

**TOWNSHIP OF O'HARA
COUNCIL VIRTUAL WORKSHOP
SEPTEMBER 14, 2021
7:00 P.M.
AGENDA**

Join Zoom Meeting

<https://us02web.zoom.us/j/5427988718?pwd=QUVhSFRo3d1k1SmUvV0R3WVU0a3AyUT09>

Meeting ID: 542 798 8718

Passcode: 032515238

One tap mobile

+13126266799,,5427988718#,,,,*032515238# US (Chicago)

+19292056099,,5427988718#,,,,*032515238# US (New York)

I. Opening Procedures

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

II. Announcement

Council convened at 6:15 p.m. this evening in order to interview residents that have volunteered to fill vacancies on the Civil Service Commission, Planning Commission and Zoning Hearing Board.

III. Moment of Silence to Commemorate Those Who Died During the September 11, 2001 Terroristic Attacks on the United States of America

IV. Visitor

- A. Request for Financial Support from the Cooper Siegel Library

Representatives from Cooper Siegel Library will be in attendance to present financial information and request support.

V. Citizens Comments Concerning Non-Agenda Items

VI. Review and Discussion Continued

- A. Proposed Sewer Facilities Planning Module for Miramar Landings Along River Road

The Pennsylvania Department of Environmental Protection requires the submittal of a Sewage Facilities Planning Module for each subdivision and land development plan.

- B. Ratifying a Proposed Public Service Department Labor Agreement for the Years 2022, 2023, 2024, and 2025

The proposed ordinance ratifies the proposed Public Service Contract for 2022 through 2025. The union has already approved the contract.

- C. Discussion of Proposed Plan for the Kittanning Pike Culvert Repair

Kittanning Pike is a State maintained road. Staff met with representatives from Penn DOT and State Representatives to discuss the repairs needed to the Kittanning Pike Culvert. Staff will provide a verbal update from the meeting.

- D. Request to Enter Into an Agility Agreement with Pennsylvania Department of Transportation

The subject agreement addresses Penn DOT reimbursing the Township for any work the Township performs on State maintained roads, infrastructure and rights-of-way.

- E. Update on Fox Chapel, Freeport and Old Freeport Roads Intersection – Pedestrian Concerns

Staff will provide a verbal update on the subject matter. A meeting with Penn D.O.T. and Allegheny County officials, Megan Winters, Senator Williams' Chief of Staff, and Wooster and Associates, the Township's traffic consultant, is scheduled Tuesday.

- F. New Allegheny County Administrative Consent Order Agreement

The Township has received a new Administrative Consent Order Agreement with Allegheny County Health Department. Lennon Smith Soulerett Engineers will be in attendance to answer any questions.

- G. Requesting Authorization to Award Contracts Through the North Hills Council of Governments for Sanitary Sewer Rehabilitation

Per the Allegheny County Health Department Administrative Consent Order ("ACO") the Township is required to maintain its sanitary sewer lines. The North Hills Council of Governments received bids for its annual sanitary sewer repairs contracts on August 26th. Staff is requesting authorization to execute the necessary contracts on an as needed basis for sanitary sewer repairs in order to comply with the ACO. The estimated cost for repairs has been between \$200,000 and \$300,000 in past years.

- H. Acknowledging Receipt and Acceptance of the Employee Pension Plan Budgets

The Township is required by law to establish an appropriation in each year's budget for police and employee pension plans. The appropriation for 2022, referred to as the Minimum Municipal Obligation (MMO), for the non-uniform defined benefit plan will be \$0, for the non-uniform defined contribution plan will be \$41,363, and for the police plan it will be \$180,858 according to documentation received from our pension actuary,

Mockenhaupt Associates. The proposed resolution acknowledges the receipt and acceptance of the 2022 budget appropriation for the employees' pension plans. All pension plans are fully funded.

I. Request for Waiver of Interest and Penalty on Storm Water Fee

Robert Kling of the VA Healthcare System is requesting waivers of interest and penalties on the storm water fee. The invoices have an incorrect address. Mr. Kling is taking steps to correct the billing address.

J. Options Regarding Nonpayment of Storm Water Fee

The Township Manager has prepared a memo outlining possible scenarios for discussion regarding efforts to collect delinquent Storm Water Fees.

K. Designating Trick-Or-Treat Night in the Township

Staff anticipates receiving phone calls inquiring about when Trick-Or-Treating is scheduled in the Township. Traditionally Trick-Or-Treating has been on Halloween between 6:00 and 8:00 p.m. Halloween falls on a Sunday this year. Updated safety precautions, as last year's Boo To You Program, are recommended.

L. Solicitors August 10, 2021 Invoice

Council was provided a copy of the subject invoice for review.

M. Proposed Agenda for the September 21, 2021 Regular Meeting

A proposed Regular Meeting Agenda was provided to Council for review and approval.

VII. Concerns of Council

VIII. Concerns of Staff

IX. Adjournment

X. Executive Session - Labor and Legal Matters

BILL NO. _____

RESOLUTION NO. _____

**TOWNSHIP OF O'HARA
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA AUTHORIZING THE
EXECUTION OF A SEWAGE FACILITIES PLANNING MODULE FOR
THE MIRAMAR LANDINGS PLAN OF LOTS LOCATED ALONG RIVER
ROAD**

WHEREAS, the Township of O'Hara Council granted approval to the Miramar Landings Plan located along River Road; and

WHEREAS, the approval of the subdivision plan was subject to Council approval of a proposed method of providing sanitary sewage disposal in accordance with the Township Subdivision and Land Development Ordinance Section 6.4.2, to ensure compliance with Subdivision and Land Development Ordinance No. Section 4.5.3 E; and

WHEREAS, approval of a Planning Module for Land Development is required in accordance with the regulations of the Pennsylvania Department of Environmental Protection.

WHEREAS, Council approves the Sewage Facilities Planning Module for the Miramar Landings Plan.

NOW, THEREFORE, BE IT RESOLVED that the Township of O'Hara Council hereby authorizes the execution of a sewage facilities planning module for Miramar Landings Plan located along River Road, which is attached hereto and is subject to the above stated condition.

RESOLVED by Council vote of ___ to ___ on this _____ day of _____, 2021.

ATTEST:

TOWNSHIP OF O'HARA

Julie A. Jakubec, CPA, CGMA
Township Manager

Robert John Smith
President of Council

Adopted: _____

BILL NO. _____

ORDINANCE NO. _____

**TOWNSHIP OF O'HARA
ALLEGHENY COUNTY, PENNSYLVANIA**

AN ORDINANCE OF THE TOWNSHIP OF O'HARA, ALLEGHENY COUNTY, PENNSYLVANIA, RATIFYING THE PUBLIC SERVICE DEPARTMENT EMPLOYEES LABOR AGREEMENT FOR THE YEARS 2022, 2023, 2024, AND 2025 AND AUTHORIZING THE PRESIDENT OF COUNCIL AND TOWNSHIP MANAGER TO SIGN THE CONTRACT FOR THE TOWNSHIP

THE COUNCIL OF THE TOWNSHIP OF O'HARA HEREBY ORDAINS:

1. That the negotiated Public Service Labor Agreement for the years 2022, 2023, 2024, and 2025 is hereby ratified, and approval is given to the President of Council and Township Manager to execute the contract for the Township per Article VI, Section 602 (9) of the Home Rule Charter.
2. The final enactment of this ordinance shall be scheduled as expeditiously as possible with the effective date of the contract being January 1, 2022.
3. A copy of the contract shall be appended to this ordinance upon final approval.

ORDAINED AND ENACTED INTO LAW by Council vote of _ to _ on _____, 2021.

ATTEST:

TOWNSHIP OF O'HARA

Julie A. Jakubec, CPA, CGMA
Township Manager

Robert John Smith
President of Council

First Reading _____
Second Reading _____
& Adoption _____
Advertised _____

Codified _____

Attachment: Contract

BILL NO. _____

RESOLUTION NO. _____

**TOWNSHIP OF O'HARA
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA AUTHORIZING THE
EXECUTION OF AN AGILITY AGREEMENT WITH PENNSYLVANIA
DEPARTMENT OF TRANSPORTATION**

BE IT RESOLVED, by the authority of the Council of the Township of O'Hara, in Allegheny County, and it is hereby resolved by authority of the same, that the President of Council of said Agility Partner be authorized and directed to sign the attached Agreement on behalf of the Agility Partner.

The Agility Partner hereby certifies that the foregoing is a true and correct copy of the Resolution adopted by its Governing Body on _____.

RESOLVED by Council vote of ___ to ___ on _____, 2021.

TOWNSHIP OF O'HARA

ATTEST:

Julie A. Jakubec, CPA, CGMA
Township Manager

Robert John Smith
President of Council

Adopted _____

Attachment: Agreement

PROPOSED - 9/14/2021

BILL NO. _____

RESOLUTION NO. _____

**TOWNSHIP OF O'HARA
ALLEGHENY COUNTY, PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA AUTHORIZING THE
AWARD OF SANITARY SEWER REHABILITATION BIDS RECEIVED
BY THE NORTH HILLS COUNCIL OF GOVERNMENTS**

WHEREAS, the North Hills Council of Governments received bids on August 26, 2021 for sanitary sewer rehabilitation work, including slip-lining, testing and grouting of joints, trenchless technology repairs, manhole repairs, cleaning and CCTV work; and

WHEREAS, upon review of the bids, it has been determined that the bids received by the North Hills Council of Governments are the lowest and most responsible bidders.

NOW, THEREFORE BE IT RESOLVED that the bids received by the North Hills Council of Governments for sanitary sewer rehabilitation are awarded based on the attached list of bid unit prices.

RESOLVED BY Council vote of ___ to ___ on _____, 2021.

TOWNSHIP OF O'HARA

ATTEST:

Julie A. Jakubec, CPA, CGMA
Township Manager

Robert John Smith
President of Council

Adopted _____

BILL NO. _____

RESOLUTION NO. _____

**TOWNSHIP OF O'HARA
ALLEGHENY COUNTY PENNSYLVANIA**

**A RESOLUTION OF THE TOWNSHIP OF O'HARA ACKNOWLEDGING
THE RECEIPT AND ACCEPTANCE OF THE ANNUAL POLICE AND
MUNICIPAL EMPLOYEE PENSION BUDGETS**

WHEREAS, the Municipal Pension Funding Standard and Recovery Act (ACT 205) requires submission of budgets for the Township Police and Municipal Employee pension plans to the elected legislative body each year; and

WHEREAS, the chief administrative officer presented the 2022 budgets to Council for action upon the receipt of financial data from the Township's actuarial consultants.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of O'Hara that the 2022 budgets, as attached, for the police and municipal employee pension plans are hereby acknowledged and accepted as to the minimum municipal obligations.

RESOLVED by Council vote of ___ to ___ on _____, 2021.

TOWNSHIP OF O'HARA

ATTEST:

Julie A. Jakubec, CPA, CGMA
Township Manager

Robert John Smith
President of Council

Adopted _____

PROPOSED - 9/14/2021

**TOWNSHIP OF O'HARA
COUNCIL VIRTUAL REGULAR MEETING
SEPTEMBER 21, 2021
7:00 P.M.
PROPOSED AGENDA**

Join Zoom Meeting

<https://us02web.zoom.us/j/5427988718?pwd=QUVaSFo3d1k1SmUvV0R3WVU0a3AyUT09>

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I. OPENING PROCEDURES

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

II. APPROVAL OF MINUTES

- A. Council Combined Workshop and Regular Virtual Meeting – July 13, 2021
- B. Council Regular Virtual Meeting – August 10, 2021

III. FINANCE

- A. Vouchers – July and August 2021
- B. Receipts and Expenditures Records – June and July 2021
- C. Treasurer's Report

IV. REPORTS

- A. Other Organizations and Agencies Reports
- B. Monthly Departmental Reports
- C. Manager's Report

V. OLD BUSINESS

- A. Ordinance – Second Reading and Adoption

Clarifying the Current Vacancy Election Procedure Consistent with
1983 Ballot Referendum

B-44-2021

VI. NEW BUSINESS

A. Ordinance

- (1) Ratifying the Public Service Department Employees Labor Agreement for the Years 2022, 2023, 2024 and 2025 and Authorizing Council President and Township Manager to Execute Said Contract

B. Resolutions

- (1) Approving the Proposed Sewer Facilities Planning Module for Miramar Landings Along River Road
- (2) Requesting Authorization to Award Contracts Through the North Hills Council of Governments for Sanitary Sewer Rehabilitation
- (3) Authorizing the Proper Officers of the Township to Execute the Allegheny County Health Department's Administrative Consent Order
- (4) Authorizing the Execution of an Agility Agreement with Pennsylvania Department of Transportation
- (5) Acknowledging Receipt and Acceptance of the Employee Pension Plan Budgets

B. Motion

- (1) Designating October 31, 2021 as Trick-or-Treat Night in the Township

VII. COMMUNICATIONS

- A. Citizens
- B. Council
- C. Staff

VIII. ADJOURNMENT