TENANT REPORT

RETURN TO: TOWNSHIP OF O'HARA
325 FOX CHAPEL ROAD
PITTSBURGH, PA 15238

INSTRUCTIONS: This form should be used to file TENANT REPORTS as required by Township of O'Hara Ordinance No. 922.

ANNUAL REPORT - Must be filed on or before March 31 each year. Use one copy of this report for each rental unit. Occupants of each rental unit shall be reported at least once per year.

SUPPLEMENTAL REPORT - Must be filed within thirty (30) days after each and every addition and/or change of tenant within a premises.

LESSOR: _____
ADDRESS: _____
PHONE: _____
RENTAL UNIT ADDRESS: _____

				Complete When Tenant Moves Out	
Tenant's Name	Unit #	Social Security #	Date Tenancy Initiated	Date Tenancy Terminated	Forwarding Address of Tenant

Violation of Ordinance No. 922 carries a fine of not less than $50 and not more than $300 and in default of payment of such fine, individual shall be subject to imprisonment in the Allegheny County Jail for a period not exceeding thirty (30) days.

_____ _____
Signature of Rental Manager or Lessor Date