	-	-	-	-
001.413.200.004 Software Maintenance	-	-	2,500	-	2,000
001.413.210.001 Office Supplies	564	1,408	1,250	750	1,000
001.413.219.001 Books/Subscription	-	-	-	-	-
001.413.300.001 Small Tools and Equipment	508	482	1,000	500	750
001.413.310.001 Consulting Engineer	-	-	-	-	-
001.413.312.001 Consulting Service	171,204	157,889	128,000	128,000	133,000
001.413.331.001 Travel Expense	-	-	-	-	-
001.413.354.001 Workers Compensation	1,422	1,290	1,680	1,680	1,764
001.413.355.001 Vehicle Insurance	243	502	527	495	520
001.413.374.001 Maintenance - Equipment	-	-	-	-	-
001.413.420.002 Memberships/Dues/Education	135	280	150	900	500
001.413.480.001 Misc. Expenses/Supplies	-	23	-	75	-
TOTAL Code Enforcement	199,318	188,023	188,711	183,442	195,589
Planning and Zoning					
001.414.120.001 Wages and Salaries	55,856	57,783	52,800	50,302	54,560
001.414.120.002 Overtime	929	750	850	850	850
001.414.192.001 FICA	4,210	4,391	4,104	3,913	4,239
001.414.196.001 Employee Health & Welfare	14,769	12,718	15,600	15,232	15,347
001.414.197.001 Pension	2,273	2,432	2,100	2,100	2,100
001.414.210.001 Office Supplies	559	213	500	400	550
001.414.219.001 Books/Subscription	-	-	-	-	-
001.414.300.001 Small Tools and Equipment	-	415	500	-	500
001.414.310.001 Consulting Engineer	-	-	-	-	-
001.414.312.001 Consulting	4,867	3,415	2,500	3,500	3,250
001.414.314.001 Legal Service - Special	17,657	5,907	8,500	8,500	8,500
001.414.331.001 Travel Expense	-	-	-	-	-
001.414.354.001 Workers Compensation	2,561	1,932	2,029	2,029	2,130
001.414.420.002 Memberships/Dues/Education	-	-	-	-	-
001.414.480.001 Misc. Expenses/Supplies	-	23	-	-	-
TOTAL Planning and Zoning	103,681	89,979	89,483	86,826	92,026

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Emergency Management					
001.415.210.001 Office Supplies	-	-	-	-	-
001.415.219.001 Books and Subscriptions	-	-	-	-	-
001.415.238.001 Uniform	-	-	-	-	-
001.415.250.001 Outside Repairs to Equipment	-	-	-	-	-
001.415.300.001 Small Tools and Equipment	1,654	300	1,500	-	1,500
001.415.331.001 Travel Expense	-	-	-	-	-
001.415.420.002 Memberships/Dues/Education	-	-	-	-	-
TOTAL Emergency Management	1,654	300	1,500	-	1,500
Animal Control					
001.419.120.001 Wages and Salaries	-	-	-	-	-
001.419.192.001 FICA	-	-	-	-	-
001.419.238.001 Uniform	-	-	-	-	-
001.419.319.001 Animal Control Contract	3,240	3,500	5,200	4,200	5,200
001.419.354.001 Workers Compensation	-	-	-	-	-
TOTAL Animal Control	3,240	3,500	5,200	4,200	5,200
Solid Waste Collection					
001.427.120.001 Wages and Salaries	64,725	83,340	69,000	65,000	75,565
001.427.120.002 Overtime	104	320	4,800	2,000	3,000
001.427.192.001 FICA	4,918	6,326	5,646	5,126	6,010
001.427.196.001 Employee Health & Welfare	20,269	20,837	15,500	20,216	13,700
001.427.197.001 Pension	2,522	2,818	2,959	2,900	3,000
001.427.354.001 Workers Compensation	3,283	3,047	3,199	3,199	3,359
001.427.367.001 Solid Waste Collection	866,020	892,060	925,000	925,000	967,500
TOTAL Solid Waste Collection	961,841	1,008,748	1,026,104	1,023,441	1,072,134
Building					
001.430.120.001 Wages and Salaries	8,714	1,954	15,700	2,000	17,116
001.430.120.002 Overtime	-	-	200	-	1,500
001.430.192.001 FICA	674	147	1,216	153	1,424
001.430.196.001 Employee Health & Welfare	4,217	4,381	3,600	4,195	3,000
001.430.197.001 Pension	375	99	425	75	150
001.430.236.001 Supplies	2,683	1,948	2,250	1,850	2,250
001.430.300.001 Small Tools and Equipment	1,724	16	-	-	-
001.430.300.002 Building Equipment	96	-	-	-	-
001.430.312.001 Consulting	176	-	-	-	-
001.430.318.001 Contracted Service	-	15,773	13,000	11,896	13,000
001.430.321.001 Telephone	10,456	10,656	13,200	11,000	12,000
001.430.325.001 Maintenance - Custodial	18,529	16,695	22,000	18,500	21,000
001.430.361.001 Electric Services	15,785	14,922	17,100	15,200	17,100
001.430.362.001 Natural Gas/Heating	7,947	7,351	11,500	8,500	11,000
001.430.366.001 Water Service	1,213	1,210	1,600	1,300	1,600
001.430.374.001 Maintenance - Equipment	9,742	6,236	9,000	9,000	9,000
001.430.480.001 Misc. Expenses/Supplies	5,718	3,781	12,000	8,000	11,000
TOTAL Building	88,049	85,169	122,791	91,669	121,140

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Street Lighting					
001.434.361.001 Street Light Electricity	5,678	5,831	-	-	-
TOTAL Street Lighting	5,678	5,831	-	-	-
Repairs					
001.437.120.001 Wages and Salaries	73,332	76,185	72,500	73,666	87,360
001.437.120.002 Overtime	63	200	550	200	500
001.437.192.001 FICA	5,532	5,812	5,588	5,651	6,721
001.437.196.001 Employee Health & Welfare	21,986	23,712	16,500	34,403	14,550
001.437.197.001 Pension	-	-	-	-	-
001.437.231.001 Gasoline/Fuel - Public Servi	44,349	30,606	45,000	45,000	47,500
001.437.231.002 Gasoline/Fuel - Police	30,972	23,422	33,000	33,000	35,000
001.437.231.003 Gasoline/Fuel - Zoning	24	-	-	-	-
001.437.231.004 Gasoline/Fuel - Engineer	-	-	-	-	-
001.437.231.005 Gasoline/Fuel - Administrati	967	454	1,100	1,000	1,100
001.437.250.001 Outside Repairs - PS Vehicle	6,560	5,832	16,000	12,500	14,000
001.437.250.002 Outside Repairs - PS Equip	911	1,016	5,000	20,000	5,000
001.437.250.003 Outside Repairs - Police	1,213	3,096	4,500	2,550	4,000
001.437.250.004 Outside Repairs - Zoning	-	-	-	-	-
001.437.250.005 Outside Repairs - Engineer	-	-	-	-	-
001.437.250.006 Outside Repairs - Administra	200	77	550	-	550
001.437.251.001 Parts for PS Vehicles/Equip	31,426	20,555	35,000	32,000	35,000
001.437.251.002 Parts for Police Vehicles	6,197	4,487	6,250	6,000	6,250
001.437.251.003 Parts for Zoning Car	-	-	-	750	750
001.437.251.004 Parts for Engineer Car	-	-	-	-	-
001.437.251.005 Parts for Administrative Car	208	182	400	1,250	750
001.437.354.001 Workers Compensation	3,488	3,238	3,400	3,428	3,599
TOTAL Repairs	227,428	198,874	245,338	271,397	262,631
Maintenance /Road Repairs					
001.438.120.001 Wages and Salaries	629,093	653,984	520,150	520,150	539,290
001.438.120.002 Overtime	48,699	48,992	46,000	46,000	50,000
001.438.187.001 Unemployment	-	2,554	-	-	-
001.438.192.001 FICA	51,182	53,834	43,310	43,310	45,081
001.438.196.001 Employee Health & Welfare	179,836	190,973	119,050	119,050	104,807
001.438.197.001 Pension	13,522	14,989	11,000	16,000	13,000
001.438.210.001 Office Supplies	229	269	500	250	300
001.438.219.001 Books/Subscription	-	-	-	-	-
001.438.238.001 Uniform	12,354	11,663	13,250	12,200	15,000
001.438.242.001 Signs and Signals	22,682	8,145	10,500	9,000	10,500
001.438.245.001 Salt, Snow/Ice Control	-	48,403	-	-	-
001.438.246.001 Asphalt Supplies	9,091	14,583	10,000	9,500	10,000
001.438.249.001 Storm Drain Improvement	139,339	150,047	-	-	-
001.438.300.001 Small Tools and Equipment	6,061	3,941	5,000	5,000	5,000
001.438.312.001 Consulting	221	545	-	-	-
001.438.331.001 Travel Expense	32	9	100	-	100
001.438.354.001 Workers Compensation	29,433	28,439	34,650	34,650	36,383
001.438.355.001 Vehicle Insurance	14,574	14,627	15,358	14,748	15,485

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
001.438.374.001 Maintenance - Equipment	-	-	-	-	-
001.438.384.001 Equipment Rental	665	429	800	250	800
001.438.420.002 Memberships/Dues/Education	784	598	1,400	650	1,000
001.438.480.001 Misc. Expenses/Supplies	<u>2,023</u>	<u>1,767</u>	<u>5,500</u>	<u>9,500</u>	<u>8,000</u>
TOTAL Maintenance /Road Repairs	1,159,820	1,248,791	836,568	840,258	854,746
Parks					
001.454.120.001 Wages and Salaries	135,717	107,695	203,454	131,591	224,735
001.454.120.002 Overtime	11,610	2,033	12,000	15,000	12,000
001.454.192.001 FICA	11,228	8,428	16,482	11,214	18,110
001.454.196.001 Employee Health & Welfare	64,403	64,045	54,650	60,376	55,230
001.454.197.001 Pension	626	447	1,500	2,500	2,000
001.454.210.001 Office Supplies	711	846	750	350	750
001.454.242.001 Signs and Signals	246	4,663	6,300	4,500	6,000
001.454.246.001 Park Supplies	(12,053)	1,300	20,000	28,500	22,000
001.454.248.001 Civic Function	19,313	4,401	20,000	11,000	20,000
001.454.300.001 Small Tools and Equipment	49,836	7,910	18,000	3,200	15,000
001.454.354.001 Workers Compensation	10,866	9,670	10,154	10,154	10,662
001.454.361.001 Electricity - Park	6,195	8,305	7,750	7,000	8,500
001.454.366.001 Water - Park	2,834	1,263	2,500	2,500	2,500
001.454.368.001 Grasscutting Service	71,820	75,411	72,500	72,500	74,000
001.454.374.001 Maintenance - Equipment	1,723	-	-	-	-
001.454.384.001 Equipment Rental	1,779	444	1,800	-	-
001.454.420.002 Memberships/Dues/Education	100	100	325	100	100
001.454.480.001 Misc. Expenses/Supplies	<u>26,874</u>	<u>14,372</u>	<u>15,000</u>	<u>22,000</u>	<u>16,000</u>
TOTAL Parks	403,828	311,333	463,165	382,485	487,587
Community Center/Library					
001.456.540.001 Municipal Subsidy - Communit	<u>120,000</u>	<u>120,000</u>	<u>120,000</u>	<u>120,000</u>	<u>140,000</u>
TOTAL Community Center	120,000	120,000	120,000	120,000	140,000
Debt Principal					
001.471.280.002 Principal - Bond Issue	191,150	205,200	255,800	247,000	259,550
001.471.280.003 Newcom Debt Service	-	-	-	-	-
001.471.280.004 Debt Issuance	-	-	-	-	-
TOTAL Debt Principal	191,150	205,200	255,800	247,000	259,550
Debt Interest					
001.472.280.001 Interest - Bond Issue	118,464	270,399	274,595	119,950	116,123
TOTAL Debt Interest	118,464	270,399	274,595	119,950	116,123
Pension					
001.483.850.001 Pension	97,952	159,889	192,409	226,433	219,812
001.483.850.002 Pension Consultant	-	-	-	-	-
TOTAL Pension	97,952	159,889	192,409	226,433	219,812

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Capital Items					
001.485.740.001 Public Service Equipment	93,641	112,481	169,033	115,000	231,711
001.485.740.002 Computer Equipment	-	-	-	-	-
001.485.740.003 Equipment	-	-	-	-	-
001.485.740.004 Planning/Zoning	4,275	689	70,000	35,000	38,500
001.485.740.005 General Government	5,400	14,720	40,000	40,000	-
001.485.740.006 Parks and Recreation	77,232	(3,037)	128,000	22,000	168,000
001.485.740.007 Streets and Road	1,125,607	300,458	1,100,000	770,000	1,185,000
001.485.740.008 Sanitary Sewer Line	-	-	-	-	-
001.485.740.009 Police Vehicles and Equipment	65,266	101,320	117,000	82,000	90,000
001.485.740.010 Hazmat Equipment	-	-	-	-	-
001.485.740.011 Stormwater Management	174,204	-	-	-	-
001.485.740.012 Fire Capital Aquisition	-	232,150	-	-	37,000
001.485.740.013 Municipal Building	-	5,750	35,000	35,000	75,000
TOTAL Capital Items	1,545,625	764,531	1,659,033	1,099,000	1,825,211
Transfers To Other Funds					
001.492.000.001 Transfer to Other Funds	-	-	-	-	-
TOTAL Transfers To Other Funds	-	-	-	-	-
Extraordinary Event					
001.499.120.001 Wages and Salaries	-	-	-	-	-
001.499.120.002 Overtime	-	-	-	-	-
001.499.192.001 FICA	-	-	-	-	-
001.499.300.001 Small Tools and Equipment	-	145	-	250	-
001.499.310.001 Legal Service	-	19,656	-	160	-
001.499.318.001 Contracted Service	548,985	-	-	-	-
001.499.374.001 Equipment Maintenance	-	-	-	-	-
001.499.480.001 Misc. Expenses/Supplies	3,460	32,168	-	9,500	-
TOTAL Extraordinary Event	552,445	51,969	-	9,910	-
TOTAL EXPENDITURES	<u>9,257,802</u>	<u>8,156,390</u>	<u>8,962,273</u>	<u>7,984,147</u>	<u>9,161,273</u>

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

American Rescue Plan

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
REVENUES					
Interest Earnings					
004.341.001.001 Interest	-	-	-	250	250
TOTAL Interest Earnings	-	-	-	250	250
Fed Cap & Oper Grants					
004.351.001.001 American Rescue Plan	-	-	-	460,492	460,492
TOTAL Fed Cap & Oper Grants	-	-	-	460,492	460,492
Miscellaneous					
004.392.000.001 Transfers From Other Funds	-	-	-	-	-
TOTAL Miscellaneous	-	-	-	-	-
TOTAL REVENUES	-	-	-	460,742	460,742
EXPENDITURES					
Capital Item					
004.485.740.001 Capital Item	-	-	-	450,000	460,000
TOTAL Capital Item	-	-	-	450,000	460,000
TOTAL EXPENDITURES	-	-	-	450,000	460,000

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

SEWER FUND - REVENUES

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
Building/Structure					
008.320.001.001 Sewer Replacement Permits	4,419	8,120	4,500	4,850	4,500
TOTAL Building/Structure	4,419	8,120	4,500	4,850	4,500
Interest Earnings					
008.341.001.001 Interest	27	118	80	250	200
TOTAL Interest Earnings	27	118	80	250	200
St Shared Rev & Entitle					
008.355.000.001 Intergovernmental Revenues	-	408,285	275,000	250,307	100,000
TOTAL St Shared Rev & Entitle	-	408,285	275,000	250,307	100,000
Miscellaneous					
008.364.000.001 Sanitary Sewer Fees	10,273	(52,443)	2,500	2,500	2,500
008.364.000.002 Liened Sewer Fees	(4,130)	-	1,000	3,500	1,000
008.364.000.003 Sewer Tap	19,800	390,562	15,000	44,000	35,000
008.364.000.004 Alcosan Refund	-	-	-	-	-
008.364.000.005 Interest and Penalty	-	-	-	-	-
008.364.000.006 Sanitary Sewer Cert	19,050	19,125	16,000	17,500	18,000
008.364.000.007 Hampton/Shaler Sanitary Sewer	347,655	390,173	365,000	365,000	370,000
008.364.000.008 Fox Chapel Sanitary Sewer	2,614,594	2,408,671	2,500,000	2,500,000	2,525,000
008.380.001.001 Misc/Donation	326	18,449	-	-	-
008.380.001.009 Saxonburg and Dorseyville Sewer Ti	-	309,658	20,000	73,720	20,000
008.392.000.001 Transfers from Bond Funds	802,899	-	-	-	-
008.392.000.001 Transfers from Other Funds	-	-	-	-	-
008.393.000.001 Long Term Debt	-	-	-	-	-
TOTAL Miscellaneous	3,810,467	3,484,195	2,919,500	3,006,220	2,971,500
TOTAL REVENUES	<u>3,814,913</u>	<u>3,900,718</u>	<u>3,199,080</u>	<u>3,261,627</u>	<u>3,076,200</u>

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

SEWER FUND - EXPENSES

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
008.429.120.001 Wages and Salaries	144,759	146,949	177,500	159,116	183,236
008.429.120.002 Overtime	2,023	1,130	2,750	2,000	2,000
008.429.120.011 Wages Pump Stations	64,140	61,678	60,000	42,366	60,000
008.429.120.012 Overtime Pump Stations	26	294	1,000	750	1,000
008.429.192.001 FICA	15,952	15,976	18,456	15,624	18,837
008.429.196.001 Employee Health & Welfare	72,448	72,485	70,800	61,289	70,285
008.429.197.001 Pension	5,505	5,419	5,500	4,300	5,500
008.429.210.001 Office Supplies	2,915	3,794	3,000	4,150	3,000
008.429.225.001 Inspection and Testing	-	-	-	-	-
008.429.252.001 Parts for Equipment	382	1,516	4,000	1,500	3,000
008.429.260.001 Small Tools and Equipment	7,910	5,830	7,000	5,750	6,000
008.429.280.001 Debt Interest	232,360	82,440	82,400	244,760	246,936
008.429.310.001 Legal Service	13,874	17,209	7,000	7,000	7,000
008.429.310.002 KLIH Sewer Services	-	-	7,500	-	-
008.429.311.001 Auditing	-	-	8,500	8,500	8,500
008.429.312.001 Collection Services	50,924	51,725	48,750	48,750	50,000
008.429.316.001 Maintenance Agreement	1,943	2,099	2,000	12,000	12,000
008.429.341.001 Legal Advertising	-	-	-	-	-
008.429.351.001 General Liability Insurance	15,815	15,747	16,534	16,667	17,500
008.429.354.001 Workers Compensation	12,308	10,988	14,175	14,175	14,884
008.429.355.001 Vehicle Insurance	7,023	6,948	7,295	7,012	7,363
008.429.361.001 Electricity	20,627	19,163	22,000	20,000	20,000
008.429.369.001 Alcosan Treatment	2,264,000	2,288,584	2,310,000	2,310,000	2,350,000
008.429.385.001 Sanitary Sewer Line Rent	48,007	53,624	48,000	50,000	50,000
008.429.391.001 Filing Fee	-	-	-	-	-
008.429.480.001 Misc. Expense/Supplies	4,079	3,111	2,500	10,000	4,500
008.429.720.001 Sanitary Sewer Line	5,864	173,915	650,000	450,000	550,000
008.429.740.001 Equipment	18,290	4,549	116,345	100,000	16,485
008.429.740.002 Sewer Pump Stations	-	-	-	-	-
008.429.840.001 Depreciation	23,993	21,548	35,000	35,000	35,000
TOTAL Sewer	3,035,167	3,066,721	3,728,005	3,630,708	3,743,025
Perm. Transfers					
008.492.000.001 Transfers to Other Funds	-	-	25,000	25,000	25,000
TOTAL Perm. Transfers	-	-	25,000	25,000	25,000
TOTAL EXPENSES	<u>3,035,167</u>	<u>3,066,721</u>	<u>3,753,005</u>	<u>3,655,708</u>	<u>3,768,025</u>

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

STORMWATER FUND

<u>Account Code/Description</u>	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Budget</u>	<u>2021 Year End</u>	<u>2022 Budget</u>
REVENUES					
Interest Earnings					
009.341.001.001 Interest	-	-	250	50	200
TOTAL Interest Earnings	-	-	250	50	200
Miscellaneous					
009.380.260.001 Misc Revenue	-	-	-		
009.383.000.001 Stormwater Fees	-	300,912	960,000	850,000	850,000
009.383.000.002 Delinquent Stormwater Fees	-	-	-	25,000	10,000
009.383.050.002 Penalty	-	-	-	1,250	1,500
009.383.050.004 Delinquent Interest	-	-	-	1,800	2,000
009.392.000.001 Transfer from Other Funds	-	-	-	-	-
TOTAL Miscellaneous	-	300,912	960,000	878,050	863,500
TOTAL REVENUES	-	300,912	960,250	878,100	863,700

EXPENSES

009.403.317.002 Collector Commissions	-	2,278	-	25,000	25,000
009.438.120.001 Wages and Salaries	-	-	164,450	152,000	184,925
009.438.120.002 Overtime	-	-	5,000	3,000	500
009.438.192.001 FICA	-	-	12,963	11,858	14,185
009.438.196.001 Employee Health & Welfare	-	666	47,500	45,665	70,191
009.438.197.001 Pension	-	-	1,500	1,600	1,750
009.438.210.000 Office Supplies	-	-	-	200	500
009.438.249.001 Storm Drain Improvements	-	-	70,000	82,000	70,000
009.438.312.001 Contracted Services	-	-	25,000	75,000	55,000
009.438.354.001 Workers Compensation	-	-	-	3,000	3,250
009.438.420.002 Membership/Dues/Education	-	-	-	1,000	1,500
009.438.480.001 Misc. Expense /Supplies	-	-	-	850	500
009.485.001.001 Capital Projects	-	-	635,000	680,000	400,000
009.485.740.001 Capital Acquisition	-	-	-	500	-
TOTAL EXPENSES	-	2,944	961,413	1,081,673	827,301

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

HIGHWAY AID FUND

Account Code/Description	2019 Actual	2020 Actual	2021 Budget	2021 Year End	2022 Budget
REVENUES					
Interest Earnings					
035.341.001.001 Interest	<u>1,733</u>	<u>349</u>	<u>400</u>	<u>100</u>	<u>100</u>
TOTAL Interest Earnings	1,733	349	400	100	100
Fed Cap & Oper Grants					
035.350.001.001 Highway Aid Allocation	<u>302,669</u>	<u>296,005</u>	<u>265,284</u>	<u>272,340</u>	<u>269,165</u>
TOTAL Fed Cap & Oper Grants	302,669	296,005	265,284	272,340	269,165
Miscellaneous					
035.392.000.001 Transfers From Other Funds	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL Miscellaneous	-	-	-	-	-
TOTAL REVENUES	<u>304,402</u>	<u>296,354</u>	<u>265,684</u>	<u>272,440</u>	<u>269,265</u>
EXPENDITURES					
Snow and Ice Removal					
035.432.245.001 Snow And Ice Control	<u>203,342</u>	<u>131,095</u>	<u>221,000</u>	<u>205,000</u>	<u>200,000</u>
TOTAL Snow and Ice Removal	203,342	131,095	221,000	205,000	200,000
Street Lighting					
035.434.361.001 Electricity - Street Light	<u>64,155</u>	<u>63,060</u>	<u>68,000</u>	<u>65,000</u>	<u>68,000</u>
TOTAL Street Lighting	64,155	63,060	68,000	65,000	68,000
TOTAL EXPENDITURES	<u>267,497</u>	<u>194,155</u>	<u>289,000</u>	<u>270,000</u>	<u>268,000</u>

Supplementary Information

Budget and Tax Rate Ordinances

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

BILL NO. _____

ORDINANCE NO. _____

**TOWNSHIP OF O'HARA
ALLEGHENY COUNTY, PENNSYLVANIA**

**AN ORDINANCE OF THE TOWNSHIP OF O'HARA TO ADOPT A
REVENUE AND EXPENDITURE BUDGET FOR FISCAL YEAR 2022
IN THE AMOUNT OF \$**

BE IT ORDAINED AND ENACTED by the authority of the Council of the Township of O'Hara, County of Allegheny, Pennsylvania, as follows:

SECTION 1. That for the expenditures/expenses for Fiscal Year 2022, the following amounts are hereby appropriated from the revenues available for the current year for the specific purposes set forth below. The amounts are more fully detailed in the formal budget document:

<u>ESTIMATED REVENUE</u>	
Real Property Taxes	\$ 2,671,681
Local Tax Enabling Act	4,823,600
Building/Structure	137,800
Business Licenses & Permits	224,500
Fines	25,000
Interest Earnings	1,575
Shared Revenue and Grants	1,341,529
Charges for Service	10,350
Public Safety	25,000
Miscellaneous	216,500
Utility Fees	<u>3,835,000</u>
Total Estimated Revenues	<u><u>\$ 13,312,535</u></u>
 <u>OTHER FINANCING SOURCES</u>	
Interfund Transfers	25,000
Long Term Financing	-
Use of Unassigned Fund Balance/Net Position	<u>1,147,065</u>
Total Other Financing Sources	<u><u>1,172,065</u></u>
 TOTAL REVENUE AND OTHER FINANCING SOURCES	 <u><u>\$ 14,484,600</u></u>

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

BILL NO. _____

ORDINANCE NO. _____

PROPOSED EXPENDITURES/EXPENSES

Administration	\$ 901,855
Community Development	358,126
Police Service	2,218,986
Fire, Ambulance and EMA	463,374
Public Service	6,353,143
Debt Service	622,608
Pension	219,812
Capital Improvements	3,321,696
Total Proposed Expenditures/Expenses	<u><u>\$ 14,459,600</u></u>

OTHER FINANCING USES

Interfund Transfers	25,000
Total Other Financing Uses	<u><u>25,000</u></u>

TOTAL EXPENDITURES/EXPENSES AND OTHER FINANCING USES	<u><u>\$ 14,484,600</u></u>
---	-----------------------------

SECTION 2. An estimate of the specific items comprising the amount appropriated to the respective departments and functions is on file in the Office of the Manager, Township of O'Hara, Pennsylvania.

SECTION 3. That any ordinance, or part of any ordinance, conflicting with this ordinance, is hereby repealed insofar as the same affects this ordinance.

SECTION 4. That with adoption of this ordinance, the Township is authorized to implement this budget with the provisions of state statues and the Township of O'Hara code of ordinances as they reflect thereto.

ORDAINED AND ENACTED INTO LAW this _____ day of _____, 2021 by Council vote of ____ to ____.

TOWNSHIP OF O'HARA

ATTEST:

Robert J. Smith
President of Council

Julie A. Jakubec, CPA, CGMA
Township Manager

First Reading	_____	_____	_____
Public Hearing	_____	_____	_____
Second Reading	_____	_____	_____
and Adoption	_____	_____	_____
Advertised	_____	Codified	_____

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

BILL NO. _____

ORDINANCE NO. _____

**TOWNSHIP OF O'HARA
ALLEGHENY COUNTY, PENNSYLVANIA**

**AN ORDINANCE OF THE TOWNSHIP OF O'HARA FIXING THE
REAL ESTATE TAX RATE FOR THE YEAR 2022**

BE IT ORDAINED AND ENACTED, and it is hereby ordained and enacted by the Council of the Township of O'Hara, a Home Rule Municipality, Allegheny County, Pennsylvania:

That a tax be and the same is hereby levied on all property within the same municipality subject to taxation for the fiscal year 2022 as follows:

Tax Rate for general purposes, the sum of 2.1 mils on each dollar of assessed valuation, or the sum of \$0.21 on each One Hundred Dollars of assessed valuation. The same being summarized in tabular form as follows:

Mils of Each
Dollar of
Assessed Valuation
2.1 Mils

Dollar and Cents
of Each \$100.00
of Assessed Valuation
\$0.21

ORDAINED AND ENACTED INTO LAW this _____ day of _____, 2021,
by Council vote of ___ to _____.

TOWNSHIP OF O'HARA

ATTEST:

Robert J. Smith
President of Council

Julie A. Jakubec, CPA, CGMA
Township Manager

First Reading _____
Public Hearing _____
Second Reading _____
and Adoption _____
Advertised _____ Codified _____

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

BILL NO. _____

ORDINANCE NO. _____

TOWNSHIP OF O'HARA
ALLEGHENY COUNTY, PENNSYLVANIA

**AN ORDINANCE OF THE TOWNSHIP OF O'HARA REENACTING
ORDINANCE NO. 841 WHICH ESTABLISHED THE WAGE TAX
AMOUNT LEVIED UNDER ACT 62, AND AMENDMENTS THERETO,
AT THREE TENTHS OF ONE PERCENT**

BE IT ORDAINED AND ENACTED, and it is hereby ordained and enacted by the Council of the Township of O'Hara, County of Allegheny, Pennsylvania:

SECTION 1. That Ordinance No. 841, Section 1, is hereby enacted for the year 2022, and shall become effective on January 1, 2022.

SECTION 3: IMPOSITION OF TAX. A tax for general revenue purposes of three tenths of one percent (.3%) is hereby reenacted by the Township of O'Hara on all earnings as provided in Ordinance No. 841, Section 3. (a) and (b) until repealed.

ORDAINED AND ENACTED INTO LAW this _____ day of _____, 2021, by Council vote of _____ to _____.

TOWNSHIP OF O'HARA

ATTEST:

Robert J. Smith
President of Council

Julie A. Jakubec, CPA, CGMA
Township Manager

First Reading	_____	_____	_____
Public Hearing	_____	_____	_____
Second Reading	_____	_____	_____
and Adoption	_____	_____	_____
Advertised	_____	Codified	_____

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

BILL NO. _____

ORDINANCE NO. _____

TOWNSHIP OF O'HARA
ALLEGHENY COUNTY, PENNSYLVANIA

**AN ORDINANCE OF THE TOWNSHIP OF O'HARA REENACTING
ORDINANCE NO. 842 WHICH ESTABLISHED THE REALTY TRANSFER
TAX UNDER ACT 62**

BE IT ORDAINED AND ENACTED, and it is hereby ordained and enacted by the Council of the Township of O'Hara, County of Allegheny, Pennsylvania, that Ordinance No. 842, amending Ordinance No. 258, as amended, is reenacted to provide for the levying, assessment, and collection of a tax under Act 62 for general revenue purposes in the amount of one-half of one percent (.5%) upon a transfer of an interest in real property for the year 2022.

ORDAINED AND ENACTED INTO LAW this _____ day of _____, 2021, by a Council vote of _____ to _____.

TOWNSHIP OF O'HARA

ATTEST:

Robert J. Smith
President of Council

Julie A. Jakubec, CPA, CGMA
Township Manager

First Reading	_____	_____	_____
Public Hearing	_____	_____	_____
Second Reading	_____	_____	_____
and Adoption	_____	_____	_____
Advertised	_____	Codified	_____

Supplementary Information

Budget and Fiscal Matters Procedures

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

BUDGET CALENDAR
2022
OPERATING AND CAPITAL BUDGET

November 1

Operating budget with capital project appropriations submitted to Township Council. Copies of the document will be available for review at the municipal building.

November 16 and December 7

Township Council conducts review of budget at scheduled workshops open to the public.

December 7

Public hearing held.

December 14

2022 Operating and Capital Budget adopted at a public meeting.

After December 14

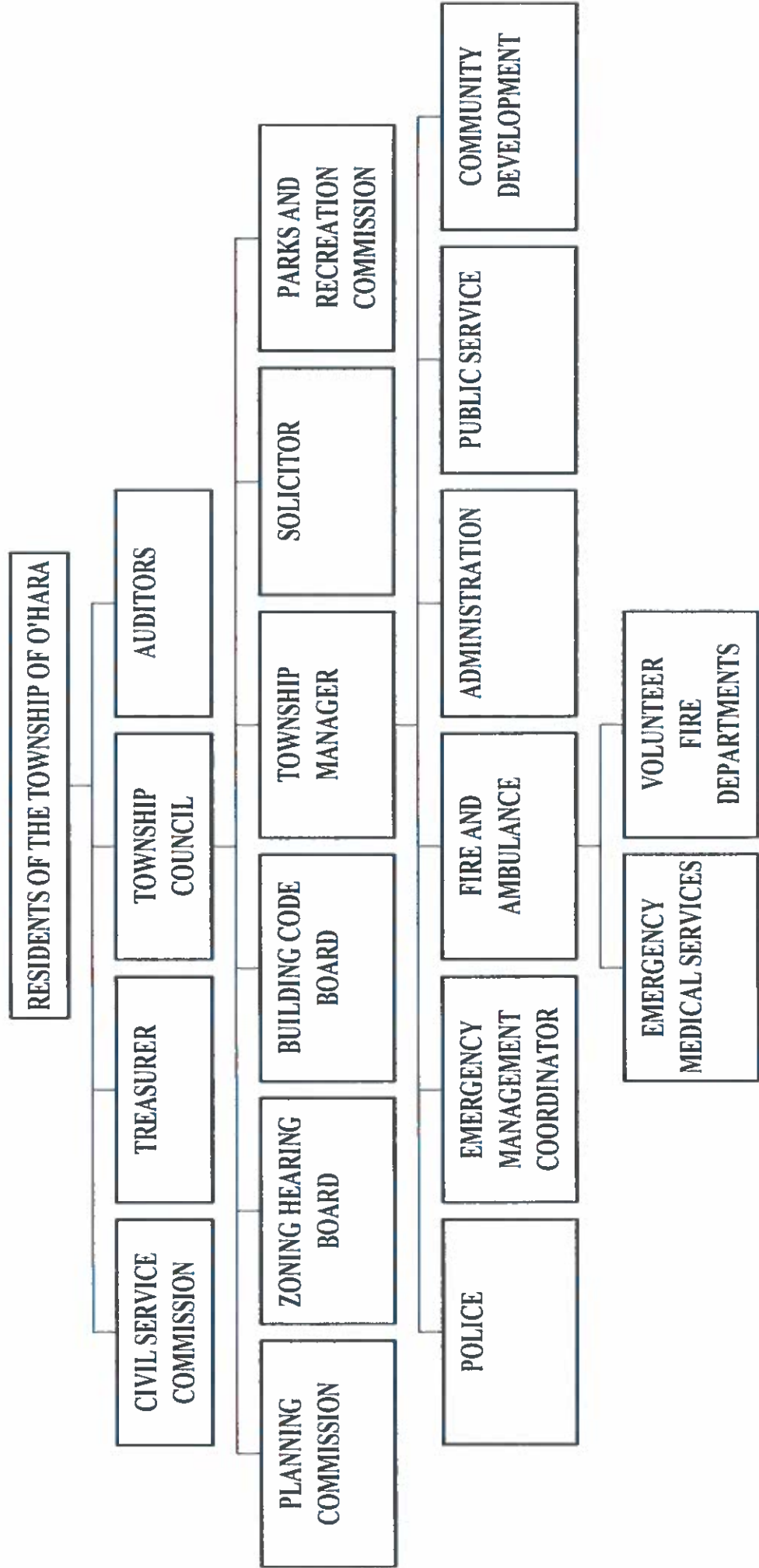
Notice of the adopted budget is advertised.

Supplementary Information

Organizational Chart and Personnel Information

TOWNSHIP OF O'HARA

TABLE OF ORGANIZATION



TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

***2022 WAGE STRUCTURE
NON-CONTRACTUAL PERSONNEL***

ADMINISTRATIVE EMPLOYEES

<u>Full-Time Positions</u>	<u>Base Salary Range</u>
Superintendent of Police	\$105,000 – 120,000
Superintendent of Public Service	\$105,000 – 115,000
Township Engineer	\$105,000 – 115,000
Proposed Stormwater Coordinator/Code Enforcement Officer	\$75,000 – 85,000
Township Manager	Established by Council

<u>Part-Time or Seasonal Positions</u>	<u>Wage Rate Range</u>
Public Service (Summer)	\$11.25 – 12.25 per hour
Administrative Intern	\$11.25 – 12.25 per hour

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

*2022 WAGE STRUCTURE
CONTRACTUAL PERSONNEL*

POLICE DEPARTMENT EMPLOYEES

<u>Classification</u>	<u>2022 Annual Base Salary</u>
Sergeant	\$107,665
Patrolperson - After 6 years of service	101,571
Patrolperson - After 5 years of service	96,172
Patrolperson - After 4 years of service	90,733
Patrolperson - After 3 years of service	85,375
Patrolperson - After 2 years of service	79,954
Patrolperson - After 1 year of service	72,598
Patrolperson -- Probationary -- Less than 1 year of service	69,199

PUBLIC SERVICE DEPARTMENT EMPLOYEES

<u>Classification</u>	<u>2022 Hourly Wage Rates</u>
Laborer	\$29.67
Driver	37.30
Mechanic	37.84
Equipment Operator	37.84
Temporary Foreman	39.70

Full-time employees hired after January 1, 2009 shall be paid a percentage of the regular hourly rate for the applicable job classification based upon the following:

- 1st year of employment: 80%
- 2nd year of employment forward: 100%

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

*2022 WAGE STRUCTURE
CONTRACTUAL PERSONNEL*

CLERICAL EMPLOYEES

<u>Classification</u>	<u>2022 Hourly Wage Rate</u>
Manager's Secretary	\$27.74
Bookkeeper	26.92
Clerk/Secretary	27.02
Secretary/Receptionist I	23.49
Secretary/Receptionist II	23.73

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

	Code										Total				
	Governance	Finance	Taxation	Police	Building	Engineering	Enforcement	Planning	Solid Waste	Roads		Parks	Maintenance	Sewers	Water
Engineer						25.00%		25.00%		15.00%	5.00%		15.00%		100.00%
Receptionist	25.00%					15.00%	35.00%				20.00%		5.00%		100.00%
Managers Secretary	75.00%							18.00%					2.00%	5.00%	100.00%
Bookkeeper		95.00%											5.00%		100.00%
Clerk/Secretary	10.00%	40.00%	10.00%										40.00%		100.00%
Receptionist				60.00%						40.00%					100.00%
Manager	50.00%							5.00%					10.00%	10.00%	100.00%
Police Superintendent															100.00%
Police - 14 Officers															100.00%
Public Service Superintendent					1.75%				8.00%	53.00%	12.50%	8.50%	3.25%	13.00%	100.00%
Truck Driver - 6 CDI. Drivers					1.75%				8.00%	53.00%	12.50%	8.50%	3.25%	13.00%	100.00%
Truck Driver - 1 CDI. Drivers													100.00%		100.00%
Truck Driver - 1 CDI. Driver											100.00%				100.00%
Truck Driver - 1 CDI. Driver											10.00%		90.00%		100.00%
Mechanic - 1 - CDI. Driver					1.50%				8.00%	8.00%	14.50%	64.00%	4.00%		100.00%
Laborers -3					1.75%				8.00%	56.00%	12.50%	8.50%	3.25%	10.00%	100.00%
Stormwater Coordinator/Code Enforcement						10.00%	25.00%	10.00%					5.00%	50.00%	100.00%

Supplementary Information

Comparative Municipal Financial Information

TOWNSHIP OF O'HARA BUDGET – 2022 PROPOSED

2021 TAX RATE COMPARISONS ALLEGHENY COUNTY MUNICIPALITIES

Part of the supplemental information provided in the budget is comparative tax rate data for some Allegheny County communities. This information was obtained from the Allegheny County Treasurer, John K. Weinstein.

According to the Allegheny County Treasurer, it appears that there are 7 out of 133 municipalities in Allegheny County that have real estate tax rates lower than O'Hara's 2.1 mills. O'Hara Township's current millage is 2.1 and was based on a total assessed value of \$1,491,969,940.

<u>Municipality</u>	<u>2021 Tax Millage</u>
Pine Township	0.998
McCandless Township	1.236
Franklin Park Borough	1.290
Frazer Township	1.420
Marshall Township	1.420
Findlay Township	1.600
Forward Township	1.950

Home Rule municipalities which have the option of increasing tax rates for Earned Income beyond that permissible via Act 511 are listed below. The municipalities with EIT and real estate tax rates which are both less than O'Hara's EIT and real estate rates are indicated in bold.

<u>Municipality</u>	<u>2021 Earned Income Tax Rate</u>	<u>Real Estate Tax Mills</u>
Penn Hills Township	1.25%	6.4440
City of McKeesport	1.20	20.5000
Whitehall Borough	1.20	4.4200
Bellevue Borough	1.00	4.8900
Monroeville Borough	1.00	4.0000
City of Clairton	1.00	33.0000
Bethel Park Borough	.90	2.7800
Mt. Lebanon Township	.80	4.7100
Upper St. Clair Township	.80	3.8300
West Deer Township	.50	2.9900
O'Hara Township	.80	2.1000
East Pittsburgh Borough	.50	13.4500
Green Tree Borough	.50	4.6100
Bradford Woods Borough	.50	3.3750
Hampton Township	.50	2.9241
Richland Township	.50	2.2000
McCandless Township	.50	1.2360
Pine Township	.50	0.9980

TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

**TAX BURDEN COMPARISON - 2021 RATES
FOX CHAPEL AREA SCHOOL DISTRICT**

Sample Taxpayer:

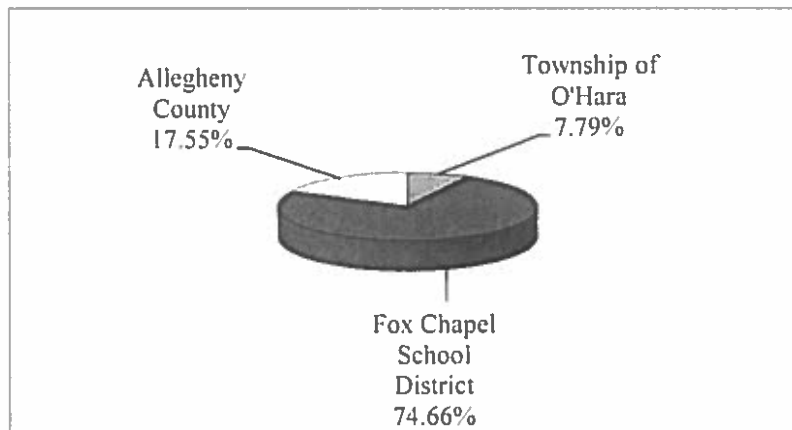
Earned Income: \$67,725

Assessed Value: \$189,600

	<u>O'Hara</u>	<u>Aspinwall</u>	<u>Blawnox</u>	<u>Fox Chapel</u>	<u>Indiana</u>	<u>Sharpsburg</u>
School Real Estate Tax Rate	0.0201269	0.0201269	0.0201269	0.0201269	0.0201269	0.0201269
School Real Estate Taxes	\$3,816	\$3,816	\$3,816	\$3,816	\$3,816	\$3,816
Municipal Real Estate Tax Rate	0.00210	0.00686	0.00985	0.00295	0.00347	0.00750
Municipal Real Estate Taxes	\$398	\$1,301	\$1,868	\$559	\$658	\$1,422
School Earned Income Rate	0.005000	0.005000	0.005000	0.005000	0.005000	0.005000
School Earned Income Taxes	\$339	\$339	\$339	\$339	\$339	\$339
Municipal Earned Income Rate	0.008000	0.005000	0.005000	0.005000	0.005000	0.005000
Municipal Earned Income Tax:	\$542	\$339	\$339	\$339	\$339	\$339
TOTAL LOCAL TAXES	\$5,095	\$5,794	\$6,361	\$5,053	\$5,151	\$5,915

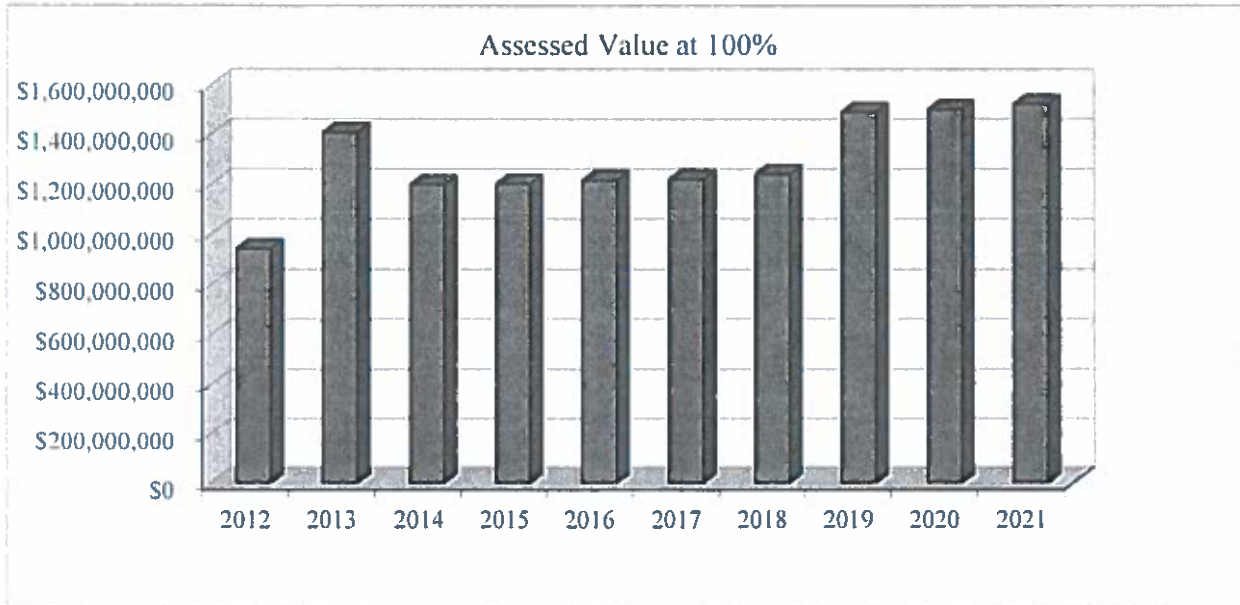
Tax Burden by Taxing Authority:

	<u>Mills</u>
Township of O'Hara	2.100
Fox Chapel School District	20.1269
Allegheny County	4.730
TOTAL	26.957



TOWNSHIP OF O'HARA BUDGET - 2022 PROPOSED

**TAXABLE ASSESSED VALUE TREND
2012 - 2021**



The graph above depicts the ten year changes in the taxable assessed value in the chart below.

<u>Year</u>	<u>Assessed Value at 100%</u>
2012	\$946,945,376
2013	\$1,410,335,236
2014	\$1,201,549,077
2015	\$1,203,839,027
2016	\$1,216,902,468
2017	\$1,222,493,218
2018	\$1,243,288,138
2019	\$1,491,969,940
2020	\$1,502,525,355
2021	\$1,524,359,655



