## **Entry to Our Building Requirements**

In effort to keep our visitors and staff members healthy and safe, the following rules for entry to our building must be followed. Our building surfaces may not be disinfected. You agree that you understand this by entering the building and you acknowledge it is at your own risk.

- If you feel sick, have been exposed to someone with COVID-19 or to someone waiting on a test for COVID-19 please DO NOT enter the building.
- Only 3 visitors are permitted in the lobby at a time to ensure proper social distancing.
- Please only enter the building if it is necessary. We are happy to continue to help you via phone, e-mail, fax and U.S. mail. Call (412) 782-1400 to inquire about these methods.
- All meetings with Township staff will continue on a virtual platform.
- Face coverings must be worn in the building.
- Hand sanitizer must be used when entering the building.
- Visitors must practice social distancing of a minimum of 6 feet.
- Visitors must stay in the designated lobby area. There will be no admittance to other areas of the building.
- There are no public restrooms.
- There is no public water fountain.
- We only will be accepting credit card, check or money order payments. NO CASH will be accepted.
- Please follow the direction of staff members as many of our procedures may have changed as the result of the COVID-19 Pandemic.